

BOARD OF PUBLIC WORKS & SAFETY  
September 3, 2021  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, September 3, 2021 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members Jeff Grose, George Clemens, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Community Development Director Jeremy Skinner, Street Superintendent Dustin Dillon, Police Chief Scott Whitaker, Wastewater Treatment Utility Manager Brian Davison, Human Resources Director Jennifer Whitaker, Times-Union Reporter David Slone and InkFree News Reporter Dan Spalding. The meeting was also presented live over the City's web-site at <https://www.warsaw.in.gov>.

**ABSENT:** None

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the August 20, 2021 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

**REPORTS-**

None noted.

**NEW BUSINESS-**

**STREET CLOSURE REQUESTS/WEST MAIN STREET BLOCK PARTY-**

A request for the 400 block of W. Main St. to be closed on September 12<sup>th</sup> for a neighborhood block party from 4:00 p.m. – 8:30 p.m. was made. Motion made by Mr. Grose to approve the closing, seconded by Mr. Clemens, carried by unanimous vote.

**GLOBAL SIGNAL ACQUISITIONS, LLC (GSA IV)/CROWN CASTLE EASEMENT AGREEMENT-**

Community Development Director Jeremy Skinner requested the board approve an easement agreement with Global Signal Acquisitions, LLC (GSA IV)/Crown Castle. The easement will be used for sanitary sewers along 4050 Corridor Drive for a future residential development and the purchase price is \$11,700.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

**INDIANA FINANCE AUTHORITY (IFA)/INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM)/INDIANA BROWNFIELDS PROGRAM REVOLVING LOAN-**

Mr. Skinner presented an application for Indiana Brownfields Program Revolving Loan Fund (RLF) for approval. If awarded the City may receive up to \$500,000.00 for environmental clean-up of the Arnolt property located along Durbin Street. Motion made by Mr. Clemens to approve submitting the application, seconded by Mr. Grose, carried by unanimous vote.

**TRAVEL REQUESTS-**

A list setting forth six (6) travel requests was submitted for approval. Motion made by Mr. Grose to approve the requests, seconded by Mr. Clemens, carried by unanimous vote.

**NEW HIRE/CHANGE IN PAYROLL REPORT-**

A New Hire/Change in Payroll report was provided for approval: Street-five (5); Aviation-two (2); Park-one (1); and WWTU-one (1) and more specifically set forth on the list attached to minutes. Motion made by Mr. Clemens to approve the report, seconded by Mr. Grose, carried by unanimous vote.

**COUNTRY CLUB LANE EXTENSION IMPROVMENTS/VS ENGINEERING/ADDENDUM #1-**

An addendum from VS Engineering for the Country Club Lane Extension Project was presented for approval. The addendum adds road design, bidding, and construction administration to the agreement approved earlier by the board. The original agreement was for \$11,300.00 and the added services increases the price by \$17,400.00 for a total new price of \$28,700.00. Motion made by Mr. Grose, to approve the addendum, seconded by Mr. Clemens, carried by unanimous vote.

**BONIFIELD GRANT OF EASEMENT/WWTU-**

A Grant of Easement was presented for approval. The easement is on property currently owned by Mark and Christine Bonifield and located in Spring Hill Acres. The easement will be used for ingress and egress, construction, and maintenance of an open drainage ditch for stormwater purposes and no cost is associated for the easement. Motion made by Mr. Clemens, to approve the easement, seconded by Mr. Grose, carried by unanimous vote.

**IFA-SRF #113 /PLANT EXPANSION PROJECT/WWTU-**

Disbursement Request #113 to Wessler Engineering in regards to the Plant Expansion Project was presented for approval. The request is for \$28,406.00. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Grose to approve the disbursement request, seconded by Mr. Clemens, carried by unanimous vote.

**CLAIM DOCKETS-**

The following claim dockets were presented for approval:

Regular Docket - \$1,407,643.51

EOM Docket - \$91,346.48

Pension Docket - \$37,343.45

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Lynne Christiansen, Clerk-Treasurer**