

MINUTES

**City of Warsaw
Parks and Recreation Board
Regular Meeting (Parks)
Tuesday, January 19, 2021, 5:15 pm - 6:15 pm
Council Chambers**

In-Person Attendance

Heather Frazier; Joe Thallemer; Larry Plummer; Noemi Ponce; Shaun Gardner; Sheila Wieringa

Remote Attendance

Diane Quance; Jill Beehler; Larry Ladd

Not In Attendance

Michelle Boxell

I. CALL TO ORDER

Park Board President Steve Haines called the meeting to order.

II. APPROVAL OF PREVIOUS MEETING'S MINUTES

1. *Approval of November 2020 Minutes*

The November 2020, minutes were approved on a motion by Board Member Beehler, seconded by Board Member Ladd.

Move: Jill Beehler Second: Larry Ladd Status: Passed

III. UNFINISHED BUSINESS

IV. NEW BUSINESS

1. *Oath of Office: Steve Haines & Noemi Ponce*

Mayor Thallemer sworn in both Steve Haines and Noemi Ponce to the Park Board.

2. *Election of Officers*

Park Board President Steve Haines opened the table for discussion to elect the new Park Board President and Park Board Vice President.

Park Board Vice President Larry Ladd nominated Steve Haines to remain the Park Board President. Park Board member Beehler seconded.

Park Board President Steve Haines nominated Larry Ladd to remain as the Park Board Vice President, Park Board Member Beehler seconded.

Move: Larry Ladd Second: Jill Beehler Status: Passed

3. *Project Matrix 2021*

Superintendent Plummer reviewed the 2021 project matrix, which detailed the larger projects and goals, including purchases, for the 2021 calendar year. Plummer advised it is common for park departments to put together a 3 year master plan, apposed to the 5 year master plan. However, this year we have opted for the 5 year master plan due to it being a requirement for Recreation Director Wieringa's grant process through DNR to move and update the skate park.

As part of the DNR grant process, K21 would also like to be part of the move and renovation of the Mantis Skate Park to Richardson-Dubious Park. Recreation Director Wieringa will talk more about that during the recreation report.

Plummer also thanked Indiana American Water for their donation of a drinking fountain for Ker Park, which is set to arrive this Thursday, and will be installed in Spring with the playground.

Mayor informed the Board the Buffalo Street Project had some delays due to material issues caused by Covid. The plaza was scheduled to be done this past fall; however, due to the lack of materials available has sense been updated to this spring. Additionally, we have been looking more in depth at the construction of a new maintenance and park office in Central Park.

4. *Maintenance Report*

Maintenance Director Gardner advised the Christmas display was successful and we had a total of \$401 worth of donations. The display has been torn down and is now back in storage. Grade work at Hire Park has been completed and will be reseeded this spring. All picnic tables have been refurbished. The picnic tables typically take longer than they did this year. However, since our rentals and deliveries were not available as previous years, we didn't have as many that needed to be refurbished. This allowed us to focus some additional time on projects we typically don't handle on a year to year basis.

All restrooms at the PTYC Senior Center have been updated and are handicapped accessible. We were able to do this work in house, with skilled employees. The restrooms really look great and was a much needed update. The courtesy piers at the campground have been refurbished and the pole barn in the back 40 has been insulated and will be used as second location for some indoor projects.

5. *Recreation Report*

Recreation Director Wieringa advised we've had a few Imagination Station kit pick ups since our last meeting. All kits have been picked up each week, which totals between 50-70 kits. The virtual Santa visits had a great turnout and worked great for both Santa and the families who signed up for it.

Wieringa informed the Board she is currently working on the 2021 recreation calendar, which includes planning concerts and other games & programs. Additionally, she is working on the Mantis Skate Park grant, which involves relocation to Richardson-Dubious Park and new equipment. She received notification from K21 that they accepted her grant request for \$150,000. However, the K21 Grant is contingent on getting the DNR grant. We should know more information this September or October. Even if both grants are awarded, we will still to around \$50,000 to fund the project.

The Daddy Daughter Sweet Heart Dance has been postponed until the fall, possibly the first weekend in October.

Plummer stated he has asked the recreation department to really think outside the box for programs and recreation activities this coming season. Ideally, we would like to have some of the same programs as before; however, we need to plan for the chance we may need to change them or introduce new ones which can keep participants and employees safe

during Covid. Plummer advised we know a little bit more about Covid than we did last summer and we can use this knowledge to help encourage participation while remaining safe.

V. OTHER MATTERS TO COME BEFORE THE BOARD

VI. MEETING REVIEW

VII. ADJOURNMENT

There being no further matter to come before the Board, the meeting was adjourned.

Move: Jill Beehler Second: Larry Ladd Status: Passed

A handwritten signature in cursive script, appearing to read "Heather Frazier".

Heather Frazier
Park Board Secretary