

BOARD OF PUBLIC WORKS & SAFETY  
May 20, 2022  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday May 20, 2022 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members George Clemens, Jeff Grose and Mayor Thallemer. Also present was Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Human Resources Director Denny Harlan, City Planner Justin Taylor, Community Development Director Jeremy Skinner, Street Department Superintendent Dustin Dillon, Park Superintendent Larry Plummer, Police Chief Scott Whitaker, Wastewater Utility Manager Brian Davison, City Engineer Aaron Ott, Dave Baumgartner, Times-Union reporter David Slone and InkFree reporter Dan Spalding. The meeting was also presented live over the City's web-site at <https://www.warsaw.in.gov>.

**ABSENT:** None noted.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the May 6, 2022 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mayor Thallemer, carried by unanimous vote.

**RECOGNITION OF VISITORS-**

-Mayor Thallemer administered an Oath of Office to Cemetery Board member Dave Baumgartner.

**UNFINISHED BUSINESS-**

None noted.

**NEW BUSINESS-**

**BID OPENING-**

Bids for the Arnolt Building Demolition Project were solicited to be opened today. Bids were received from:

1. Green Demolition Contractors, Inc.-\$178,800.00
2. Sabre Demolition Corporation-\$370,000.00
3. Dore & Associates Inc.-\$292,300.00
4. Chuck Shane Excavating, Inc.-\$198,000.00
5. Kreager Group, Inc.\$247,690.00
6. Advanced Demolition Services-\$217,750.00
7. Baumann Enterprises-\$368,000.00

Motion made by Mr. Gross to take the bids under advisement, seconded by Mr. Clemens, carried by unanimous vote.

**BID SOLICITATION-**

City Engineer Aaron Ott requested permission to solicit bids for the renovation of the Center Lake Park Pavilion. After discussion, Mr. Clemens made a motion to approve the request, seconded by Mr. Grose, carried by unanimous vote.

**NEW HIRES/CHANGES IN PAYROLL REPORT-**

The Human Resources Department presented a New Hire/Change in Payroll report listing five (5) positions affected: Park-3; Building & Plan-1; and WWTU-1. Motion made by Mr. Grose to approve the report, seconded by Mr. Clemens, carried by unanimous vote.

**TRAVEL REQUESTS-**

A list setting forth four (4) travel requests was presented for approval. Motion made by Mr. Clemens to approve the requests, seconded by Mr. Grose, carried by unanimous vote.

**EVENT CANCELLATION INSURANCE/PARKS-**

Parks Superintendent Larry Plummer requested permission to purchase event cancellation insurance for the Rock and Country concerts. Cost of the policy through Affinity Nonprofits will be \$1,591.31. Mr. Clemens made a motion to approve the request, seconded by Mr. Grose, carried by unanimous vote.

**GRANT/KOSCIUSKO COUNTY COMMUNITY FOUNDATION -**

City Planner Justin Taylor requested permission to accept a grant of \$1,000.00 from the Be a Light Upon My Path Fund; and \$8,000.00 from the ArtFULLY Warsaw Fund, both component funds of the Kosciusko County Community Foundation, Inc. The total amount of \$9,000.00 will be used for temporary art exhibits downtown. Motion made by Mr. Grose to accept the grants, seconded by Mr. Clemens, carried by unanimous vote.

**PAY APPLICATION/LINCOLN SCHOOL NEIGHBORHOOD SIDEWALK PROJECT (PE)-**

A Pay Application to Troyer Group in the amount of \$500.00, including LPA Voucher (PE) #26 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Preliminary Engineering Services (PE), was presented for approval. Motion made by Mr. Grose to approve the request for the Lincoln School Sidewalk Project, seconded by Mr. Clemens, carried by unanimous vote.

**BULLETPROOF VEST PROGRAM GRANT APPLICATION/POLICE-**

Police Chief Scott Whitaker requested permission to apply for a grant through the Bureau of Justice Assistance – Bulletproof Vest Program. The 2022 BVP will support the purchase of fourteen (14) vests at an approximate cost of \$16,100.00. Motion made by Mr. Clemens to approve the application, seconded by Mr. Grose carried by unanimous vote.

**SANITARY SEWER REHABILITATION/INSIGHT PIPE CONTRACTING, LLC/PAY APP #4/WWTU-**

Pay Application #4 for the Sanitary Sewer Rehabilitation project was presented for approval. Insight Pipe Contracting, LLC is requesting \$81,862.65 for work done to date. Motion made by Mr. Grose to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

**IFA-SRF #124/PLANT EXPANSION PROJECT/WWTU-**

Disbursement Request #124 for \$317,227.00 to Kokosing Industrial, Inc., in regards to the Wastewater Plant Expansion Project, was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Kokosing, LLC, seconded by Mr. Grose, carried by unanimous vote.

**DITO/GOOGLE WORKSPACE-**

An agreement with Dito adding Archived User Flex to Google Workspace Business Plus was presented for approval. Cost is \$4.00 per use as needed. Motion made by Mr. Grose to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

**CLAIM DOCKETS-**

The following claim docket was presented for approval:

Regular Docket - \$2,627,143.48

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Lynne Christiansen  
Clerk-Treasurer**