

## MINUTES

### PARK BOARD MEETING

August 21, 2012

#### PETE THORN YOUTH CENTER 5:15

The Warsaw Parks & Recreation Board met for its monthly meeting on August 21, 2012 at 5:15 PM at the Pete Thorn Youth Center. Attendance was noted as follows:

**PRESENT:** Board Members Steve Haines & Michelle Boxell, Council Member Jerry Frush. Also present: Park Superintendent Larry Plummer, Jr., Maintenance Director Shaun Gardner, Recreation Director Staci Young & Secretary Sheila Wieringa.

**ABSENT:** Board President Bill Baldwin and Board Members John Sadler & Dan Robinson

**GUESTS:** Andrea Nichols, Arbor Metrics

**CALL TO ORDER:** Park Superintendent Plummer called the meeting to order.

**APPROVAL OF MINUTES:** The July 17, 2012 minutes were approved on a motion by Board Member Haines, seconded by Board Member Boxell, all in favor.

#### **UNFINISHED BUSINESS:**

Andrea Nichols with Arbor Metrics gave a Tree City USA update, stating the tree ordinance draft has been received back from City Attorney Mike Valentine with no major changes. The next step is to put the ordinance before the City Council and the Mayor. She also reported Pam Louke, State Forester for IDNR will be in Warsaw next week to review some items for NIPSCO, however she has agreed to do some review for the City and give some advice toward the tree ordinance. She welcomed park board members, along with Park Superintendent Plummer and Maintenance Director Gardner to ride along with them when she is here.

#### **NEW BUSINESS:**

Maintenance Director Gardner reported a new drinking fountain has been installed at Bixler Park between the shelter and parking lot.

Maintenance Director Gardner also reported a 2013 GMC 1500 truck is being purchased to replace the current mechanics truck, which is a 1990 GMC 1500. The department purchased the current truck used in 1996. He reported it having over 100,000 miles on it along with leaky head gaskets. The new truck is expected to arrive in September.

In other matters, Supt. Plummer reported receiving an insurance check in the amount of \$6,893.10 to replace trees lost in the June storm. Dogwood Nursery has been contacted and will be replacing trees from now through the fall.

The new Pike Lake playground equipment has been ordered through Sinclair Recreation. It was decided to place the new equipment where the old equipment had been on the beach.

The Board of Works has given permission for the Department to purchase a new zero turn mower, getting \$3,521.26 trade in for the current mower, leaving a balance of \$6,100. Mower includes bagger. The mowers are on a 4 year trade in rotation.

Supt. Plummer gave an update on the sale of the Boggs Building. He reported the signed contract has been received from the buyer and closing is being set. The city is waiting on Indiana American Water to hook the building up to city water, which was a stipulation of the building sale. This will not cost the city anything.

The tennis courts at Center Lake are being refinished by K&M Asphalt. It was estimated the courts would be closed 2 weeks, however the refinishing has went quickly and will be available by the end of the week.

The building of the new shelter at Richardson-Dubois Park is almost complete. The old shelter was torn down Tuesday, the 21<sup>st</sup>.

The first budget session for the department was held last night. The Board will be kept updated.

There being no further matters to come before the board, the meeting was adjourned on a motion by Board Member Boxell, seconded by Board Member Haines.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sheila K. Wieringa".

Sheila Wieringa  
Secretary