

BOARD OF PUBLIC WORKS & SAFETY
FEBRUARY 19, 2021
11:15 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, February 19, 2021 at 11:15 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens, Jeff Grose, and Mayor Thallemer. Also, present Clerk-Treasurer Lynne Christiansen, Street Superintendent Dustin Dillon, Park Superintendent Larry Plummer, Stormwater Coordinator Ryan Workman, Wastewater Utility Manager Brian Davison, Community Development Director Jeremy Skinner, City Planner Justin Taylor, City Engineer James Emans, HR Director Jennifer Whitaker, InkFree News reporter Leah Sander and WRSW News reporter Nick Deranek. City Attorney Scott Reust attended virtually.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the February 5, 2021 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

NEW BUSINESS-

BID OPENINGS/TRAFFIC SIGNAL MODERNIZATION PROJECTS-

Bids were solicited for the Traffic Signal Modernization Project for Center Street at several intersections in the downtown area. Bids were received from:

1. Hawk Enterprises- \$443,414.30
2. Michiana Contracting - \$469,628.00
3. Midwestern Electrical - \$466,237.27
4. Pemberton -Daris Electrical - \$476,360.65

After discussion Mr. Grose made a motion to take the bids under advisement, seconded by Mr. Clemens, carried by unanimous vote.

BID OPENING/PIKE LAKE SHORELINE RESTORATION-

Bids were solicited for the Pike Lake Shoreline Restoration Project. Bids were received from:

1. G&G Hauling and Excavating - \$157,998.00
2. Applied Ecological Services - \$343,905.42
3. Selge Construction - \$226,190.00
4. Stanger Group - \$201,430.00
5. Haskins Underground - \$229,230.00

Mr. Grose made a motion to take the bids under advisement, seconded by Mr. Clemens, carried by unanimous vote.

WARSAW HOUSING AUTHORITY/RELEASE OF MORTGAGE-

Housing Opportunities of Warsaw requested a release of mortgage for the following property:

1. Hassell, record document #2016110279

Motion made by Mr. Clemens to approve the release, seconded by Mr. Grose carried by unanimous vote.

U.S. 30 ALIGNMENT STUDY/DLZ INDIANA, LLC-

Community Development Director Jeremy Skinner presented a contract with DLZ Indiana, LLC, who will perform services for an Alignment Study along U.S.30. Motion made by Mr. Clemens to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

GRANT AWARD/CENTRAL PARK CONCERT SERIES/PARKS-

Park Director Larry Plummer announced that the Kosciusko County Community Foundation has awarded the Parks Department \$5,000.00 from the Richard, Evelyn & Jane Glover Community Endowment. The funds, from the 2021 grant cycle, will be used in support of the Central Park Concert Series. Motion made by Mr. Grose to approve the award, seconded by Mr. Clemens, carried by unanimous vote.

MARKET STREET PHASE 2 FINAL ACCEPTANCE-

Mr. Skinner presented a Final Inspection and Acceptance contract from INDOT for the Market Street Phase 2 Project. After discussion Mr. Clemens made a motion to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

EASEMENT FOR ELECTRICAL FACILITIES-

City Planner Justin Taylor requested approval of an easement agreement for electrical facilities to Northern Indiana Public Service Company (NIPSCO). The easement will be located at the northwest corner of Detroit and Canal Streets and extend north. Also included was a Special Undertaking Agreement protecting the City from financial responsibility for relocation of power poles if infrastructure improvements are needed at some point. Motion made by Mr. Grose to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

PIKE LAKE ASSOCIATION MEMORANDUM OF AGREEMENT (MOA)-

A MOA between the City and Pike Lake Association was presented for approval. The City will provide \$4,500.00 for a "LARE" grant match for a feasibility study to assess streambank instability and downstream sediment issues. Motion made by Mr. Grose to approve the MOA, seconded by Mr. Grose, carried by unanimous vote.

NV GRANT SERVICES CHANGE ORDER-

Wastewater Superintendent Brian Davison presented a Change Order from NV Grant Services. NV is asking for an extension to an earlier approved agreement for labor standards administration and compliance for the Plant Expansion Project. The change order asks for an additional six-month extension and an additional \$7,020.00 in services. Funds are paid through the SRF Disbursement requests. Motion made by Mr. Grose to approve the change order, seconded by Mr. Clemens and carried by unanimous vote.

IFA-SRF #91/PLANT EXPANSION PROJECT/WWTU-

SRF Disbursement Request #91 for \$46,879.00 to Wessler Engineering in regards to the Wastewater Plant Expansion Project was presented for approval. The applications will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Wessler Engineering, seconded by Mr. Grose, carried by unanimous vote.

IFA-SRF #92/PLANT EXPANSION PROJECT/WWTU-

SRF Disbursement Request #92 for \$285.00 to Wessler Engineering in regards to the Wastewater Plant Expansion Project was presented for approval. The applications will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Grose to approve the payments to Wessler Engineering, seconded by Mr. Clemens, carried by unanimous

TRAVEL REQUESTS-

A list setting forth three (3) travel requests, all for the Police Department, was presented for approval. Motion made by Mr. Grose to approve the travel requests, seconded by Mr. Clemens, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$2,251,420.28

Motion made by Mr. Clemens to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer

