

BOARD OF PUBLIC WORKS & SAFETY
DECEMBER 18, 2020
11:15 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, December 18, 2020 at 11:15 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: By roll call, Board members Jeff Grose (attended virtually), George Clemens and Mayor Thallemer (both present in the Council Chambers). Also present in the Council Chambers were Clerk-Treasurer Lynne Christiansen and Street Superintendent Dustin Dillon, with WWTU Manager Brian Davison, and City Planner Jeremy Skinner attending virtually.

ABSENT: None

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the December 4, 2020 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mr. Clemens, and by roll call the motion was carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

None noted.

NEW BUSINESS-

MEMORANDUM OF UNDERSTANDING (MOU)/KOSCIUSKO COUNTY GOVERNMENT/KOSCIUSKO COUNTY COMMUNITY FAIR, INC.-

An MOU was presented for approval. The MOU is between the Kosciusko County Government and the City of Warsaw for cost sharing of a lease for use of a portion of the Shrine Building at the Fairgrounds for COVID-19 testing. A Usage Agreement was also attached to the MOU stating the City will pay 1/3 of the monthly cost of \$4,000.00 commencing November 18, 2020 until February 28, 2021 with an option to extend if needed. The City's portion will be \$1,333.33 monthly. Motion made by Mr. Clemens to approve the MOU, seconded by Mr. Grose, and by roll call the motion was carried by unanimous vote.

BUILD-OPERATE-TRANSFER AGREEMENT/TAFT-

An agreement with Taft Stettinius & Hollister LLP ("Taft") was presented for approval. Taft will provide legal services for a pending Build-Operate-Transfer agreement for the construction of a new Park Maintenance Building. Cost of the services is not to exceed \$35,000.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, and by roll call the motion was carried by unanimous vote.

WARSAW COMMUNITY DEVELOPMENT CORPORATION (WCDC) 2021 FAÇADE GRANT AGREEMENT-

An agreement with WCDC for façade improvements in the downtown area was presented for approval. Matching grant funds of up to \$5,000.00 will be awarded to applicants who qualify for the funding. Motion made by Mr. Grose to accept the agreement, seconded by Clemens, and by roll call the motion was carried by unanimous vote.

ANCHORAGE ROAD PROJECT/ENGINEERING AMENDMENT #1-

City Planner Jeremy Skinner presented Amendment #1 for engineering of the Anchorage Road Project. The amendment, with the Indiana Department of Transportation (INDOT), allows for the City to receive 80% reimbursement for right-of-way design services with Structurepoint. Motion made by Mr. Clemens to approve the amendment, seconded by Mr. Grose, and by roll call the motion was carried by unanimous vote.

BUFFALO STREET PLAZA/PAY APPLICATION #8/B&P-

Pay Application #8 for the Buffalo Street Plaza project was presented for approval. Selge Construction, Inc. is requesting \$133,433.35 for work completed to date. Motion made by Mr. Grose to approve the pay application, seconded by Mr. Clemens, and by roll call the motion was carried by unanimous vote.

STORMWATER BUDGET GUIDELINE FOR 2021-

The 2021 Stormwater Utility Budget Guideline was submitted by Wastewater Utility Manager Brian Davison. This guideline for stormwater appropriations will be the setup for 2021 spending. Mr. Grose made a motion to approve the guidelines, seconded by Mr. Clemens, and by roll call the motion was carried by unanimous vote.

WWTU BUDGET GUIDELINE FOR 2021-

The 2021 Wastewater Treatment Utility Budget Guidelines were submitted by Mr. Davison as well. This guideline for sewer appropriations will be the setup for 2021 spending. Mr. Grose made a motion to approve the guidelines, seconded by Mr. Clemens, and by roll call the motion was carried by unanimous vote.

CHANGE ORDER #6/KOKOSING INDUSTRIAL, INC. /PLANT EXPANSION PROJECT-

Change Order #6 for the Wastewater Treatment Plant Expansion Project was presented to the Board for consideration. Kokosing Industrial, Inc. is asking for fourteen (14) changes in the contract which would add a cost of \$242,679.00 to the project. The original contract price was \$25,710,750.00 with prior changes, and with this adjustment the updated cost is \$26,461,666.00. Motion made by Mr. Clemens to approve the changes, seconded by Mr. Grose, and by roll call the motion was carried by unanimous vote.

SPECIAL CLAIMS-

Clerk's office submitted a listing of special claims for approval totaling \$1,333.33. Motion made by Mr. Clemens approving the claims for payment, seconded by Mr. Grose, and by roll call the motion was carried by unanimous vote.

CLAIM DOCKETS-

The following claim docket was presented for approval:

Regular Docket - \$2,823,321.58

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, and by roll call the motion was carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer