

BOARD OF PUBLIC WORKS & SAFETY  
FEBRUARY 21, 2020  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, February 21, 2020 at 10:30 a.m. in the Council Chambers at City Hall. Board member Jeff Grose presided and the following persons were noted as present or absent:

**PRESENT:** Board members Jeff Grose and George Clemens. Also, present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Senior Assistant City Planner Justin Taylor, Recreation Director Sheila Wieringa, WWTU Manager Brian Davison, City Engineer James Emans, Assistant Street Superintendent Dennis Long, HR Director Jennifer Whitaker, InkFree News reporter Dan Spalding, WRSW News reporter Nick Deranek and reporter Teresa Carrane from the Times-Union.

**ABSENT:** Mayor Thallemer.

The meeting was called to order by Mr. Grose, followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the February 7, 2020 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

**NEW BUSINESS-**

**PARK CONTRACTS-**

Recreation Director Sheila Wieringa requested approval of the following contracts:

-Michelle Wysong- Dance Instructor- not to exceed \$1,000.00

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

-Lightnin' Rod & The Thunderbolts – Summer Concert Series (Blues)-\$1,000.00

-Zach Day as Magnolia Soul- Central Park Concert Series - \$3,000.00

-Matt Gabriel- Central Park Concert Series -\$750.00

-Quinten Flagg – Central Park Concert Series - \$800.00

-The Bel Airs – Central Park Concert Series - \$750.00

-Whistle Pigs- Central Park Concert Series - \$800.00

Motion made by Mr. Clemens to approve the above contracts, seconded by Mr. Grose, carried by unanimous vote.

**GRANT APPLICATION REQUEST/CENTRAL PARK CONCERT SERIES/PARKS-**

Mrs. Wieringa requested approval to apply for an Indiana Arts Commission Grant for \$5,000.00. This would be for the 2020/2021 fiscal cycle in support of the Central Park Concert Series. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote.

**PAY APPLICATION #11/AIRPORT INDUSTRIAL PARK SEWER PROJECT-**

Sr. Assistant City Planner Justin Taylor presented Pay Application #11 on behalf of the Redevelopment Authority for the Airport Industrial Park Sewer Project. The pay application is in the amount of \$3,150.00 to HRP Construction from bond proceeds held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2018. Motion made by Mr. Clemens to approve the payment, seconded by Mr. Grose, carried by unanimous vote.

**PAVING MACHINE PURCHASE-**

Assistant Street Superintendent Dennis Long requested permission to purchase a MacAllister paving machine. The purchase will be made through Sourcewell and will cost \$190,583.00. Motion made by Mr. Clemens to approve the purchase, seconded by Mr. Grose, carried by unanimous vote.

**IFA-SRF #45/PLANT EXPANSION PROJECT/WWTU-**

Disbursement Request #45 to the Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for \$42,851.00 to Wessler Engineering in regards to the Plant Expansion Project was presented for approval. Payment comes from funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Wessler Engineering seconded by Mr. Grose carried by unanimous vote.

**IFA-SRF #53/SEWER REHABILITATION PROJECT/WWTU-**

Disbursement Request #53 for \$1,890.00 to Wessler Engineering in regards to the Sewer Rehabilitation Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2017. Motion made by Mr. Clemens to approve the payment to Wessler Engineering, seconded by Mr. Grose, carried by unanimous vote.

**VEHICLE PURCHASE-**

On behalf of the Mayor, Human Resources Director Jennifer Whitaker requested permission to purchase a vehicle for the Mayor's use. The vehicle will be purchased from N&J Auto and is expected to be under \$50,000.00, but no information about the vehicle was presented to the Board. She also asked permission for the Clerk-Treasurer's office to issue a check once an invoice and claim are presented. Motion made by Mr. Clemens to approve the vehicle purchase and issuance of payment, seconded by Mr. Grose, carried by unanimous vote.

**TRAVEL REQUESTS-**

A list setting forth twenty-one (21) travel requests: Police-one (1); WWTU/SWU-three (3); Fire-fifteen (15); Clerk-Treasurer-two (2), and more specifically set forth on the list, was presented for approval. Motion made by Mr. Clemens to approve the travel requests, seconded by Mr. Grose, carried by unanimous vote.

**CLAIM DOCKETS-**

The following claim dockets were presented for approval:

Regular Docket - \$2,545,845.80

Motion made by Mr. Clemens to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

**OTHER MATTERS-**

**NEW HIRE/CHANGE IN PAYROLL REPORT-**

A New Hire/Change in Payroll report was presented for approval: Police-two (2); Street-one (1). Motion made by Mr. Clemens to approve the list, seconded by Mr. Grose, carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Lynne Christiansen, Clerk-Treasurer**