

BOARD OF PUBLIC WORKS & SAFETY
OCTOBER 1, 2021
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday October 1, 2021 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, George Clemens, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Street Superintendent Dustin Dillon, Park Recreation Director Stephanie Schaefer, WWTU Manager Brian Davison, H/R Director Jennifer Whitaker, and Times-Union Reporter David Slone.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the September 17, 2021 Regular Session were presented for approval. Board member Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATION-

-New trash routes go into effect starting Monday October 4, 2021.

NEW BUSINESS-

WARSAW HOUSING AUTHORITY/RELEASE OF MORTGAGE-

Housing Opportunities of Warsaw requested a release of Home of Your Own Mortgage for the following property:

1. Cotner, record document #2016090479

Motion made by Mr. Clemens to approve the release, seconded by Mr. Grose carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-

A New Hire/Change in Payroll report was provided for approval: Street-one (1); and Police-two (2) and more specifically set forth on the list attached to minutes. Motion made by Mr. Grose to approve the report, seconded by Mr. Clemens, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth two (2) travel requests for Aviation were submitted for approval. Motion made by Mr. Grose to approve the list, seconded by Mr. Clemens, carried by unanimous vote.

K21 FOUNDATION GRANT AWARD/PARKS-

Earlier this year Parks Superintendent Larry Plummer sought permission to apply for a grant of \$53,000.00 through the K21 Foundation to update the tennis/pickleball courts at Bixler Park. K21 awarded the grant to the City and Mr. Plummer is asking the Board to accept the award. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote.

PARKS DEPT. CONTRACTS-

The following contract for Parks activities was presented for approval:

- Laughing Stock Productions- Fall Family Fun- \$660.00.

Motion made by Mr. Grose to approve the above contract, seconded by Mr. Clemens, carried by unanimous vote.

PARKING FACILITY LEASE/STEPHEN & CARLA HARRIS -

A lease to the City for parking facilities with Stephen and Carla Harris was presented for approval. Stephen and Carla's lease is for 24 months, commencing December 1, 2021 and terminating on November 30, 2023, for a total cost of \$16,800.00. Motion made by Mr. Clemens approving the lease with Stephen and Carla Harris, seconded by Mr. Grose, carried by unanimous vote.

IFA-SRF #116/PLANT EXPANSION PROJECT/WWTU-

Disbursement Request #116 for \$32,100.00 to Wessler Engineering in regards to the Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State

Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Grose to approve the payment to Wessler Engineering seconded by Mr. Clemens, carried by unanimous vote.

UNITED STATES DEPARTMENT OF THE INTERIOR/US GEOLOGICAL SURVEY (USGS)/PIKE LAKE LEVEL GAGE/STORMWATER UTILITY-

Wastewater Utility Manager Brian Davison presented a Joint-Funding Agreement between the City and the US Department of the Interior/U.S. Geological Survey, to monitor water levels at Pike Lake. The cost of the annual agreement is \$4,000.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

SPECIAL CLAIMS-

Clerk's office submitted a listing of special claims for approval totaling \$4,000.00. Motion made by Mr. Clemens approving the claims for payment, seconded by Mr. Grose, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$1,476,989.25

EOM Docket - \$47,969.05

Fire & Police Pension Docket - \$37,343.45

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer