

BOARD OF PUBLIC WORKS & SAFETY
FEBRUARY 4, 2022
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, February 4, 2022 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose and Mayor Thallemer. Also present, Clerk-Treasurer Lynne Christiansen, Police Chief Scott Whitaker, Police Captain Joel Beam, Street Superintendent Dustin Dillon, Park Supervisor Larry Plummer, Park Recreation Director Stephanie Schaefer, Community Development Director Jeremy Skinner, City Planner Justin Taylor, City Engineer James Emans, Wastewater Treatment Utility Manager Brian Davison, Human Resources Director Jennifer Whitaker, Dan Hampton and Chris Langford, Times-Union reporter David Slone, and InkFree reporter Leah Shepherd. City Attorney Scott Reust joined virtually and the meeting was also presented live over the City's website at <https://www.warsaw.in.gov>.

ABSENT: Board Member George Clemens.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the January 21, 2022 Regular Session were presented for approval. Motion made by Mr. Grose to approve the minutes, seconded by Mayor Thallemer, carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

None noted.

NEW BUSINESS-

STREET CLOSURES-

The following street closures were presented for approval:

-Walking Eucharist Procession from Sacred Heart to Our Lady of Guadalupe; June 19, 2022, Main Street to Indiana Street to Canal Street to Detroit Street to Gilliam Drive, 3:00 p.m.-5:00 p.m.

Motion made by Mr. Grose to approve the closures, seconded by Mayor Thallemer, carried by unanimous vote.

-Eucharist Procession Gathering June 19, 2022, Ft. Wayne Street between Harrison and Lincoln, 1:00 p.m.-6:00 p.m.

Motion made by Mr. Grose to approve the closing, seconded by Mayor Thallemer, carried by unanimous vote.

PAY APPLICATION/LPA VOUCHER/(ROW) #4/ANCHORAGE ROAD PROJECT-

Community Development Director Jeremy Skinner presented a Pay Application to American Structurepoint, Inc. in the amount of \$43,912.50 for the Anchorage Road Project. Also included was LPA Voucher (ROW) #4 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Right-of-Way services. Motion made by Mr. Grose to approve the Pay Application and LPA Voucher (ROW) #4, seconded by Mayor Thallemer, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth nine (9) travel requests was submitted for approval: HR-1; and WWTU-8. Motion made by Mr. Grose approving the travel requests, seconded by Mayor Thallemer, carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-

A New Hires/Changes in Payroll report was presented for approval: WWTU-one (1); and Fire-two (2). Motion made by Mr. Grose to approve the report, seconded by Mayor Thallemer, carried by unanimous vote.

PARK CONTRACTS-

Park Recreation Director Stephanie Schaefer requested approval of the following contracts:

- Cari Ray & The Shaky Legs - Lakes Festival-\$1,200.00
- Jake Kershaw - Lakes Festival-\$3,250.00
- Out of Favor Boys - Lakes Festival-\$1,000.00
- Treated-N-Released - Lakes Festival-\$1,000.00
- William Scott - Lakes Festival -\$850.00

Motion made by Mr. Grose to approve the above Lakes Festival entertainment contracts, seconded by Mayor Thallemer, carried by unanimous vote.

- Cabildo - Summer Concert Series-\$1,200.00
- High Life - Summer Concert Series-\$800.00
- Jus'ta Band - Summer Concert Series-\$1,200.00
- Kennedy's Kitchen - Summer Concert Series-\$1,500.00
- Mike Almon - Summer Concert Series-\$1,000.00
- Moon Cats - Summer Concert Series-\$3,000.00
- Ted Yoder Band - Summer Concert Series-\$2,400.00
- The 1985 - Summer Concert Series-\$2,000.00
- Tribute Quartet – Summer Concert Series-\$2,500.00

Motion made by Mr. Grose to approve the above Summer Concert Series contracts, seconded by Mayor Thallemer, carried by unanimous vote.

LINCOLN NEIGHBORHOOD SIDEWALK PROJECT/AMENDMENT #2/TROYER-

Amendment #2 from Troyer Group for the Lincoln Neighborhood Sidewalk Project was presented for approval. The amendment adds zero (0) cost to the contract due to redesign. Motion made by Mr. Grose to approve Amendment #2, seconded by Mayor Thallemer, carried by unanimous vote.

DEPARTMENT OF HOMELAND SECURITY/LOCAL BODY CAMERA MATCHING GRANT-

Police Captain Joel Beam asked permission to apply for a grant through the Indiana Department of Homeland Security. If awarded the matching grant will go toward the purchase of forty-two (42) body cameras at \$600.00 each for a total of \$25,200.00. Motion made by Mr. Grose to approve the application, seconded by Mayor Thallemer, carried by unanimous vote.

PAY APPLICATION #3/MCKINLEY STORM SEWER PROJECT/HRP CONSTRUCTION-

Pay Application #3 to HRP Construction, Inc. in the amount of \$194,022.00 for the McKinley Storm Sewer Project was presented for approval. Motion made by Mr. Grose to approve the Pay Application, seconded by Mayor Thallemer, carried by unanimous vote.

IFA-SRF #121 /PLANT EXPANSION PROJECT/WWTU-

Disbursement request #121 to Kokosing Industrial, Inc. in regards to the Plant Expansion Project was presented for approval. The request is for \$736,578.00. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Grose to approve the payment to Kokosing Industrial, seconded by Mayor Thallemer, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval.

- Regular Docket - \$1,962,640.91
- EOM Docket - \$66,569.39
- Pension Docket- \$36,688.05

Motion made by Mr. Grose to approve the claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer

