

BOARD OF PUBLIC WORKS & SAFETY
JUNE 3, 2022
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, June 3, 2022 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens and Mayor Joseph M. Thallemer. Also present, Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Community Development Director Jeremy Skinner, Wastewater Utility Manager Brian Davison, City Engineer Aaron Ott, Street Superintendent Dustin Dillon, Human Resources Director Denny Harlan, Park Recreation Director Stephanie Schaefer, Times-Union reporter David Slone and InkFree News reporter Leah Sanders. The meeting was also presented live over the City's web-site at <https://www.warsaw.in.gov>.

ABSENT: Board member Jeff Grose.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the May 20, 2022 Regular Session were presented for approval. Mr. Clemens made a motion to approve the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

RECOGNITION OF VISITORS-

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

UNFINISHED BUSINESS-

BID AWARD/CONTRACT/ARNOLT BUILDING DEMOLITION-

Bids for the demolition of the Arnolt Building were received and opened during the May 20th meeting. After review, Community Development Director Jeremy Skinner and City Engineer Aaron Ott are recommending the bid be awarded to Green Demolition Contractors, Inc. in the amount of \$178,800.00. Mr. Ott also presented a contract with Green Demolition for the work to be done. Motion made by Mr. Clemens to approve the contract, seconded by Mayor Thallemer, carried by unanimous vote.

NEW BUSINESS-

TRAVEL REQUESTS-

A list setting forth one (1) travel request was presented for approval. Motion made by Mr. Clemens to approve the list, seconded by Mayor Thallemer, carried by unanimous vote.

NEW HIRES/CHANGES IN PAYROLL REPORT-

The Human Resources Department presented a New Hire/Change in Payroll report listing thirteen (13) positions affected: Park-2; Building & Plan-3; Aviation-1; Fire Territory-4; Clerk-Treasurer-1; Street-1; and WWTU-1. Motion made by Mr. Clemens to approve the report, seconded by Mayor Thallemer, carried by unanimous vote.

PARK CONTRACTS-

The following contract for Park activities was presented for approval:

-Laughing Stock Productions-Family Carnival, July 29, 2022 - \$1,400.00

Motion made by Mr. Clemens to approve the above contract, seconded by Mayor Thallemer, carried by unanimous vote.

ASPHALT MATERIAL COST ESTIMATES-

Street Superintendent Dustin Dillon presented cost estimates for asphalt material for 2022. Estimates were received from Phend & Brown, Niblock Excavating and Asphalt, Brooks Construction, and E&B Paving. The Street Department can accept multiple bids and use various vendors due to availability of product, time restraints, and location. Mr. Dillon is requesting the Board to accept all the estimates as presented. Motion made by Mr. Clemens to approve the estimates, seconded by Mayor Thallemer, carried by unanimous vote.

CENTRAL SERVICES-

Mr. Dillon asked the Board to accept protocol for central services within the City. The protocol will streamline efficiency across City departments for mowing, the downtown streetscape, electrician services, trail maintenance, snow removal, concrete and asphalt maintenance, employee training and mechanic services. Motion made by Mr. Clemens to approve the protocol, seconded by Mayor Thallemer, carried by unanimous vote.

CENTER LAKE SHORELINE RESTORATION/PAY APPLICATION #1-

Pay application #1 for the Center Lake Shoreline Restoration project was presented for approval. G&G Hauling & Excavating, Inc. is requesting \$98,192.25 for work done to date. Motion made by Mr. Clemens to approve the request, seconded by Mr. Thallemer, carried by unanimous vote.

KELLY PARK POND IMPROVEMENT/PAY APPLICATION #1-

Pay Application #1 for the Kelly Park Pond Improvement project was presented for approval. G&G Hauling & Excavating, Inc. is requesting \$14,757.78 for work done to date. Motion made by Mr. Clemens to approve the request, seconded by Mayor Thallemer carried by unanimous vote.

MCKINLEY STORM SEWER PROJECT/PAY APPLICATION #6/HRP CONSTRUCTION-

Pay Application #6 to HRP Construction, Inc. in the amount of \$14,757.78 for the McKinley Storm Sewer Project was presented for approval. Motion made by Mr. Clemens to approve the pay application, seconded by Mayor Thallemer, carried by unanimous vote.

2022 SANITARY SEWER REHABILITATION/PAY APPLICATIONS #1 AND #2/WESSLER ENGINEERING-

Two pay applications to Wessler Engineering for the 2022 Sanitary Sewer Rehabilitation project were presented for approval. Pay Application #1 is for \$7,148.12 and Pay Application #2 is for \$56,000.00. Motion made by Mr. Clemens to approve the payments, seconded by Mayor Thallemer, carried by unanimous vote.

PAY APPLICATION/COUNTRY CLUB LANE EXTENSION/STORMWATER-

A pay application for the Country Club Lane Extension project was presented for approval. VS Engineering is requesting \$3,431.76 for services completed to date. Motion made by Mr. Clemens, to approve the pay application, seconded by Mayor Thallemer, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$1,469,709.95

EOM Docket - \$39,301.77

Police & Fire Pension Docket - \$36,538.05

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mayor Thallemer, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer