

## MINUTES

### PARK BOARD MEETING October 16, 2012

#### PETE THORN YOUTH CENTER 5:15

The Warsaw Parks & Recreation Board met for its monthly meeting on October 16, 2012 at 5:15 PM at the Pete Thorn Youth Center. Attendance was noted as follows:

**PRESENT:** Board Members Bill Baldwin, Steve Haines, John Sadler & Michelle Boxell, Council Member Jerry Frush. Also present: Park Superintendent Larry Plummer, Jr., Maintenance Director Shaun Gardner, Recreation Director Staci Young & Secretary Sheila Wieringa.

**ABSENT:** Board Member Dan Robinson

**GUESTS:** Andrea Nichols, Arbor Metrics

**CALL TO ORDER:** Board President Baldwin called the meeting to order.

**APPROVAL OF MINUTES:** The August 21, 2012 minutes were approved on a motion by Board Member Haines, seconded by Board Member Boxell, all in favor.

#### **UNFINISHED BUSINESS:**

Andrea Nichols with Arbor Metrics gave a Tree City USA update, stating she needs the Board's feedback in regard to the tree ordinance draft which was distributed to the Board after the August meeting. She reported the State Forrester Pam Louke has retired and her temporary replacement is Carrie Tauscher. Carrie will be in the area October 23 and would like to visit the city and review the ordinance draft at that time. Also, the planters who will be donating the trees for the Krebs Trailhead project will be available the week before Thanksgiving and will be stopping by to complete a site evaluation, to prepare for a spring planting, estimated around the City's Arbor Day celebration.

Park Supt. Plummer announced the Boggs Building sale is now complete. Closing was September 6, 2012. The building was sold to the local steelworkers union. \$87,800 of the sale price was receipted into the Riverboat fund, which is where the original money came from for the purchase of the building. The additional \$2,200 was receipted into the Parks & Recreation Miscellaneous Fund.

Maintenance director Gardner reported to the Board that having lost trees in storm damage during the summer, the department was able to purchase 53 trees with the insurance reimbursement. 32 arborvitae were planted at Fribley Field, 18 arborvitae were planted at McKinley Park and 3 trees in Central Park, two of which were Cleveland Pear and one is a red maple.

Maintenance director Gardner stated Pike Lake playground structure was removed this past spring because of safety and the new equipment has been installed and is open to the public. Installation began on September 21 and was completed in approximately 10 days.

#### **NEW BUSINESS:**

Supt. Plummer reported to the board that the Kosciusko County Council on Aging lease for the Pete Thorn Center will be up at the end of the year and he is asking the Board to review the lease and income vs. expense of the building. There is \$9,466 difference in income vs. expense; however the Recreation department is utilizing the other portion of the building not leased to the Kosciusko County Council on Aging. Board member Sadler moved that the topic be tabled until the November meeting, seconded by Board member Haines, all in favor. Board member Sadler requested information be compiled on utility usage at PTC vs. Boggs building.

Recreation Director Young reviewed the activities hosted by the department in the recent months as follows:

- Zumba Session I ran from September 11 through September 27, which was filled to the maximum of 12 participants. It was held in the PTC gym. Zumba Session II is scheduled to begin October 23.
- Culture Festival was scheduled for September 22<sup>nd</sup> and was cancelled due to inclement weather. The festival will be reevaluated for next year.
- The 2<sup>nd</sup> fly fishing workshop was held September 29 and was full for both the beginner and intermediate sessions. There has been much interest in the workshop and the department plans on bringing it back for 2013.
- October 12 was Fall Family Fun at Lucerne Park with an estimated 800-1,000 people in attendance. 250 children's goodie bags were prepared and were completely handed out within 45 minutes of the start of the event. This year's event included a live bat exhibit, hayrides, a storyteller, petting farm and other activities.
- A grant report regarding the purchase of canoes with grant money from the Community Foundation was provided to the board with statistics on the use of the canoes over the summer. Please see attached.

Recreation Director Young then reported on upcoming activities:

- "Letters from Santa" begins November 19 through December 14.
- The lights at Central Park will be lit December 7<sup>th</sup> in conjunction with Light up the Night Event. Community groups will be singing and Santa, Mrs. Claus and reindeer will be in attendance.
- December 14<sup>th</sup> will be the Christmas Countdown from 6 - 8 p.m. in the Pavilion. Santa will also be in attendance on this date and is an opportunity for the community to celebrate before Christmas.

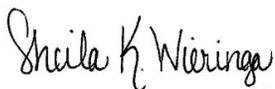
Maintenance Director Gardner reported to the Board that all the outdoor facilities have been winterized, with the exception of Fribley Field, having 2 more weeks of games.

In other matters, Recreation Director Young gave an update on a public meeting in regard to Ride Walk Warsaw Winona Lake on October 25, 2012, from 6 – 8 p.m. at the Winona Lake Senior Center. The first draft of the Bicycle/Pedestrian master plan will be presented, as well as a chance to ask one-on-one questions with the Board.

Supt. Plummer brought to the Board's attention the YMCA has not had an agreement for their summer camp, "Camp Little Eagle", since 2008. He reported he has a meeting with Chad from the YMCA on November 15 to obtain information in regard to liability, etc. and that information will be presented to the Park Board for review.

There being no further matters to come before the board, the meeting was adjourned on a motion by Board Member Boxell, seconded by Board Member Sadler.

Respectfully Submitted,



Sheila Wieringa  
Secretary