

BOARD OF PUBLIC WORKS & SAFETY

June 17, 2022

10:30 A.M.

REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday June 17, 2022 at 10:30 A.M. in the Council Chambers at City Hall. Board member Jeff Grose presided and the following persons were noted as present or absent:

**PRESENT:** Board members George Clemens and Jeff Grose. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Street Superintendent Dustin Dillon, Community and Economic Development Director Jeremy Skinner, City Planner Justin Taylor, Assistant City Planner Bekah Schrag, Park Superintendent Larry Plummer, City Engineer Aaron Ott, Wastewater Utility Assistant Manager Larry Hyden, Fire Territory Chief Garret Holderman, HR Director Denny Harlan, Times-Union reporter Jackie Gorski, and InkFree reporter Leah Sanders.

**ABSENT:** Mayor Joseph Thallemer.

The meeting was called to order by Mr. Grose followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the June 3, 2022 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

**UNFINISHED BUSINESS-**

None noted.

**NEW BUSINESS-**

**BID OPENING/LINDBERG DRIVE RECONSTRUCTION-**

Bids were solicited for the reconstruction of Lindberg Drive to be opened during the June 3, 2022 session but due to time frame constraints on the original notice to bidders, an extension was granted for bids to be opened today. Bids were received from:

1. Phend & Brown-\$1,199,859.84
2. G&G Hauling and Excavating-\$1,008,964.00

After discussion Mr. Clemens made a motion to take the bids under advisement, seconded by Mr. Grose, carried by unanimous vote.

**PAY APPLICATION/LPA VOUCHER (PE) #29/ANCHORAGE ROAD PROJECT-**

Community and Economic Development Director Jeremy Skinner presented a Pay Application to American Structurepoint, Inc. in the amount of \$4,322.00 for the Anchorage Road Project. Also included was LPA Voucher (PE) #29 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Preliminary Engineering (PE). Motion made by Mr. Clemens to approve the Pay Application and LPA Voucher (PE) #29, seconded by Mr. Grose, carried by unanimous vote.

**PAY APPLICATION #8/LPA VOUCHER (ROW)/ANCHORAGE ROAD PROJECT-**

Mr. Skinner presented Pay Application #8 to American Structurepoint, Inc. in the amount of \$4,506.80 for the Anchorage Road Project. Also included was an LPA Voucher (ROW) to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Right-of-Way services. Motion made by Mr. Clemens to approve Pay Application #8 and the LPA Voucher, seconded by Mr. Grose, carried by unanimous vote.

**ADDENDUM #1/VS ENGINEERING/GATEWAY GROVE ACCESS IMPROVEMENTS-**

Addendum #1 for the Gateway Grove Access Improvements was presented for approval. The addendum adds \$14,200.00 to the original agreement with VS Engineering due to ADA compliance for design of the Miami/Union Street sidewalk access to Gateway Grove. Motion made by Mr. Clemens to approve the addendum, seconded by Mr. Grose, carried by unanimous vote.

**BAKER TILLY BUDGET ANALYSIS/WWFT-**

Fire Territory Chief Garret Holderman requested approval of an engagement letter between the City and Baker Tilly to assist the Fire Territory in budget analysis for 2023. Motion made by Mr. Clemens to approve the letter, seconded by Mr. Grose, carried by unanimous vote.

**VEHICLE PURCHASE/WWFT-**

Chief Holderman requested permission to purchase a 2023 Smeal/Spartan Rescue Pumper. The apparatus will be purchased from Hoosier Fire Equipment, Inc. through Sourcewell Cooperative Purchasing Services at a substantial savings. Motion made by Mr. Clemens to approve the purchase, seconded by Mr. Grose, carried by unanimous vote.

**TRAVEL REQUESTS-**

A list setting forth four (4) travel requests was presented for approval: Fire-1; Mayor-1; Police-1; and Street-1. Motion made by Mr. Clemens to approve the list, seconded by Mr. Grose, carried by unanimous vote.

**NEW HIRES/CHANGES IN PAYROLL REPORT-**

A large list of new hires/payroll changes was presented for approval: The large number of changes was due mostly to mid-year wage increases. Motion made by Mr. Clemens to approve the report, seconded by Mr. Grose, carried by unanimous vote.

**K21 HEALTH FOUNDATION DONATION-**

A letter from the Mayor was presented for approval. K21 Health foundation has offered a donation to the City for a project within the City parks pending approval from the Park Board. Motion made by Mr. Clemens to accept the donation, seconded by Mr. Grose, carried by unanimous vote.

**A&Z ENGINEERING, LLC/CENTER LAKE TRAIL PROJECT AGREEMENT-**

An agreement between the City and A&Z Engineering was presented for approval. A&Z will provide engineering services to prepare contract documents, permitting, an opinion of probable construction estimate cost, and bidding assistance for the project. Cost of the services will be \$139,500.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

**ELECTRIC VEHICLE (EV) CHARGING STATIONS INSTALLATION-**

Assistant City Planner Bekah Schrag requested the board approve a proposal with S&T Bancroft Electric to install two EV charging stations in the downtown area. Cost of the services will be \$13,500.00. Motion made by Mr. Clemens to approve the proposal, seconded by Mr. Grose, carried by unanimous vote.

**CHRISTOPHER B. BURKE ENGINEERING, LLC/PAY APPLICATION/KELLY POND CONSTRUCTION-**

This item was removed from the agenda.

**WESSLER ENGINEERING INC. /200 S. SEWER EXPANSION/PAY APPLICATION-**

Items listed on the agenda as #12, #13, and #15 for payments to Wessler Engineering were removed from the agenda.

**IFA-SRF #125/PLANT EXPANSION PROJECT/WWTU-**

Disbursement Request #125 for \$20,585.00 to Kokosing Industrial, Inc. in regards to the Plant Expansion Project was presented for approval. This is Kokosing's 30th pay request. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the pay request, seconded by Mr. Grose, carried by unanimous vote.

**CLAIM DOCKETS-**

The following claim dockets were presented for approval.

Regular Docket - \$3,185,163.12

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

Lynne Christiansen, Clerk-Treasurer

