

BOARD OF PUBLIC WORKS & SAFETY
AUGUST 21, 2020
11:15 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, August 21, 2020 at 11:15 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Mayor Thallemer and George Clemens. Also present, Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Street Department Superintendent Dustin Dillon, City Planner Jeremy Skinner, Senior Assistant City Planner Justin Taylor, City Engineer James Emans, Wastewater Treatment Utility Manager Brian Davison, HR Director Jennifer Whitaker, and InkFree News reporter Lasca Randals.

ABSENT: Board member Jeff Grose.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the August 7, 2020 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

NEW BUSINESS-

WASTE MANAGEMENT REFUSE COLLECTION CONTRACT-

Street Superintendent Dustin Dillon presented an agreement with Waste Management to accept the City's refuse as it is collected for 2021 thru 2024. The bid of \$33.96 per ton with a 2% escalation/de-escalation for 2022, 2023, and 2024 was awarded to Waste Management during the last Board of Works meeting, and he is asking the Board to accept the contract as well. Motion made by Mr. Clemens to approve the contract with Waste Management, seconded by Mayor Thallemer, carried by unanimous vote.

GIS WORKSHOP, LLS (gWORKS) LICENSE AND SOFTWARE AGREEMENT-

Mr. Dillon presented an agreement with gWORKS to provide an additional user license and additional software for traffic signs. Cost of the items in the scope of the agreement is \$4,490.00. Motion made by Mr. Clemens to approve the additional license and software, seconded by Mayor Thallemer, carried by unanimous vote.

COMMERCIAL BUILDERS & MAINTENANCE (CBM)/CITY HALL CANOPIES-

A proposal with CBM was presented for approval. CBM will remove the canopies at City Hall that are located at the Buffalo Street doorways and repair the main entrance canopy from the parking lot into the building. Cost of the proposal is \$37,208.00. Motion made by Mr. Clemens to approve the proposal, seconded by Mayor Thallemer carried by unanimous vote.

CR 300 NORTH/PAY APPLICATION #5/B&P-

Senior Assistant City Planner Justin Taylor presented Pay Application #5 to Phend & Brown for work completed on the CR 300 North Phase II project. Pay Application #5 is in the amount of \$310,952.69. Motion made by Mr. Clemens to approve Pay Application #5, seconded by Mayor Thallemer, carried by unanimous vote.

BUFFALO STREET PLAZA/PAY APPLICATION #4/B&P-

Pay Application #4 for the Buffalo Street Plaza project was presented for approval. Selge Construction, Inc. is requesting \$138,790.80 for work completed to date. Motion made by Mr. Clemens to approve the pay application, seconded by Mayor Thallemer, carried by unanimous vote.

IFA-SRF #72/PLANT EXPANSION PROJECT/WWTU-

Disbursement Request #72 for \$1,170.00 to NV Grant Services, LLC in regards to the Plant Expansion Project was presented for approval. The request will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to NV Grant Services, LLC seconded by Mayor Thallemer, carried by unanimous vote.

NEW HIRES/CHANGE IN PAYROLL REPORT-

A New Hire/Change in Payroll report was provided for approval: Street-one (1); Aviation-two (2); and Police-three (3) and more specifically set forth on the list attached to the minutes. Motion made by Mr. Clemens to approve the report, seconded by Mayor Thallemer, carried by unanimous vote.

CLAIM DOCKETS-

The following claim docket was presented for approval.

Regular Docket - \$3,745,499.18

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mayor Thallemer, carried by unanimous vote.

OTHER MATTERS-

LEGAL SERVICES AGREEMENT/TAFT STETTINIUS & HOLLISTER, LLP (TAFT)/AVIATION-

An agreement with Taft Stettinius & Hollister, LLP ("Taft") was presented for approval. Taft will provide legal services in reference to a Gross Up Tax levied by the Indiana Utility Regulatory Commission for the Airport. The tax is in reference to lowering power lines around the Airport. This item was walked-in and not listed on the agenda. Motion made by Mr. Clemens to accept the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

SEPTEMBER FIRST FRIDAY-

-Mayor Thallemer advised the First Friday event planned for September 4, 2020 will take place featuring a Cruise-In with limited participants.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer