

BOARD OF PUBLIC WORKS & SAFETY
MARCH 18, 2022
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, March 18, 2022 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens, Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, WWTU Manager Brian Davison, City Planner Justin Taylor, City Engineer Aaron Ott, City Planner Justin Taylor, Park Superintendent Larry Plummer, Street Superintendent Dustin Dillon, Police Chief Scott Whitaker, Police Captain Joel Beam, Fire Territory Chief Garrett Holderman, Human Resources Director Jennifer Whitaker, Rob Parker and Scott Wiley from Kosciusko County Chamber of Commerce, reporter Jackie Gorski from the Times-Union and reporter Leah Sander from InkFree News. The meeting was also presented live over the City's web-site at <https://www.warsaw.in.gov>.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the March 4, 2022 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

UNFINISHED BUSINESS-

BID AWARD/CENTER LAKE SHORELINE RESTORATION-

Bids for the Center Lake Shoreline Restoration Project were received and opened during the March 4, 2022 meeting. After review, Ross St. Clair P.E. from Cardno, Inc. is recommending the bid be awarded to G&G Hauling and Excavating, Inc. in the amount of \$118,916.50. Motion made by Mr. Grose to accept the recommendation, seconded by Mr. Clemens, carried by unanimous vote.

NEW BUSINESS-

BID OPENING/POLICE -

Sealed bids were solicited for three Dodge Durango Pursuit Vehicles to be opened today. Only one bid was received from Thomas Dodge Highland at \$34,067.00 per vehicle for a total of \$102,201.00. After review a motion was made by Mr. Clemens to accept the bid from Thomas Dodge Highland, seconded by Mr. Grose, carried by unanimous vote.

STREET CLOSURE/MAIN STREET WARSAW-

The following street closures were requested from Main Street Warsaw (formerly WDCD):

1. Spooktakular – October 28, 2022 3:00 p.m. -9:00 p.m., 100 Blocks of East and West Center Street and 100 blocks of North and South Buffalo Street.

Motion made by Mr. Clemens to approve the closures, seconded by Mr. Grose, carried by unanimous vote.

2. First Fridays – May through December 2022, 3:30 p.m. - 9:00 p.m., 100 blocks of East and West Center Street and 100 blocks of North and South Buffalo Street.

Motion made by Mr. Clemens to approve the closures, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #5/LPA VOUCHER (ROW)/ANCHORAGE ROAD PROJECT-

Community Development Director Jeremy Skinner presented a Pay Application #5 to American Structurepoint, Inc. in the amount of \$12,389.86 for the Anchorage Road Project. Also included was an LPA Voucher (ROW) to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Right-of-Way services. Motion made by Mr. Grose to approve the Pay Application #5 and the LPA Voucher, seconded by Mr. Clemens, carried by unanimous vote.

NEW HIRES/CHANGES IN PAYROLL REPORT-

A list of nineteen (19) payroll changes was presented for approval: Street-three (3); Park-nine (9); and Police-seven (7). Motion made by Mr. Grose to approve the report, seconded by Mr. Clemens, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth seven (7) travel requests from various departments was presented for approval. Motion made by Mr. Clemens to approve the travel requests, seconded by Mr. Grose, carried by unanimous vote.

PARK CONTRACTS-

The following Park contracts were presented for approval:

- Kensington Digital Media - Promotion of rock and country Concerts - No charge

Motion made by Mr. Clemens to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

-Winona Lake-Warsaw Independence Day Celebration, Inc. - July 2 or 3, 2022- \$3,500.00

Motion made by Mr. Grose to approve the contract, seconded by Mr. Clemens, carried by unanimous vote.

2022 STOP ARM VIOLATION ENFORCEMENT GRANT (S.A.V.E.)/POLICE-

Police Captain Joel Beam requested permission from the Board to participate in the S.A.V.E. Grant Program through the Indiana Criminal Justice Institute, coordinated locally by the Town of Winona Lake. The enforcement grant will pay overtime for officers to monitor motorist compliance with school bus stop arms. Warsaw may receive approximately \$4,500.00. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote.

