

BOARD OF PUBLIC WORKS & SAFETY
APRIL 16, 2021
11:15 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, April 16, 2021 at 11:15 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens, and Mayor Thallemer. Also, present Clerk-Treasurer Lynne Christiansen, Fire Territory Chief Mike Wilson, EMS Division Chief Chris Fancil, City Engineer James Emans, Parks Superintendent Larry Plummer, Wastewater Utility Manager Brian Davison, Police Chief Scott Whitaker, Street Superintendent Dustin Dillon, and City Planner Justin Taylor. Attending virtually were City Attorney Scott Reust and Community Development Director Jeremy Skinner.

ABSENT: Board member Jeff Grose.

MINUTES-

The minutes from the April 5, 2021 Regular Session were presented for approval. Board member Clemens made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATION-

1. Wastewater Utility Payment Office March 2021 billing adjustment report.

NEW BUSINESS-

KOSCIUSKO COUNTY FARMERS MARKET, LLC/STREET CLOSURE-

A request was made for the 100 block of W. Center Street to be closed weekly for the Farmers Market. The closure will take place every Saturday starting May 1 through October 3, 2021 from 7:30 a.m. - 1:30 p.m. Motion made by Mr. Clemens to approve the closure with proof of insurance, seconded by Mayor Thallemer, carried by unanimous vote.

LOCALITY MEDIA INC. /FIRST DUE SCHEDULING AGREEMENT/FIRE-

Fire Territory Chief Mike Wilson requested permission to enter into an agreement with Locality Media/First Due for scheduling and assignments of Fire personnel. The agreement will be for the time period of May 1, 2021 thru December 31, 2021 at a cost of \$2,085.40. Motion made by Mr. Clemens to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

GRANT APPLICATION REQUEST/FIRE-

EMS Division Chief Chris Fancil requested permission to apply for a grant through the K21 Health Foundation. The grant funds will be used toward the purchase of an extended warranty with Autopulse for mechanical CPR devices. The cost per unit for the extended warranty is \$3,975.00, affecting seventeen (17) units located throughout the County at various fire departments, for a total grant request of \$67,575.00. Motion made by Mr. Clemens to approve the application, seconded by Mayor Thallemer, carried by unanimous vote.

FOURTH OF JULY CELEBRATION FIREWORKS/PARKS-

Parks Superintendent Larry Plummer presented an agreement between the City of Warsaw and Winona Lake Independence Day Celebration, Inc. The Parks Department will contribute \$3,500.00 toward the purchase of fireworks for the annual Warsaw-Winona Lake Fireworks Show to be held the evening of July 3, 2021, with a rain date of July 4, 2021. Motion made by Mr. Clemens to approve the agreement, seconded by Mayor Thallemer, motion carried by unanimous vote.

IFA-SRF #97/PLANT EXPANSION PROJECT/WWTU-

Disbursement Request #97 to the Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for \$54,868.00 to Wessler Engineering in regards to the Plant Expansion Project was presented for approval. Payment comes from funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the pay request, seconded by Mayor Thallemer, carried by unanimous vote.

IFA-SRF #98/PLANT EXPANSION PROJECT/WWTU-

Disbursement Request #98 for \$8,218.00 to Wessler Engineering in regards to the Wastewater Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the pay request, seconded by Mayor Thallemer, carried by unanimous vote.

IFA-SRF #99/PLANT EXPANSION PROJECT/WWTU-

Disbursement Request #99 for \$694,388.00 to Kokosing Industrial, Inc. in regards to the Plant Expansion Project was presented for approval. This is Kokosing's 22nd pay request. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the pay request, seconded by Mayor Thallemer, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth two (2) travel requests was presented for approval. Motion made by Mr. Clemens to approve the travel requests, seconded by Mayor Thallemer, carried by unanimous vote.

REQUEST TO PURCHASE NEW VEHICLES/POLICE-

Police Chief Scott Whitaker requested to seek sealed quotes to purchase three (3) new police vehicles. He would like to purchase three (3) Ford Police Interceptor Utility Vehicles. Motion made by Mr. Clemens to accept the request, seconded by Mayor Thallemer, carried by unanimous vote.

SPECIAL CLAIMS-

Clerk's Office submitted a listing of special claims for approval totaling \$33,713.00. Motion made by Mr. Clemens approving the claims for payment, seconded by Mayor Thallemer, carried by unanimous vote.

CLAIM DOCKETS-

The following claim docket was presented for approval:

Regular Docket - \$2,638,191.50.

Motion made by Mr. Clemens to approve the claim docket for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

ATTEST:

Lynne Christiansen, Clerk-Treasurer