

## MINUTES

**City of Warsaw  
Parks and Recreation Board  
Regular Meeting (Parks)  
Tuesday, May 18, 2021, 5:15 pm - 6:15 pm  
Council Chambers**

### In Attendance

Diane Quance; Heather Vogts; Jill Beehler; Larry Ladd; Larry Plummer; Michelle Boxell; Noemi Ponce; Shaun Gardner; Sheila Wieringa; Steve Haines

### I. CALL TO ORDER

Park Board President Steve Haines called the meeting to order.

### II. APPROVAL OF PREVIOUS MEETING'S MINUTES

#### 1. *Approval of April 2021 Minutes*

The April 2021, minutes were approved on a motion by Board Member Beehler, seconded by Board Member Ponce.

Move: Jill Beehler Second: Noemi Ponce Status: Passed

### III. UNFINISHED BUSINESS

#### 1. *Progress at Ker Park*

Superintendent Plummer informed the Park Board about the current progress taking place at Ker Park. Proper drainage has been placed along with timbers thanks to Connie Ker's donation. The main playground area is about 2/3rds done and is really starting to come to life. Due to a shortage in drivers, the engineered wood fiber we place under all our playgrounds is scheduled out longer than normal. If the playground gets fully installed before they can deliver, we do have the option to go and get it using City vehicles.

#### 2. *Park Office & Maintenance Facility*

Plummer continued to inform the Park Board the park office and maintenance facility has entered into a new stage called the scoping period. What this stage includes is the company looking and identifying the materials which will be used to build the facility and allow us to get the best

quality building for the best price. Once this is completed, we will have a guaranteed maximum price on what the total cost would be. The next step, would then be to take it to the Board of Works for approval.

### *3. 5 Year Master Plan*

Debra Schmucker from Corner Stone PDS, spoke with the Park Board and informed them on the progress we have had with public surveys being turned in about the needs and wants the community would like to see in the next 5 years. Schmucker advised we have had 396 surveys completed. June 1, 2021, is the last day she will collect surveys. She stated she will go more in depth at the public meeting following Park Board.

## IV. NEW BUSINESS

### *1. Maintenance Report*

Maintenance Director Gardner advised that the past few weeks they have been short staffed either due to illness or just waiting for our seasonal crew to start but are slowly adding to the team and catching up on several items. The flower beds, all 82 of them, in town have all been planted and mulched with over 1000 flowers. The park flower beds will be tackled next. Picnic table and garage sale tables have started to be delivered, the beaches have all been cleaned several times by the Barber Surf Rake and we are hopeful that the ropes and buoys will be in place later this week. Shelters have also started to be rented, so we are maintaining those as well.

Anderson's Greenhouse has started in Central Park on the flower beds and urns that they maintain as well.

### *2. Recreation Report*

Recreation Director Wieringa advised that since the last Park Board meeting, she has hired a total of 12 lifeguards. Pending all guards are able to pass their certifications, they will be able to be at both lakes, 7 days a week. If not all are able to get certified, a modified schedule may have to be adopted. Recreation staff has started and in 2 weeks our first Friday Night Concert Series performer starts. Also, this coming Thursday at the Glover Pavilion, Fort Wayne Ballet will be showcasing their work. The performance is scheduled to start at 7-8:30PM.

## V. OTHER MATTERS TO COME BEFORE THE BOARD

Superintendent Plummer advised proper training for the Castaldi Fountain on the Plaza at North Buffalo Street has taken place. Our maintenance staff is prepared to take over and maintain it. The ribbon cutting for the Castaldi Fountain is scheduled for this Friday, at 1PM.

Additionally, Plummer stated he has been awarded a grant from the KCCRVC for \$29,660. This grant will cover the costs of 2 separate kayak kiosks, one at Center Lake and one at Pike Lake. This will allow individuals to rent the kayaks along with a paddle and life vest either at a daily rate or hourly rate. These kiosks will remain in a well-lit area, which will be monitored via security cameras. With BOW approval this Friday, we expect a turn around with 90 days as long as we do not experience any material shortages.

This week, Plummer advised he met with Rick Swaim and some of Mike Metzger's family at Kelly Park and decided on a location for both the memorial plaque and the tree. Both will be placed on the East side of the courts.

Additionally, a campground patron addressed the Park Board and asked questions regarding the campground mowing schedule. Maintenance Director Gardener informed him, the campground is on a weekly schedule for mowing for the duration of the season.

## VI. MEETING REVIEW

## VII. ADJOURNMENT

There being no further matters to come before the Board, the meeting was adjourned.

Move: Larry Ladd Second: Noemi Ponce Status: Passed

1. *Public Input Meeting for 5 Year Master Plan, which will follow the Park Board Meeting.*



Heather Vogts  
Park Board Secretary