EMERGENCY REPAIR/STREET DEPARTMENT MAIN SHOP ROOF-

On Sunday March 6, 2022 around 3:45 a.m., a large portion of the west side of roof of the main shop area at the Street Department was blown off due to high winds. Due to the damage and possible further damage from more inclement weather predicted in the next several days, work was done by Royalty Roofing to repair the roof with an estimate of \$67,055.00. Motion made by Mr. Clemens to approve the estimate and work by Royalty Roofing, seconded by Mr. Grose, carried by unanimous vote.

2022 BOBCAT L85 COMPACT LOADER/STREET-

Street Department Superintendent Dustin Dillon requested permission to purchase a 2022 Bobcat L85 Compact Loader from Bobcat of Warsaw. The price of the equipment is \$85,507.21 per the quote received. A quote was also received through Sourcewell that was slightly higher. An opinion letter was submitted from City Attorney Scott Reust noting IC 5-22-10-5 citing the substantial savings. Motion made by Mr. Grose to approve the purchase, seconded by Mr. Clemens, carried by unanimous vote.

LINDBERG DRIVE & LINCOLN STREET REHABILITATION/ADDENDUM #1-

Mr. Dillon presented Addendum #1 from VS Engineering for the Lindberg Drive/Lincoln Street Rehabilitation. The addendum covers the next phase of engineering for construction of the project at a cost of \$78,800.00. Motion made by Mr. Grose to approve the addendum, seconded by Mr. Clemens, carried by unanimous vote.

CHANGE ORDER/CENTER LAKE SHORELINE RESTORATION/CARDNO-

Change Order #1/Amendment for the Center Lake Shoreline Restoration project was presented for approval. Cardno is overseeing the construction phase of the project and is requesting an additional \$5,000.00 for travel time, as well as office and in-field support. Motion made by Mr. Clemens to approve the change order, seconded by Mr. Grose, carried by unanimous vote.

CR 200 SOUTH SEWER EXPANSION PROJECT PAY REQUEST/WESSLER/WWTU-

Wastewater Treatment Utility Plant Manager Brian Davison requested payment to Wessler Engineering for work done on the CR 200 S Sewer Expansion Project. Cost of the payment is \$7,836.90. Motion made by Mr. Clemens to approve the payment, seconded by Mr. Grose, carried by unanimous vote.

COUNTRY CLUB LANE EXTENSION IMPROVMENTS/VS ENGINEERING/ADDENDUM #2-

An addendum from VS Engineering for the Country Club Lane Extension Project was presented for approval. The addendum adds an increase to construction administration at an added cost of \$6,000 for a total new price of \$34,700.00. Motion made by Mr. Grose, to approve the addendum, seconded by Mr. Clemens, carried by unanimous vote.

MCKINLEY STORM SEWER PROJECT/CHANGE ORDER #2/HRP CONSTRUCTION, INC.-

Change Order #2 for the McKinley Storm Sewer project was presented for approval. The change order is for locating and repairing damage to two separate sanitary force mains that were not marked from the utility locate request. HRP Construction has determined the change will add \$17,815.00 to the original contract price of \$678,950.00 for an updated price of \$701,915.00. Motion made by Mr. Clemens to approve the change order, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #4/MCKINLEY STORM SEWER PROJECT/HRP CONSTRUCTION-

Pay Application #4 to HRP Construction, Inc. in the amount of \$83,439.00 for the McKinley Storm Sewer Project was presented for approval. Motion made by Mr. Clemens to approve the Pay Application, seconded by Mr. Grose, carried by unanimous vote.

IFA-SRF #122 /PLANT EXPANSION PROJECT/WWTU-

Disbursement request #122 to Kokosing Industrial, Inc. in regards to the Plant Expansion Project was presented for approval. The request is for \$139,071.00. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Kokosing Industrial, seconded by Mr. Grose, carried by unanimous vote.

CLAIM DOCKET-

The following claim docket was presented for approval:

Regular Docket - \$2,271,086.96.

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer