

BOARD OF PUBLIC WORKS & SAFETY  
APRIL 1, 2022  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, April 1, 2022 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members George Clemens, Jeff Grose, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, attorney Jay Rigdon, City Engineer Aaron Ott, City Planner Justin Taylor, Assistant City Planner Bekah Schrag, Street Superintendent Dustin Dillon, Parks Superintendent Larry Plummer, Deputy Police Chief Bryan Sherwin, Wastewater Utility Manager Brian Davison, Stormwater Coordinator Ryan Workman, Paula Bowman, Times-Union reporter David Slone and InkFree News reporter Leah Sanders. The meeting was also presented live over the City's web-site at <https://www.warsaw.in.gov>.

**ABSENT:** None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the March 18, 2022 Regular Session were presented for approval. Board member Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, carried by unanimous vote.

**NEW BUSINESS-**

**STREET CLOSURE-**

The Warsaw Evangelical Presbyterian Church requested that the 100 block of N. Buffalo Street and the 100 block of W. Center Street be closed for the "Presby Easter Egg Hunt". The event will take place on April 16, 2022 and the closure will be from 12:00 noon to 6:00 p.m. Motion made by Mr. Clemens to approve the closures, seconded by Mr. Grose, carried by unanimous vote.

**TRAVEL REQUESTS-**

A list setting forth eight (8) travel requests was presented for approval: Police - four (4); and WWTU- four (4). Motion made by Mr. Grose to approve the travel requests, seconded by Mr. Clemens, carried by unanimous vote.

**PARK CONTRACTS-**

Parks Superintendent Larry Plummer requested approval of the following contracts:

- Brian Neher- Stage Hand- Rock, Country, and Lakes Fest concerts- \$450.00
- Brian Smith- Stage Hand - Rock, Country, and Lakes Fest concerts- \$450.00
- Carrie Heflick -Stage Hand- Rock and Country concerts -\$300.00
- Paul Lafferty- Stage Hand- Rock, Country, and Lakes Fest concerts - \$450.00
- Ted Heflick- Stage Hand- Rock, Country, and Lakes Fest concerts - \$450.00
- Tim Smith - Stage Hand-Rock, Country, and Lakes Fest concerts - \$450.00

Motion made by Mr. Clemens to approve the above contracts, seconded by Mr. Grose, carried by unanimous vote.

**REQUEST TO WAIVE FEE/COLD DELIGHTS-**

Kelly Davis with Cold Delights of Plymouth, Indiana asked the Board to reduce the \$1,000.00 itinerant merchant fee for non-county residents that he would need to purchase in order to sell ice cream from a mobile unit. After discussion Mr. Grose made a motion to charge the Kosciusko County resident rate of \$300.00 for 2022, seconded by Mr. Clemens, carried by unanimous vote.

**TAXICAB PERMITS/L&L TAXI-**

Deputy Police Chief Bryan Sherwin presented applications for two (2) taxicab permits for L&L Taxi. The taxis have passed inspection and the Police Department recommends approval of the permits. Deputy Chief Sherwin also presented information for a name change for five (5) taxicab permits issued in December of 2021. The name of the permits would change from Fast Cab, Inc. to L&L Taxi. Motion was made by Mr. Clemens to approve the permits and name change, seconded by Mr. Grose, motion carried by unanimous vote.

**2022 S.A.V.E. GRANT/POLICE-**

Earlier this year the Board gave approval for the Police Department to apply for the 2022 S.A.V.E (Stop Arm Violation Enforcement) grant. The grant has been awarded and the Kosciusko County Traffic Safety Partnership will distribute approximately \$3,700.00 to the City for the grant period of April 1, 2022 through September 15, 2022. Motion made by Mr. Grose to accept the funds, seconded by Mr. Clemens, carried by unanimous vote.

**2022 BODY CAMERA GRANT/POLICE-**

Earlier this year the Board gave approval for the Police Department to apply for the 2022 Indiana Department of Homeland Security Local Body Camera Matching grant. The grant has been approved and the city will receive \$8,400.00 as the application amount was \$16,800 and it is a matching grant. The grant period is from April 1, 2022 through December 31, 2022. Motion made by Mr. Clemens to accept the funds, seconded by Mr. Grose, carried by unanimous vote.

**CENTER LAKE SHORELINE RESTORATION CONTRACT-**

The bid for the Center Lake Shoreline Restoration project was recently awarded to G&G Hauling & Excavating, Inc. at a price of \$118,916.50 and the contract is being presented today for approval. Motion made by Mr. Grose to approve the contract with G&G, seconded by Mr. Clemens, carried by unanimous vote.

**KELLY PARK POND IMPROVEMENTS CONTRACT-**

The bid for the Kelly Park Pond Improvements project was recently awarded to G&G Hauling & Excavating, Inc. at a price of \$589,143.67 and the contract is being presented today for approval. Motion made by Mr. Grose to approve the contract with G&G, seconded by Mr. Clemens, carried by unanimous vote.

**KELLY PARK POND IMPROVEMENTS/CHANGE ORDER #1-**

Change Order #1 was presented for the Kelly Park Pond Improvements contract. The change order is due to the increase in the price of materials from the original bid received on August 20, 2021 and awarded on January 7, 2022. Cost of the total increase is \$13,510.88 changing the contract price from \$589,143.67.00 to \$602,654.55. Motion made by Mr. Clemens to approve the change order, seconded by Mr. Grose, carried by unanimous vote.

**HARRISON STREET STORMWATER (SW) BASIN PROPOSAL/WESSLER ENGINEERING, INC.-**

A proposal from Wessler Engineering for the Harrison Street SW Basin Project was presented for approval. Wessler will collect data and analyze the area and alternative developments for stormwater runoff and storage. Cost of the services is not to exceed \$35,000.00. Motion made by Mr. Grose to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

**MCKINLEY STORM SEWER DESIGN-**

This item was removed from the agenda.

**INSIGHT PIPE CONTRACTING, LLC/CHANGE ORDER-**

Change Order #1 for the Sanitary Sewer Rehabilitation project with Insight Pipe was presented for approval. The change order decreases the contract price by \$9,434.10 due to the removal of several segments. The contract price was originally \$397,349.50 and with the change order is now \$387,915.40. Motion made by Mr. Clemens to approve the change order, seconded by Mr. Grose, carried by unanimous vote.

**SANITARY SEWER REHABILITATION/INSIGHT PIPE CONTRACTING, LLC/PAY APP #2/WWTU-**

Pay application #2 for the Sanitary Sewer Rehabilitation project was presented for approval. Insight Pipe Contracting, LLC is requesting \$156,308.85 for work done to date. Motion made by Mr. Grose to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

**COUNTRY CLUB LANE EXT. IMPROVEMENTS-**

This item was removed from the agenda.

**CLAIM DOCKETS-**

The following claim dockets were presented for approval:

Regular Docket - \$1,779,298.57

End of the Month Docket -\$52,975.16

Pension Docket - \$36,538.05

Motion made by Mr. Clemens approving the claim dockets for payment, seconded by Mr. Grose, carried by unanimous vote.

**OTHER MATTERS-**

-Mayor Thallemer announced that the Council meeting scheduled for April 4, 2022 has been cancelled due to lack of business.

**ATTEST:**

**Lynne Christiansen, Clerk-Treasurer**