

BOARD OF PUBLIC WORKS & SAFETY
SEPTEMBER 20, 2019
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, September 20, 2019 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, George Clemens, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, City Planner Jeremy Skinner, Senior Assistant City Planner Justin Taylor, WWTU Assistant Manager Larry Hyden, Human Resources Director Jennifer Whitaker, Street Superintendent Jeff Beeler, Cody Bixler, Tyler Colt, Ryan Marshall and their families, friends, and co-workers, Pam Kennedy from Housing Opportunity, Mayor's Assistant Staci Young, InkFree News reporter Dan Spaulding, and Times-Union reporter Jaclyn Gorski.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the September 6, 2019 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

RECOGNITION OF VISITORS-

FIREFIGHTERS SWORN-IN/WWFT-

Firefighters Cody Bixler, Tyler Colt, and Ryan Marshall were introduced and Mayor Thallemer administered their Oaths of Office as Firefighters for the City.

NEW BUSINESS-

HOUSING OPPORTUNITIES OF WARSAW/RELEASE OF MORTGAGE-

Pam Kennedy from Housing Opportunities of Warsaw requested a release of mortgage for the following property:

1. Cora Roushey, recorded document #2016070605

Motion made by Mr. Grose to approve the release, seconded by Mr. Clemens, carried by unanimous vote.

2. Cora Roushey, recorded document #2016090480

Motion made by Mr. Clemens to approve the release, seconded by Mr. Grose carried by unanimous vote.

DOWNTOWN STREET CLOSURES-

The following street closures for downtown events were requested:

1. **Halloween Spooktacular**-the 100 block of East and West Center Streets; the 100 block of East and West Market Streets; the 100 block of North and South Buffalo Streets; and a portion of the 200 block of South Buffalo Street for the event scheduled for Friday, October 25, 2019. The closures are scheduled for 3:00 p.m. thru 10:00 p.m. Motion made by Mr. Grose to approve the street closures, seconded by Mr. Clemens, carried by unanimous vote.
2. **Downtown Christmas Countdown**-Sunday, December 1, 2019, 3:00 p.m.-10:00 p.m.: the 100 block of East and West Main Streets; the 100 block of East and West Market Streets; the 100 block of East and West Center Streets; the 100 block of North and South Buffalo Streets; and the north half of the 200 block of South Buffalo Street. Motion made by Mr. Grose to table the request, seconded by Mr. Clemens, carried by unanimous vote.

METRONET/PARK OFFICE RELOCATION-

An agreement with Metronet to relocate services for the Parks Department office was presented for approval. The office has temporarily moved to the Pete Thorn Center and the cost to move the services is \$1,600.00, with a monthly fee of \$89.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #3/LUCERNE PARK AMPHITHEATER PROJECT-

Senior Assistant City Planner Justin Taylor presented Pay Application #3 for the Lucerne Park Amphitheater Project. He is requesting that \$29,291.98 be paid to Roche Construction, Inc. for work completed so far. Motion made by Mr. Clemens to approve the payment, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #6/AIRPORT INDUSTRIAL PARK SEWER PROJECT-

City Planner Jeremy Skinner presented Pay Application #6 on behalf of the Redevelopment Authority for the Airport Industrial Park Sewer Project. The Pay Application is in the amount of \$484,428.96 to HRP Construction from bond proceeds held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2018. Motion made by Mr. Grose to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

PAY APPLICATION #1/NORTH POINTE DRIVE/B&P-

Mr. Skinner presented an invoice from Phend and Brown in the amount of \$84,171.61 for the North Pointe Drive Project. Motion made by Mr. Clemens to approve payment request #1, seconded by Mr. Grose and carried by unanimous vote.

CHANGE ORDER #4/LAYNE INLINER, LLC/SEWER REHAB PROJECT/LARGE DIAMETER-

Change Order #4 with Layne Inliner, LLC for the Large Diameter Project of the Sewer Rehabilitation was presented for approval. The change order reduces the amount of the contract by \$137,648.70 with a twenty (20) day add-on. Motion made by Mr. Grose to approve the change order, seconded by Mr. Clemens, carried by unanimous vote.

LAYNE INLINER, LLC/SUBSTANTIAL COMPLETION/LARGE DIAMETER PROJECT/WWTU-

Layne Inliner, LLC has completed their work on the Large Diameter Sewer Rehabilitation project as of September 17, 2019. They are asking for approval/acknowledgment of the completion. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote.

CHANGE ORDER #4/LAYNE INLINER, LLC/SMALL DIAMETER PROJECT/WWTU-

Change Order #4 (small diameter) with Layne Inliner, LLC was presented for approval. The change order adds an additional seventy-five (75) days to the contract with no increase in price. Motion made by Mr. Grose to approve Change Order #4 (small diameter) for the Layne Inliner portion of the Small Diameter Project, seconded by Mr. Clemens, carried by unanimous vote.

NEW HIRE/CHANGE IN PAYROLL REPORT-

A New Hire/Change in Payroll report was presented for approval: Police-two (2). A verbal request to add a replacement employee to the list (general labor) for the Parks Department was requested as well, but full/part-time status was not mentioned, nor was the pay amount. Motion made by Mr. Grose to approve the list and the verbal request, seconded by Mr. Clemens, carried by unanimous vote.

TAKE- HOME VEHICLE-

Street Superintendent Jeff Beeler requested that Street Supervisor Dustin Dillon be allowed a take-home vehicle for quicker response when called in. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth two (2) travel requests was submitted for approval. Motion made by Mr. Grose to approve the list, seconded by Mr. Clemens, carried by unanimous vote.

CLAIM DOCKET-

The following claim docket was presented for approval:

Regular Docket - \$2,740,374.26

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

OTHER MATTERS-

-National Rail Safety Week will be September 22nd-28th. The Police and Fire Departments will be participating in National Operation Clear Tracks Day on Tuesday September 24th.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer