

BOARD OF PUBLIC WORKS & SAFETY  
JUNE 4, 2021  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, June 4, 2021 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members George Clemens and Mayor Joseph M. Thallemer. Also present, Clerk-Treasurer Lynne Christiansen, City Planner Justin Taylor, Fire Territory Chief Mike Wilson, Wastewater Utility Manager Brian Davison, City Engineer James Emans, Street Superintendent Dustin Dillon, Mike Cox from the 9/11 Remembrance Committee, and InkFree News reporter Lasca Randels. City Attorney Scott Reust attending virtually.

**ABSENT:** Board Member Jeff Grose.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the May 21, 2021 Regular Session were presented for approval. Mr. Clemens made a motion to approve the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

**RECOGNITION OF VISITORS-**

**REPORTS/ORAL & WRITTEN COMMUNICATIONS-**

1. Wastewater Utility Payment Office May 2021 billing adjustment report.
2. The next Board of Works meeting will be on Monday June 21<sup>st</sup> at 10:30 a.m.

**UNFINISHED BUSINESS-**

None noted.

**NEW BUSINESS-**

**STREET CLOSURE-**

A request for street closures was submitted for approval. The closures are for the 9/11 Memorial Remembrance Ceremony and Parade. This year is the twentieth anniversary of the tragedy and devastation that happened in New York City, Pennsylvania, and Washington D.C. on September 11, 2001 from foreign terrorists. Streets affected will be Canal Street; Indiana Street extended; Buffalo Street between Market and Main Streets; and W. Center Street from Buffalo Street to the V.F.W. in Boggs Industrial Park. The closures be on September 11, 2021 from 2:30 p.m. until 5:30 p.m. Motion made by Mr. Clemens to approve the closures, seconded by Mayor Thallemer, carried by unanimous vote.

**TRAVEL REQUESTS-**

A list setting forth three (3) travel requests was presented for approval. Motion made by Mr. Clemens to approve the travel requests, seconded by Mayor Thallemer, carried by unanimous vote.

**PAY APPLICATION/LPA VOUCHER (PE) #20/ANCHORAGE ROAD PROJECT/B&P-**

A Pay Application to American Structurepoint, Inc. in the amount of \$5,020.64 for the Anchorage Road Project was presented for approval. Also included was LPA Voucher (PE) #20 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Preliminary Engineering (PE). Motion made by Mr. Clemens to approve the Pay Application and LPA Voucher (PE) #20, seconded by Mayor Thallemer, carried by unanimous vote.

**BUFFALO STREET PLAZA/PAY APPLICATION #11/B&P-**

Pay Application #11 for the Buffalo Street Plaza project was presented for approval. Selge Construction, Inc. is requesting \$289,826.01 for work completed to date. Motion made by Mr. Clemens to approve the pay application, seconded by Mayor Thallemer, carried by unanimous vote.

**BUFFALO STREET PLAZA/PAY APPLICATION #12/B&P-**

Pay Application #12 for the Buffalo Street Plaza project was presented for approval. Selge Construction, Inc. is requesting \$76,310.75 for work completed to date. Motion made by Mr. Clemens to approve the pay application, seconded by Mayor Thallemer, carried by unanimous vote.

**PAY APPLICATION/LINCOLN SCHOOL NEIGHBORHOOD SIDEWALK PROJECT RIGHT OF WAY (ROW)-**

Pay Application to Troyer Group in the amount of \$13,557.50 including LPA Voucher (ROW) #5 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Right-of-Way Services (ROW) was presented for approval. Motion made by Mr. Clemens to approve the request for the Lincoln School Sidewalk Project, seconded by Mayor Thallemer, carried by unanimous vote.

**MARKET STREET PROJECT PHASE 2/FINAL PAYMENT-**

The final payment for Phase 2 of the Market Street Project was presented for approval. The Indiana Department of Transportation is requesting \$3,600.00 for the final payment. Motion made by Mr. Clemens to approve the request, seconded by Mayor Thallemer, carried by unanimous vote.

**MOBILE LIFTS-**

Street Superintendent Dustin Dillon requested permission to purchase six (6) mobile lift units through Sourcewell and Stertil-Koni. Total cost will be \$82,319.30 and the purchase will be split between the Street Department, Wastewater Utility, and Fire Territory. An opinion letter from the City Attorney was included citing Indiana Code 5-22-10-5 and 5-22-10-12 noting the savings of purchasing the units through Sourcewell. Motion made by Mr. Clemens to approve the purchase, seconded by Mayor Thallemer, carried by unanimous vote.

**IFA-SRF DISBURSEMENT REQUEST #104/PLANT EXPANSION PROJECT/WWTU-**

Disbursement Request #104 for \$7,961 to Wessler Engineering in regards to the Wastewater Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Wessler Engineering, seconded by Mayor Thallemer, carried by unanimous vote.

**IFA-SRF DISBURSEMENT REQUEST #105/PLANT EXPANSION PROJECT/WWTU-**

Disbursement Request #105 for \$46,161.00 to Wessler Engineering in regards to the Wastewater Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Wessler Engineering, seconded by Mayor Thallemer, carried by unanimous vote.

**SPECIAL CLAIMS-**

Clerk's Office submitted a special claim totaling \$33,041.20. Motion made by Mr. Clemens to approve the claim for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

**CLAIM DOCKETS-**

The following claim dockets were presented for approval:

Regular Docket - \$1,356,227.16

EOM Docket - \$178,528.89

Police & Fire Pension Docket - \$36,047.56

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mayor Thallemer, carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Lynne Christiansen, Clerk-Treasurer**