

MINUTES

PARK BOARD MEETING September 20, 2011

6:15 CENTER LAKE PAVILION

The Warsaw Park & Recreation Board met for its monthly meeting on September 20, 2011 at 6:15 PM at the Center Lake Pavilion instead of the Boggs Recreation Building with a public meeting to follow.

Attendance was noted as follows:

PRESENT: Steve Haines, Diane Quance, Bill Baldwin, Dan Robinson and John Sadler. Also: Jon Garber, Staci Young, and Carol Raisler, Secretary.

ABSENT: Larry Plummer, Jr., Michelle Boxell

GUESTS: Pat Brown, SiteScapes, Jennifer Peryam, Times-Union and Gary Parker.

CALL TO ORDER: President Baldwin called the meeting to order.

APPROVAL OF MINUTES: The August 16, 2011 minutes were approved on a motion by Steve Haines, seconded by Dan Robinson.

UNFINISHED BUSINESS: Park Supt. Garber advised the board that Jack Felger, Executive Director of the KCSS approved the final space allocations at the Pete Thorn Building. Painting, carpeting and some electrical work was done in the building and everyone has now moved into their new office spaces including the transportation director. Staci Young, Activities Director reported that the move from the Boggs Recreation Building into the Pete Thorn Building was now complete. Supt. Garber advised the board that some amendments to the lease agreement needed to be signed. Starting with October, the Council on Aging will pay \$1053.00/mth up from \$961.00/mth. The increase is for the additional square footage gained by the reallocation of offices.

Park Supt. Garber opened up the discussion on the possibility of renting the Pete Thorn Gymnasium. Some discussion followed as to the feasibility, rates and what types of organizations would utilize the facilities. A suggestion was made by Board Members to have Activities Director, Staci Young research and monitor the usage, going forward, of the Pete Thorn Gymnasium and bring her recommendations back to the Board at a later date.

A decision was made by Park Board Members to move forward on the rental of the Boggs Activities Building. Discussion followed. Based on the square footage, a rate the same as the Fireman's Building was agreed. The Board approved the rental of the Boggs Building at a rate the same as the Fireman's Building on a motion made by Board Member Haines, seconded by Board Member Sadler.

Park Supt. Garber updated the Board on the successful completion and opening of McKinley Park after the installation of new playground equipment and also noting the project came in under budget.

Park Supt. Garber reported that an insurance claim check was received in the amount of \$12,588.30 for storm damage that was incurred on July 22, 2011, the eve of the County Concert. The money will be used to purchase some trees that were lost in the storm, stump removal, damage to lighting and some fencing that was replaced.

Activities Director Staci Young updated the Board on a claim that was submitted to the insurance company for the cancellation of the Country Concert July 22, 2011 due to the storm. The claim was undisputed by the insurance company and they agreed to pay the full amount of \$26,480.00.

NEW BUSINESS: Dawn Stiles was not in attendance to discuss her request to use Lucerne Park for Back to the Days of Kosciusko in 2012. The Event has been held at the Fairgrounds in the past.

Park Activities Director, Staci Young reported on Celebration Latina held Saturday, September 17, 2011, noting attendance was approximately 1200 people. Positive feedback was received and the Traditional Dance Group from Holland, Michigan appeared to be a big draw.

It was decided the October meeting would be held at the Pete Thorn Building.

In other matters, guest Gary Parker thanked Supt. Garber for his participation on his weekly radio gardening program airing Saturday's in the morning. The program discusses local gardening tips.

Pat Brown, SiteScapes, Inc. was present to talk about the 5-year Master Plan. He reported that final changes have been made to the draft and he will send it to the DNR September 21, 2011 based on a recommendation by the Superintendent. The draft needs to be received by the DNR by January 15 for review. There will be a 30 day public review period after the draft has been sent with copies at the Park Office, City Hall, Pete Thorn, library as well as online. At the October meeting a compilation of ideas and changes to the draft will be presented to the board based on the DNR review and public comments. The goal is to have those changes made by the November Board meeting so that it can be officially adopted. The adoption must be done by April 15, 2012. Discussion followed.

There being no further matters to come before the board, the meeting was adjourned on a motion by Board Member Sadler, seconded by Board Member Haines.

Special Public Meeting

7:00 P.M.

At 7:00 p.m. the Board of Parks and Recreation reconvened for a special meeting to review the Park Dept. 5-Year Master Plan, seeking public input. The board and members of the audience heard a brief overview by Pat Brown on the completed 5 Year Master Plan draft that is ready to be sent to the DNR for review. The discussion focused on the costs and funding sources as well as the proposed five-year budget and action plan.

Respectfully Submitted,

Carol Raisler
Secretary