

BOARD OF PUBLIC WORKS & SAFETY
OCTOBER 16, 2020
11:15 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, October 16, 2020 at 11:15 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, City Planner Jeremy Skinner, Senior Assistant City Planner Justin Taylor, Park Recreation Director Sheila Wieringa, Human Resources Director Jennifer Whitaker, Human Resources Administrative Assistant Whitney Olson, Wastewater Utility Manager Brian Davison, Police Chief Scott Whitaker, and InkFree News reporter Lasca Randels.

ABSENT: Board member George Clemens

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the October 2, 2020 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

NEW BUSINESS-

MANTIS SKATE PARK GRANT APPLICATION/K21 FOUNDATION-

Park Recreation Director Sheila Wieringa requested permission to apply for a \$150,000.00 grant through the K21 Foundation. The funds will go toward the relocation and renovation of Mantis Skate Park. Motion made by Mr. Grose to approve the request, seconded by Mayor Thallemer, carried by unanimous vote.

LPA VOUCHER (PE) #18/LINCOLN SCHOOL NEIGHBORHOOD SIDEWALK PROJECT/B&P-

Sr. Assistant Planner Justin Taylor presented a pay request to The Troyer Group, Inc. in the amount of \$973.00 for the Lincoln School Neighborhood Sidewalk Project. Also included was LPA Voucher (PE) #18 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Preliminary Engineering (PE). Motion made by Mr. Grose to approve the request and LPA Voucher (PE) #18, seconded by Mayor Thallemer, carried by unanimous vote.

AIRPORT INDUSTRIAL PARK SEWER PROJECT/CHANGE ORDER #6-

Change Order #6 for the Airport Industrial Park Sewer Project was reviewed. The Change Order increases the project cost by \$9,800.00 with HRP Construction due to the need for additional laterals. Motion made by Mr. Grose to approve the Change Order, seconded by Mayor Thallemer, carried by unanimous vote.

PAY APPLICATION #16 (FINAL)/AIRPORT INDUSTRIAL PARK SEWER PROJECT-

City Planner Jeremy Skinner presented Pay Application #16 on behalf of the Redevelopment Authority for the Airport Industrial Park Sewer Project. The Final Pay Application is in the amount of \$328,119.20 to HRP Construction from bond proceeds held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2018. Motion made by Mr. Grose to approve the final payment, seconded by Mayor Thallemer, carried by unanimous vote.

BUFFALO STREET PLAZA/PAY APPLICATION #6/B&P-

Pay Application #6 for the Buffalo Street Plaza project was presented for approval. Selge Construction, Inc. is requesting \$137,135.73 for work completed to date. Motion made by Mr. Grose to approve the pay application, seconded by Mayor Thallemer, carried by unanimous vote.

LEXIPOL/POLICE POLICY MANUAL, ETC.-

Police Chief Scott Whitaker requested permission to enter into an agreement with Lexipol, LLC who will update the Department's policy manual and offer daily policy training bulletins and supplemental publications. Cost of the agreement will be \$29,851.00 for the annual subscription along with a one-time implementation fee. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

LEXIPOL ON-LINE INDIANA LAW ENFORCEMENT ACADEMY (ILEA) APPROVED TRAINING-

Chief Whitaker requested permission to enter into a contract with Lexipol, LLC who will offer ILEA approved training to the department in an on-line format. Cost of the service will be \$2,520.00 for an annual subscription plus \$250.00 for a one-time account service charge. Motion made by Mr. Grose to approve the contract, seconded by Mayor Thallemer, carried by unanimous vote.

LASSUS BROTHERS OIL, INC./FUEL PURCHASE-

Chief Whitaker presented an Agreement with Lassus Brothers Oil for fuel purchase. The bid had been awarded to Lassus during the October 4, 2019 meeting. The cost is \$2.030 for 87 Octane unleaded fuel. Diesel fuel (Cetane rating of 45) will be purchased as needed at whatever the current price is at the date of purchase. Seventy-eight thousand (78,000) gallons of unleaded gasoline must be purchased. This agreement is for the time period of January 1, 2021 thru December 31, 2021. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

IFA-SRF #79/PLANT EXPANSION PROJECT/WWTU-

Disbursement Request #79 for \$1,170.00 to NV Grant Services, LLC in regards to the Plant Expansion Project was presented for approval. The request will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Grose to approve the payment to NV Grant Services, LLC seconded by Mayor Thallemer, carried by unanimous vote.

IFA-SRF #80/PLANT EXPANSION PROJECT/WWTU-

Disbursement Request #80 for \$310.00 to Wessler Engineering in regards to the Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Grose to approve the payment to Wessler Engineering seconded by Mayor Thallemer, carried by unanimous vote.

IFA-SRF #63/SEWER REHABILITATION PROJECT/WWTU-

Disbursement Request #63 for \$2,244.00 to Wessler Engineering in regards to the Sewer Rehabilitation Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2017. Motion made by Mr. Grose to approve the payment to Wessler Engineering seconded by Mayor Thallemer, carried by unanimous vote.

AMERICAN ELEVATOR, INC./ANNUAL MAINTENANCE AGREEMENT-

An annual maintenance agreement with American Elevator, Inc. for maintenance to the elevator located in City Hall was presented for approval. Cost of the agreement will be \$2,434.69. Motion made by Mr. Grose approving the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-

A New Hire/Change in Payroll report was presented for approval: Fire-three (3); WWTU-one (1); Police-three (3); Street-three (3); Plan-one (1). Motion made by Mr. Grose to approve the list, seconded by Mayor Thallemer, carried by unanimous vote.

CLAIM DOCKET-

The following claim docket was presented for approval:

Regular Docket - \$3,450,048.37

Motion made by Mr. Grose to approve all claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer

