

**COMMON COUNCIL
REGULAR SESSION
September 20, 2010
7:00 P.M.**

The Common Council of the City of Warsaw met in a Regular Session on Monday, September 20, 2010 at 7:00 P.M. in the Council Chambers at City Hall. Mayor Ernest B. Wiggins presided and the following persons were noted as present or absent:

PRESENT: Councilmen Charles Smith, Jeff Grose, George Clemens, Joe Thallemer, Daniel Hampton and Kyle Babcock. Also present, Mayor Ernest Wiggins, Clerk-Treasurer Lynne Christiansen, City Planner Jeremy Skinner, Airport Manager David Beall, Police Chief Scott Whitaker, H/R Director Jennifer Whitaker, Cemetery Sexton Hal Heagy, Street Department Superintendent Lacy Francis Jr., Park Superintendent Jon Garber, and Warsaw Times-Union Reporter Jennifer Peryam.

ABSENT: Councilman Jerry Patterson, and City Attorney Michael Valentine.

The meeting was called to order by Mayor Wiggins followed by the Invocation and the Pledge of Allegiance.

MINUTES –

The minutes from the September 7, 2010 meeting were presented for approval. Motion made by Councilman Smith to approve the minutes as presented, seconded by Councilman Hampton and carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATIONS –

- (1) 3/50 Project presentation at Chamber of Commerce Taste & Trade Show on October 15, 2010.
- (2) Kosciusko County Resolution 10-09-09-003 with regard to the County Council issuing a non-binding review of the City's 2011 budget.
- (3) Warsaw Fire Department August 2010 monthly report.
- (4) Clerk-Treasurer Christiansen presented the August Financial Report for Council review. (Documentation attached to minutes).

UNFINISHED BUSINESS –

2011 SALARY ORDINANCE –

Ordinance #2010-08-01, an Ordinance establishing maximum compensation levels for the year 2011 for department heads, appointive positions and certain salaried and non-salaried employees of the City of Warsaw was presented for approval. Motion made by Councilman Thallemer to approve the Ordinance on second and final reading, seconded by Councilman Smith with Mr. Grose, Mr. Clemens, and Mr. Hampton voting aye, and Mr. Babcock voting nay. (Documentation attached to minutes).

2011 FIRE TERRITORY SALARY ORDINANCE –

Ordinance #2010-08-02, an Ordinance establishing maximum compensation levels for the year 2011 for employees of the Warsaw/ Wayne Township Fire Territory was presented for approval. Motion made by Councilman Smith to approve the Ordinance on second and final reading, seconded by Councilman Hampton, carried by unanimous vote. (Documentation attached to minutes).

2011 ELECTED OFFICIAL SALARY ORDINANCE –

Ordinance #2010-08-03, an Ordinance establishing compensation for the year 2011 for Elected Officials was presented for approval. Motion made by Councilman Grose to approve the Ordinance on second and final reading, seconded by Councilman Clemens, carried by unanimous vote. (Documentation attached to minutes).

NEW BUSINESS –

RESOLUTION CUTTING 2010 BUDGETS –

Declaratory Resolution #2010-09-02, a Resolution setting forth Line 2 cuts (2010 budget cuts) was presented for approval. Total General Fund cuts of \$393,750 total Park & Recreation cuts of \$24,200, total Cemetery cuts of \$2,000, total Aviation cuts of \$7,000, and total Warsaw-Wayne

Township Fire Territory cuts of \$85,000 for a grand total of \$511,950. Motion made by Councilman Thallemer to approve Resolution #2010-09-02, seconded by Councilman Clemens, carried by unanimous vote. (Copy attached to minutes).

2011 BUDGET AND TAX RATE APPROVAL –

This is the advertised “Public Hearing” on the 2011 budgets. Ordinance #2010-09-01, an Ordinance approving the 2011 budgets, appropriation, and tax rates was presented for approval. No citizen comment was heard as no citizens were in attendance. Mr. Thallemer pointed out that the Council could make further Line 1 counts if needed. Mayor Wiggins advised the Council that once the City received the 1782 Notice there would be a better understanding if any cuts in the budget would be needed. The Adoption Hearing will be held on October 18, 2010.

PERSONNEL POLICY HANDBOOK/NEW DRAFT-

Jennifer Whitaker, Director of Human Resources presented a draft amending the Personnel Policy Handbook. The proposed draft is consolidating past Ordinance amendments and including several new amendments. Mayor Wiggins asked the Council to look over the proposed draft and to bring questions or concerns to the next meeting. (Copy attached to minutes).

DEER TASK FORCE UPDATE-

Councilman Grose advised the Council that the archers started hunting today in the designated areas targeted by the Deer Task Force (DTF). Seventy-two – seventy-four archers are participating this year and there is also an increase in private landowners interested in opening up their property for the hunt. Councilman Grose advised that the total deer harvested last year was fifty (50).

CITY AUCTION-

Mr. Thallemer advised the Council that the public auction held on September 18, 2010 at the Police Department was very successful. The Police Department auctioned bikes and other items while other City departments contributed items to be sold as well. The Kosciusko County Drug Task Force and other towns also had items in the auction. Approximately six hundred people attended.

ITINERATE MERCHANT ORDINANCE-

Mayor Wiggins asked City Planner Jeremy Skinner for an update on his progression of revising the City’s Itinerate Merchant Ordinance. Mr. Skinner advised that he and Councilman Hampton were working together to present a revised ordinance to the council soon.

ADJOURNED –

There being no further business to come before the Council by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer