

MINUTES

**City of Warsaw
Parks and Recreation Board
Regular Meeting (Parks)
Tuesday, February 19, 2019, 5:15 pm - 6:15 pm
Council Chambers**

In Attendance

Bill Baldwin; Diane Quance; Heather Frazier; Jill Beehler; Larry Ladd;
Larry Plummer; Michelle Boxell; Shaun Gardner; Steve Haines

Not In Attendance

Joe Thallemer; Sheila Wieringa

I. CALL TO ORDER

Park Board President Steve Haines called the meeting to order.

II. APPROVAL OF PREVIOUS MEETING'S MINUTES

1. *Approval of January 2019 Minutes*

The January 2019, minutes were approved on a motion by Board Member Baldwin, seconded by Board Member Boxell.

Move: Bill Baldwin Second: Michelle Boxell Status: Passed

III. UNFINISHED BUSINESS

1. *Pickleball: Kelly Park Grants*

Superintendent Plummer advised since the last Park Board meeting in January, he has applied for grants from the K21 Foundation along with the Dr. Dane and Mary Louise Foundation to cover 100% of the cost of integrating a permanent Pickleball court at Kelly Park. We should know in March if the grant(s) are approved and if they are, construction will begin in May or June.

IV. NEW BUSINESS

1. *Summer Lunch Program*

Superintendent Plummer stated that Stacie Light, Assistant Director of WCS Food & Nutrition Services, was unable to attend tonight's meeting due to rescheduled meetings. Stacie asked that Larry represent her in tonight's meeting. Stacie had provided a letter to Larry advising that she would like to continue with the free summer lunch program utilizing a shelter at Bixler Park. This would be a free program to those 18 years old and younger while adults can purchase a meal for an amount to be specified at a later date. This would be the 13th summer this event has been held.

Plummer informed the board that he recommends this program continues.

The free lunch program at Bixler Park was approved on a motion by Board Member Ladd, seconded by Board Member Beehler.

Move: Larry Ladd Second: Jill Beehler Status: Passed

2. *Year End Reports*

Superintendent Plummer reviewed completed projects, collaborations, along with new equipment purchases, all which occurred in 2018. Please see attached documents for additional information and budget details.

3. *Project Matrix*

Superintendent Plummer reviewed document which included projects and purchases wanting to complete in 2019.

4. *Maintenance Report*

Maintenance Director Shaun Gardner advised that progress has been made at Kelly Park to prepare for the new playground equipment. Both the Firemen's Building and Nye Youth Cabin has had new furnaces and AC units installed. The LED replacement program for both have also been completed.

The maintenance staff has been working on refurbishing picnic tables, benches and sawhorse tables. We have roughly 330, 8 ft picnic tables along with 220, 6 ft tables that need refurbished. Staff roughly completes about 21 big tables per day or 24 small tables per day. We are also looking to repaint the spiral slide at Lucerne Park.

V. OTHER MATTERS TO COME BEFORE THE BOARD

Superintendent Plummer advised that as everyone has probably heard, the gas station at the corner of Canal and Detroit Street has been purchased by the City. This was a large part of the 5 Year Master Plan. We are very excited about this step move forward for the development of the area.

VI. MEETING REVIEW

VII. ADJOURNMENT

There being no further matters to come before the Board, the meeting was adjourned.

Move: Jill Beehler Second: Bill Baldwin Status: Passed



Heather Frazier
Park Board Secretary