

BOARD OF PUBLIC WORKS & SAFETY
NOVEMBER 19, 2021
2:00 P.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, November 19, 2021 at 2:30 P.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, HR Director Jennifer Whitaker, City Planner Justin Taylor, Police Chief Scott Whitaker, Wastewater Treatment Utility Manager Brian Davison, City Engineer James Emans, and Times-Union reporter David Slone.

ABSENT: Board member Jeff Grose.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the November 5, 2021 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mayor Thallemer, carried by unanimous vote.

NEW BUSINESS-

CLAIM DOCKET-

The following claim docket was presented for approval:

Regular Docket - \$3,017,919.49

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mayor Thallemer, and carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth two (2) travel requests: Mayor-one (1); and Police-one (1), was submitted for approval. Motion made by Mr. Clemens approving the travel requests, seconded by Mayor Thallemer, carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-

A New Hire/Change in Payroll report was presented for approval: Police-five (5); and one (1) each for Fire, Parks, and Street. Motion made by Mr. Clemens to approve the report, seconded by Mayor Thallemer, carried by unanimous vote.

PAY APPLICATION/LINCOLN SCHOOL NEIGHBORHOOD SIDEWALK PROJECT RIGHT-OF-WAY (ROW)-

A Pay Application to Troyer Group in the amount of \$3,970.00 including LPA Voucher (ROW) #8 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Right-of-Way Services (ROW) was presented for approval. Motion made by Mr. Clemens to approve the Pay Application & LPA Voucher (ROW) #8, seconded by Mayor Thallemer, carried by unanimous vote.

DOWNTOWN STREETScape IMPROVEMENT PLAN/USI CONSULTANTS/B&P-

An agreement between the City and USI Consultants, Inc. was presented for approval. USI will examine the downtown street scape and design refreshed elements as well as schedule meetings for stakeholders. Cost of the service will be \$59,200.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

WARSAW COMMUNITY SCHOOLS MOU/ICE MELTING MATERIALS/STREET-

A Memorandum of Understanding (MOU) was presented to the Board for ice melting materials for the 2021-22 winter season. This MOU between the City of Warsaw and Warsaw Community Schools is for the purpose of jointly purchasing ice melting materials with the City having priority in case of a salt shortage. Motion made by Mr. Clemens to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

COUNTRY CLUB LANE AND COUNTRY CLUB LANE EXTENSION INTERSECTION RECONSTRUCTION AGREEMENT-

During the October 15, 2021 session the bid for the Country Club Lane and Country Club Lane Extension Intersection Reconstruction project was awarded to G&G Hauling & Excavating, Inc. for \$425,348.00 and today the agreement is being presented for approval. Motion made by Mr. Clemens to approve the agreement with G&G, seconded by Mayor Thallemer carried by unanimous vote.

GRANT OF EASEMENT/KELLY PARK-

A Grant of Easement was presented for approval. The easement is for property, located around and near Kelly Park and the pond area, owned by Sherri Makinson that will allow the City to update drainage needs in the area. Cost of the easement will be \$20,000.00. Motion made by Mr. Clemens to approve the purchase of the easement, seconded by Mayor Thallemer carried by unanimous vote.

GRANT OF UTILITY EASEMENT/403 N. MAPLE AVE.-

A Grant of Utility Easement between the City, 403 N. Maple Ave, LLC, and Matthew D. Wolf was presented for approval. The easement would allow for better lateral access to the Wolf property as well as the Goodwin property located just east of the Wolf property. Motion made by Mr. Clemens to approve the easement, seconded by Mayor Thallemer, carried by unanimous vote.

IFA-SRF #65/SEWER REHAB PROJECT/WESSLER ENGINEERING/WWTU-

Disbursement Request #65 for \$260,919.34 to Wessler Engineering in regards to the Sewer Rehabilitation Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for payment from funds held at the Bank of New York (BNY)Mellon from the Revenue Bonds of 2017 for the Sewer Rehabilitation Project. This is the last payment request for the Rehabilitation project. Motion made by Mr. Clemens to approve the payment to Wessler Engineering, seconded by Mayor Thallemer, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer