

## MINUTES

**City of Warsaw  
Parks and Recreation Board  
Regular Meeting (Parks)  
Tuesday, July 28, 2020, 5:15 pm - 6:15 pm  
Council Chambers**

### In Attendance

Diane Quance; Heather Frazier; Jill Beehler; Larry Ladd; Larry Plummer; Michelle Boxell; Shaun Gardner; Sheila Wieringa; Steve Haines

### I. CALL TO ORDER

Park Board President Steve Haines called the meeting to order.

### II. APPROVAL OF PREVIOUS MEETING'S MINUTES

#### 1. *Approval of June 2020 Minutes*

The June 2020, minutes were approved on a motion by Board Member Beehler, seconded by Board Member Boxell.

Move: Jill Beehler Second: Michelle Boxell Status: Passed

### III. UNFINISHED BUSINESS

#### 1. *Central Park Master Plan*

##### a. *Maintenance Building/Office Drawings*

Superintendent Plummer provided those attending the Park Board Meeting several images of the proposed floor plans of both the new maintenance facility with the adjoining park offices. Although the original plan was to place the park offices on the second story of the Pavilion, Plummer believes having the office and maintenance facility together not only will improve staff communication but will be easier and more accessible to the public. This will also save roughly \$700,000 to \$800,000 dollars. The preliminary site plans were designed by Design Collaborative who is also currently working on the construction plans. The construction plans should be completed by the end of this week. Once they are completed, it will make the bidding process quicker once the City is ready for the next step.

#### IV. NEW BUSINESS

Butch Schapson a member of Pickleball Fanatics approached the Park Board and discussed some additions, those who play pickleball, would like to see at Kelly Park. He advised their group has roughly 150 people, primarily seniors, who meet 3 days per week at Kelly Park to use the pickleball courts. Due to the number of people who play the sport, Butch asked for the Board's approval on placing both temporary court tape down as well as temporary nets along the tennis courts to add numerous more courts for playing. The tape would remain on the courts during the season, where the nets would be removed at the end of the games.

Numerous Park Board Members advised having that many different tape lines could be confusing to those still in the learning process on how to play tennis. Additional questions about how the tape would affect the newly resurfaced area were brought up as well. Butch along with some supporters advised the tape to outline the pickleball court could be a different color than the tennis courts to help alleviate any confusion. Additionally, they advised true court tape should not leave any residue behind when it is removed at the end of the season. However, did advise they just removed the tape from the courts at the High School and we could go and see the outline there, to see how different the court is from the standard tennis courts.

The motion to approve both temporary pickleball nets along with court tape to outline the pickleball courts on the tennis courts was tabled for one month by Board Member Ladd, seconded by Board Member Boxell.

Move: Larry Ladd Second: Michelle Boxell Status: Tabled

##### *1. Ker Park Playground & Amenities*

Plummer advised that in order to maintain our 5 Year Master Plan, we needed to update Ker Park playground & equipment. We were granted with a substantial grant from Sinclair/Game Time Recreation of \$52,439.77, which allows us to purchase a large playground area for half the normal price of around \$105,000. Our total contribution for the new playground equipment at Ker Park will be \$52,978.23. In addition to replacing the playground, we will also be adding in new picnic tables, bench swing, and replace the sidewalk. This playground is a hybrid system, meaning it is meant for numerous age groups to utilize at the same time, while being challenging and engaging for all.

Plummer asked for the Board's permission to start site prep at Ker Park, which entails removing some equipment to help with easier and quicker install in spring of 2021.

A motion to approve site prep at Ker Park for the new equipment was approved on a motion by Board Member Boxell, seconded by Board member Beehler.

Move: Michelle Boxell Second: Jill Beehler Status: Passed

## *2. Recreation Programming Report*

Recreation Director Wieringa reviewed participation numbers for the concerts, virtual programs, as well as some of the events which were cancelled due to Covid, such as Family Carnival. She advised that participants are maintaining social distancing while attending events and that staff is making all efforts to keep areas sanitized and marked for proper distancing.

## *3. Maintenance Report*

Maintenance Director Shaun Gardner advised we have had some summer help leave within the last few weeks, so we are trying to get more done before the remaining summer staff leaves. During the last few months maintenance staff has been repainting doors & restrooms, power-washing basketball courts & sidewalks, and leveling the pavers in Central Park. Additionally, we have been working on re-locating the irrigation lines in Central Park to come from the old pump house instead of the Indiana American Water plant. Right now, due to the Buffalo Street project, we have been using Indiana American Water to water Central Park. Unfortunately, with us using Indiana American Water our water bill has been over \$2000. To help alleviate the costs, you may notice some brown spots in the grass, as we are only watering the flower beds right now.

We've had some vandalism near the trailhead and more so near and around the Center Lake Pavilion. Luckily with our camera system, we have been able to identify most vandals and with the collaboration of the Police Department, we have been able to monitor it closely. Within the next few weeks, Cottage Watchman will be updating our system along with relocating some cameras and adding one to help have better coverage of the park.

## V. OTHER MATTERS TO COME BEFORE THE BOARD

Superintendent advised he was contacted by Don Watson from Wright Tree Service. During this discussion, Don advised he was looking for a location to train his employees on proper tree cutting techniques and tips at least three times per year. Part of this would include safe tree cutting practices for both his employees and park staff. After BOW approval and with Plummer's approval,

trees at Lucerne Park were identified by Don, the Arborist, and were safely removed. Plummer stated this was a great training opportunity for the Park's Department and was extremely informative. A total of five damaged trees were cut down at Lucerne Park for free during this training.

#### VI. MEETING REVIEW

#### VII. ADJOURNMENT

There being no further matters to come before the Board, the meeting was adjourned.

Move: Jill Beehler Second: Larry Ladd Status: Passed

A handwritten signature in cursive script, appearing to read "Heather Frazier".

Heather Frazier  
Park Board Secretary