

**COMMON COUNCIL
REGULAR SESSION
JANUARY 17, 2012
7:00 P.M.**

The Common Council of the City of Warsaw met in Session on Tuesday, January 17, 2012 at 7:00 P.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Councilmembers Elaine Call, Cindy Dobbins, Charles Smith, Jeff Grose, Mike Klondaris, Jerry Frush, and Diane Quance. Also present Mayor Thallemer, Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, Fire Territory Chief Mike Brubaker, City Planner Jeremy Skinner and Assistant City Planner Tim Dombrosky, Kosciusko County Emergency Manager Ed Rock, local citizens and bicycle enthusiasts as noted on the attached attendance sheet, and Times-Union reporter Jennifer Peryam.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer followed by the Invocation and the Pledge of Allegiance.

MINUTES –

The minutes from the January 3, 2012 meeting were presented for approval. Motion made by Councilor Quance to approve the minutes, seconded by Councilor Frush and carried by unanimous vote.

RECOGNITION OF VISITORS-

Mayor Thallemer recognized the group of visitors that were in attendance.

REPORTS –

The following reports and communications were presented:

1. Warsaw-Wayne Fire Territory December 2011 Activity Report and Year-End Activity Report
2. December 2011 Financial Report.

NEW BUSINESS –

CONFLICT OF INTEREST STATEMENTS –

The following “Conflict of Interest Statements” were filed before the Council.

1. Rebecca Anglin
2. Rob Barker
3. Aaron Bolinger
4. Michael Brubaker
5. Cindy Dobbins
6. Bob Gonzalez
7. Ed Kipker
8. Michael Klondaris
9. Fred Parrett
10. Todd Slabaugh
11. Charles D. Smith
12. David Tackett
13. Joseph M. Thallemer
14. Dave Vercauteren

The conflict of interest statements were duly noted as being filed. Motion made by Councilor Grose to acknowledge receipt of the statements, seconded by Councilor Smith, carried by unanimous vote. (Copies attached to minutes).

RESOLUTION/TRANSFER OF FUNDS-

RESOLUTION #2012-01-04 was presented for approval. The resolution allows transfers within a minor budget classification contained in the same major budget category by written request. Motion made by Councilor Smith to approve the Resolution, seconded by Councilor Grose, carried by unanimous vote. (Copy attached to minutes).

STREET LIGHT COMMISSIONER-

Mayor Thallemer explained that the “Street Light Commissioner” examines areas where a

request has been made for placement of a street light and the Commissioner than makes that request to NIPSO. The Commissioner also reports any non-operating lights to NIPSCO as well. Mayor Thallemer asked the Council if anyone would like to volunteer for the position and Councilor Klondaris complied with the request. He will report to the Council any requests for new street lights.

OTHER MATTERS-
COMPLETE STREETS-

Assistant City Planner Tim Dombrosky presented information to the Council introducing the "Complete Streets" Program and Campaign. Complete Streets endorses Cities to plan, design, and build streets that are pedestrian friendly. After discussion, Councilor Grose made a motion to move forward with the project, seconded by Councilor Dobbins, carried by unanimous vote. (Copy attached to minutes).

CODE BOOKS-

The Council was informed that each member could have a City of Warsaw Code Book for their use, or access Municipal Code on line through the City's web-site.

KOSCIUSKO COUNTY EMERGENCY MANAGEMENT-

Kosciusko County Emergency Management Director Ed Rock explained his position with the County and explained what he does so the City can rely on his expertise, support, and resources for disaster preparedness.

PERSONNEL POLICY HANDBOOKS-

Each Councilmember was given a Personnel Policy handbook that took effect January 1, 2012. Sections of the handbook addressing conflict of interest, elected officials, and the travel policy were pointed out. Members were told if they had any questions to contact Director of Human Resources, Jennifer Whitaker.

MACOG REFERENCE MANUAL-

Mayor Thallemer gave each councilmember a copy of the MACOG (Michiana Area Council of Governments) Acronym Dictionary Reference Manual for their use so they may become familiar with language used by various agencies.

AMERICAN STRUCTUREPOINT INC./STRATEGIC PLAN-

Mayor Thallemer provided copies of a proposal from American Structurepoint to provide a strategic plan for the Council. The plan will provide an overview of what exists now within the City, what other Cities have done, and in moving forward, will create an outline of objectives and strategies to achieve the goals the Council decides upon. The plan includes several tasks that the Council will need to gather together for several four-hour working group sessions. The Council decided to meet on Monday, February 6, 2012 and Tuesday, February 21, 2012 on the regularly scheduled Council sessions. The business portion of the Council Meetings will begin at 4:00 p.m., followed by the workshop sessions.

ADJOURNED -

There being no further business to come before the Council by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer