

BOARD OF PUBLIC WORKS & SAFETY  
SEPTEMBER 17, 2021  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, September 17, 2021 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members George Clemens, Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Community Development Director Jeremy Skinner, City Planner Justin Taylor, WWTU Manager Brian Davison, Fire Chief Mike Wilson, Street Superintendent Dustin Dillon, Pam Kennedy from Warsaw Housing Authority, Times-Union Reporter David Slone, and InkFree News reporter Lasca Randels.

**ABSENT:** None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the September 3, 2021 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

**REPORTS/ORAL & WRITTEN COMMUNICATIONS-**

-Trash Route Changes

**UNFINISHED BUSINESS-**

**NEW BUSINESS-**

**WARSAW HOUSING AUTHORITY/RELEASE OF MORTGAGE-**

Housing Opportunities of Warsaw requested a release of Home of Your Own Mortgage for the following property:

1. Fuller, record document #201609254

Motion made by Mr. Grose to approve the release, seconded by Mr. Clemens carried by unanimous vote.

**700 MHz FREQUENCY COMMUNICATIONS EQUIPMENT UPGRADE/WWFT-**

Warsaw Wayne Fire Territory Chief Mike Wilson requested permission to purchase 700 MHz frequency range mobile radios for Fire personnel. Kosciusko County purchased the equipment through J&K Communications and the cost of the new equipment for the Fire Territory share is \$69,724.00. Motion made by Mr. Grose to approve the purchase, seconded by Mr. Clemens, carried by unanimous vote.

**TRAVEL REQUESTS-**

A list setting forth five (5) travel requests was submitted for approval. Fire-one (1) and WWTU-four (4). Motion made by Mr. Clemens to approve the list, seconded by Mr. Grose, carried by unanimous vote.

**PAY APPLICATION/LINCOLN SCHOOL NEIGHBORHOOD SIDEWALK PROJECT RIGHT-OF-WAY (ROW)-**

Pay Application to Troyer Group in the amount of \$17,865.00 including LPA Voucher (ROW) #6 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Right-of-Way Services (ROW) was presented for approval. Motion made by Mr. Grose to approve the request for the Lincoln School Sidewalk Project, seconded by Mr. Clemens, carried by unanimous vote.

**USAGE AGREEMENT/KOSCIUSKO COUNTY COMMUNITY FAIR, INC.-**

A Usage Agreement between Kosciusko County Community Fair, the City, and the County was presented for approval. The agreement states the City will pay 1/3 of the monthly cost of \$4,000.00 for rental fee of the Shrine Building (East Room) commencing September 1, 2021 until March 31, 2022 with an option to extend if needed. The building is being used as a COVID-19 testing site with Bowen Health Clinic providing the testing. The City's portion will be \$1,333.33 monthly. Motion made by Mr. Grose to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

**IFA-SRF #114 AND IFA-SRF#115/PLANT EXPANSION PROJECT/WWTU-**

Disbursement Requests #114 and #115, both for \$1,170.00 and both to NV Grant Services, LLC in regards to the Plant Expansion Project, were presented for approval. The requests will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payments to NV Grant Services, LLC, seconded by Mr. Grose.

**PAY APPLICATION/LPA VOUCHER (PE) #23/ANCHORAGE ROAD PROJECT/B&P-**

A Pay Application to American Structurepoint, Inc. in the amount of \$11,752.21 for the Anchorage Road Project was presented for approval. Also included was LPA Voucher (PE) #23 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Preliminary Engineering (PE). Motion made by Mr. Clemens to approve the Pay Application and LPA Voucher (PE) #23, seconded by Mr. Grose, carried by unanimous vote.

**CLAIM DOCKET-**

The following claim docket was presented for approval:

Regular Docket - \$2,073,480.65

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Lynne Christiansen, Clerk-Treasurer**