

# MINUTES

**City of Warsaw  
Parks and Recreation Board  
Regular Meeting (Parks)  
Tuesday, March 19, 2019, 5:15 pm - 6:15 pm  
Council Chambers**

## In Attendance

Bill Baldwin; Diane Quance; Heather Frazier; Jill Beehler; Larry Ladd;  
Larry Plummer; Michelle Boxell; Shaun Gardner; Sheila Wieringa; Steve  
Haines

## Not In Attendance

Joe Thallemer

## I. CALL TO ORDER

Park Board President Steve Haines called the meeting to order.

## II. APPROVAL OF PREVIOUS MEETING'S MINUTES

The February 2019, minutes were approved on a motion by Board  
Member Beehler, seconded by Board Member Boxell.

Move: Jill Beehler Second: Michelle Boxell Status: Passed

## III. UNFINISHED BUSINESS

## IV. NEW BUSINESS

### 1. *Tennis Program Agreement*

Jan Orban with the Warsaw Community Tennis Association  
asked for the Board's approval to collaborate with the Park for  
their 2019 Tennis Program. This is a three part collaboration with  
the Warsaw Community Tennis Association, Warsaw  
Community Schools, and the City of Warsaw Parks Department.

This would be roughly the 17th year of providing this program with the City of Warsaw Parks Department support. The Park would contribute a maximum of \$6000.00, to help alleviate some of the costs for the participants of the program.

A motion to approve a collaboration with the Tennis Association for the 2019 Tennis Program, was approved on a motion by Board Member Boxell, seconded by Board Member Baldwin.

Move: Michelle Boxell Second: Bill Baldwin Status: Passed

## 2. *Willie Chili Tour Request*

Dave Michaels with WAWC asked for the Board's permission to utilize the West Shelter for their Willie Chili Tour on May 15, 2019, and September 18, 2019. Michaels advised, this year they are planning to travel around to other smaller communities for the tour. However, the Parks will be the start and end of the tour.

The use of the West Shelter for the Willi Chili Tour was approved on a motion by Board Member Beehler, seconded by Board Member Ladd.

Move: Jill Beehler Second: Larry Ladd Status: Passed

## 3. *Maintenance Report*

Maintenance Director Gardner advised winter refurbishing on the picnic tables, sawhorse tables and other items including the spiral slide at Lucerne Park, which has now been installed, has been completed. Spring cleaning at the shop has started, which includes cleaning the shop, reorganizing, painting items, and getting everything prepped for the mow season. The stump at Kelly Park was removed by G&G Hauling. Once the weather breaks, more work will occur at Kelly Park to prepare it for the playground equipment.

We recently had a gentleman who completed the Turf Care Applicator's license. This now makes a total of 3 employees that are certified, 2 in Turf Care and 1 in Ornamental Beds.

#### *4. Recreation Report*

Recreation Director Wieringa went over some program participation numbers along with informing the Board that vendor sign ups for the concerts have begun as well. The recreation guide for 2019 is in the final proofing stage and will be sent to the printers soon.

Superintendent Plummer advised we are still looking for seasonal positions, which include: laborers, lifeguards, recreation staff, and skate park staff. Interested parties can go to the City website: [Warsaw.in.gov](http://Warsaw.in.gov) and find open positions along with apply online.

#### **V. OTHER MATTERS TO COME BEFORE THE BOARD**

Superintendent Plummer informed the Park Board the final draft of the Pavilion schematic design will be present tomorrow (3/20/19). This will include several options, costs for each, and will be presented at the Park Board Meeting in April.

Further discussions with Building & Planning are in the final stages for the Lucerne Park Amphitheater, which will also be presented to the Board in April's meeting.

Plummer advised we should hear back within the next few weeks about the grants, which were applied for to help with Kelly Park.

## VI. MEETING REVIEW

## VII. ADJOURNMENT

There being no further matters to come before the Board, the meeting was adjourned.

Move: Jill Beehler Second: Bill Baldwin Status: Passed

A handwritten signature in cursive script, appearing to read "Heather Frazier".

Heather Frazier  
Park Board Secretary