

BOARD OF PUBLIC WORKS & SAFETY
FEBRUARY 18, 2022
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, February 18, 2022 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens, Jeff Grose, and Mayor Thallemer. Also, present Clerk-Treasurer Lynne Christiansen, Street Superintendent Dustin Dillon, Wastewater Utility Manager Brian Davison, Community Development Director Jeremy Skinner, HR Director Jennifer Whitaker, Parks Recreation Director Stephanie Schaefer, Street Superintendent Dustin Dillon, Fire Territory Chief Mike Wilson, Brent Mock from Warsaw Breakfast Optimist, InkFree News reporter Leah Sander and Times-Union Reporter David Slone. City Attorney Scott Reust attended virtually. The meeting was also presented live over the City's web-site at <https://www.warsaw.in.gov>.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the February 4, 2022 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATION-

-Presentation of IPEP grant award to Warsaw-Wayne Fire Territory.

NEW BUSINESS-

BREAKFAST OPTIMIST CLUB STREET CLOSURE FOR CAR SHOW-

Warsaw Breakfast Optimist representatives requested the City approve the closure of the following streets: Center Street from Lake Street to Indiana Street; Buffalo Street from Market Street to Main Street; Indiana Street from Market Street to Main Street; and the City Hall Parking Lot (Plaza), during the City of Lakes Cruise-In sponsored by the Warsaw Breakfast Optimist Club. The event is scheduled for Sunday, May 15, 2022 and they requested the streets be closed from 7:00 a.m. until 7:00 p.m. Motion made by Mr. Clemens approving the street closures for the Optimist Car Show, seconded by Mr. Grose, carried by unanimous vote.

ANCHORAGE ROAD PROJECT RIGHT-OF-WAY (ROW) ACQUISITION-

Community Development Director Jeremy Skinner presented two parcels of land that the City needs to purchase for ROW purposes with the Anchorage Road Project. The purchases are for Parcels #4 & #6 for a total of \$37,950.00. Motion made by Mr. Grose to approve the purchases, seconded by Mr. Clemens, carried by unanimous vote.

JOHN KIMPEL & ASSOCIATES/BUILDING & PLAN-

Mr. Skinner submitted a 2022 Rate Schedule for survey work to be performed by John Kimpel & Associates for the Building & Plan Department and other departments as needed. Motion made by Mr. Clemens to approve the new rate schedule, seconded by Mr. Grose, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth five (5) travel requests: Clerk-Treasurer-two (2); Mayor-one (1); Fire-one (1); and Police-one (1), was presented for approval. Motion made by Mr. Clemens to approve the travel requests, seconded by Mr. Grose, carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-

A New Hires/Changes in Payroll Report was presented for approval: Police-one (1); and Engineering-one (1). Motion made by Mr. Grose to approve the report, seconded by Mr. Clemens, carried by unanimous vote.

COMPREHENSIVE FINANCIAL PLAN/BAKER TILLY-

An agreement with Baker Tilly was presented for approval. Baker Tilly will assist the City with updating its current financial plan as shown in the scope of service in the agreement. Cost of the service is not to

exceed \$30,000.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

PARK CONTRACTS-

-Lake Area Community Band - Summer Concert Series-\$500.00

Motion made by Mr. Clemens to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

-Richard Mischell - Country Concert-\$35,000.00

Motion made by Mr. Grose to approve the contract, seconded by Mr. Clemens, carried by unanimous vote.

-Richard Mischell - Classic Rock Concert-\$24,000.00

Motion made by Mr. Clemens to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

-Indiana Pony Parties - Eggstravaganza-\$150.00

Motion made by Mr. Clemens to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

CR 200 SOUTH SEWER EXPANSION PROJECT PAY REQUEST/WESSLER/WWTU-

Wastewater Treatment Utility Plant Manager Brian Davison requested payment to Wessler Engineering for work done on the CR 200 S Sewer Expansion Project. Cost of the payment is \$13,439.17. Motion made by Mr. Grose to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

SANITARY SEWER REHABILITATION/INSIGHT PIPE CONTRACTING, LLC/PAY APP #1/WWTU-

Pay application #1 for the Sanitary Sewer Rehabilitation project was presented for approval. Insight Pipe Contracting, LLC is requesting \$61,958.93 for work done to date. Motion made by Mr. Grose to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

LOCAL LIMITS EVALUATION/WESSLER ENGINEERING/WWTU-

Mr. Davison requested approval of proposal with Wessler Engineering to evaluate current limits and surcharge levels in preparation of issuance of a new NPDES permit. Cost of the service will be \$13,000.00. Motion made by Mr. Clemens to approve the proposal, seconded by Mr. Grose, carried by unanimous vote.

APG NEUROS/ASSET MANAGEMENT AND MAINTENANCE SERVICE PLAN/WWTU-

An agreement with APGN, Inc., who will perform asset management and extended preventative routine maintenance for the turbo blowers at the WWTU Plant, was presented for approval. Cost of the five-year agreement will be \$25,900.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$2,468,521.14

Motion made by Mr. Grose to approve the claims for payment, seconded by Mr. Clemens, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer