

BOARD OF PUBLIC WORKS & SAFETY
July 2, 2021
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday July 2, 2021 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board member George Clemens, Jeff Grose, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, City Planning Director Justin Taylor, WWTU Manager Brian Davison, Park Superintendent Larry Plummer, Human Resources Director Jennifer Whitaker, and InkFree News reporter Lasca Randels. The meeting was also presented live over the City's web-site at <https://www.warsaw.in.gov>.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the June 21, 2021 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mayor Thallemer, carried by unanimous vote.

NEW BUSINESS-

BAKER TILLY AGREEMENT-

An engagement letter with Baker Tilly to provide consulting services relating to the American Rescue Plan was presented for approval. The letter is a scope appendix to an engagement letter dated January 27, 2021. Motion made by Mr. Grose to approve the letter, seconded by Mr. Clemens, carried by unanimous vote.

TRAVEL REQUEST-

A list setting forth five (5) travel requests, Police-3; Stormwater Utility-2, was presented for approval. Motion made by Mr. Clemens to approve the travel request, seconded by Mr. Grose, carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-

The Human Resources Department presented a new hire/change in payroll report listing two (2) positions affected: Park-1 and Police-1. Motion made by Mr. Grose to approve the report, seconded by Mr. Clemens, and by a roll call vote of all members the motion was carried by unanimous vote.

PARK CONTRACTS-

The following contracts for Park programs were presented for approval:

1. Ice Creations – Fall Family Fun Event - \$575.00.
2. Incredible Bats-Fall Family Fun Fest - \$400.00.
3. Ken Ernsberger- Balloon artist for Family Carnival - \$240.00.
4. Randy Martin-Caricature artist for Family Carnival -\$255.00.
5. Darlene McCartney-Caricature artist for Family Carnival - \$240.00.
6. Mello Productions-Balloon artist for Family Carnival - \$255.00

Motion made by Mr. Clemens to approve the above contracts, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION/LPA VOUCHER (PE) #21/ANCHORAGE ROAD PROJECT/B&P-

A Pay Application to American Structurepoint, Inc. in the amount of \$4,753.48 for the Anchorage Road Project was presented for approval. Also included was LPA Voucher (PE) #21 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Preliminary Engineering (PE). Motion made by Mr. Grose to approve the Pay Application and LPA Voucher (PE) #21, seconded by Mr. Clemens, carried by unanimous vote.

PIKE LAKE SHORELINE RESTORATION PROJECT PAY APPLICATION #2-

G&G Hauling & Excavating is requesting a payment of \$20,426.23 for the Pike Lake Shoreline Restoration Project. This is the second pay request. Motion made by Mr. Grose to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

GRANT OF EASEMENT-

Mark and Christine Bonifield are granting and conveying an easement to the City for stormwater purposes. The property is located at 1615 Springhill Road. Motion made by Mr. Clemens to approve the conveyance, seconded by Mr. Grose, carried by unanimous vote.

IFA-SRF #108 /PLANT EXPANSION PROJECT/WWTU-

Disbursement request #108 to Wessler Engineering in regards to the Plant Expansion Project was presented for approval. The request is for \$37,139.00. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Grose to approve the payment to Wessler Engineering, seconded by Mr. Clemens, carried by unanimous vote.

IFA-SRF #109/PLANT EXPANSION PROJECT/WWTU-

A Pay Application for \$1,170.00 to NV Grant Services, LLC in regards to the Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to NV Grant Services, LLC, seconded by Mr. Grose, carried by unanimous vote.

IFA-SRF #110 /PLANT EXPANSION PROJECT/WWTU-

Disbursement request #110 to Wessler Engineering in regards to the Plant Expansion Project was presented for approval. The request is for \$2,422.00. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Wessler Engineering, seconded by Mr. Grose, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$1,603,400.62

End of the Month-\$150,281.38

Pension - \$36,047.56

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, carried by unanimous vote.

OTHER MATTERS-

CENTER LAKE STORM SEWER LINING PROJECT/PAY APPLICATION #1-

Granite Inliner is requesting payment #1 for work done on the Center Lake Storm Sewer Lining Project. The amount requested is \$224,434.00. Motion made by Mr. Grose to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen
Clerk-Treasurer