

BOARD OF PUBLIC WORKS & SAFETY  
August 02, 2019  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, August 2, 2019 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members George Clemens and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, City Planner Jeremy Skinner, Senior City Assistant Planner Justin Taylor, WWTU Superintendent Brian Davison, City Engineer James Emans, Human Resource Director Jennifer Whitaker, Alaister McFarren from Warsaw Housing Authority, Emily LaRue from the Timber Ridge neighborhood, others as noted on the attached attendance sheet, Nick Deranek from News Now Warsaw/WRSW, InkFree News reporter Dan Spaulding, and Times-Union reporter David Slone.

**ABSENT:** Board Member Jeff Grose.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the July 19, 2019 Regular Session were presented for approval. Motion to approve the minutes was made by Mr. Clemens, seconded by Mayor Thallemer, motion carried by unanimous vote.

**RECOGNITION OF VISITORS-**

**NEW BUSINESS-**

**STREET CLOSURE/TIMBER RIDGE NEIGHBORHOOD EVENT-**

Emily LaRue of Timber Ridge Addition requested that a portion of Heritage Lane be closed on September 14, 2019 for a neighborhood event. A rain date of September 21, 2019 is being requested as well. She asked that the road be closed from 4:30 p.m. to 9:00 p.m. Motion made by Mr. Clemens to approve the street closure, seconded by Mayor Thallemer, carried by unanimous vote.

**WARSAW HOUSING AUTHORITY/RELEASE OF MORTGAGES/HOME OF YOUR OWN-**

Alaister McFarren from Warsaw Housing Authority requested a Release of Mortgage for the following property:

1. Fullmer, recorded document #2003101359

Motion made by Mr. Clemens to approve the release, seconded by Mayor Thallemer, carried by unanimous vote.

**PAY APPLICATION #3/LPA VOUCHER (PE) #3/LINCOLN SCHOOL NEIGHBORHOOD SIDEWALK PROJECT/B&P-**

Sr. Assistant City Planner Justin Taylor presented Pay Application #3 to Troyer Group in the amount of \$10,317.00 for the Lincoln School Neighborhood Sidewalk Project. Also included was LPA Voucher (PE) #3 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Preliminary Engineering (PE). Motion made by Mr. Clemens to approve Pay Application #3 and LPA Voucher (PE) #3, seconded by Mayor Thallemer and carried by unanimous vote.

**CR 300 N PROJECT/PHASE II/CHANGE ORDER #1-**

City Planner Jeremy Skinner presented Change Order #1 for Phase II of the CR 300 N Project. Requested changes are due to modification of manholes and end pipe pay request. Change Order #1 does not increase or decrease the contract price. Motion made by Mr. Clemens to approve the change order, seconded by Mayor Thallemer, carried by unanimous vote.

**AIRPORT INDUSTRIAL PARK SEWER PROJECT/CHANGE ORDER #1-**

Mr. Skinner requested Change Order #1 for the Airport Industrial Park Sewer Project. The change order is due to a ditch crossing and failed pipe in the middle of the crossing that needs to be replaced, which will increase the project cost by \$56,650.00. Motion made by Mr. Clemens to approve the change order, seconded by Mayor Thallemer, carried by unanimous vote.

**PAY APPLICATION/LPA VOUCHER (CE) #5/MARKET STREET PROJECT PHASE 2/B&P-**

Mr. Skinner presented an invoice from VS Engineering, Inc. in the amount of \$77,923.73 for Phase II of the Market Street Project. Also included was LPA Voucher (CE) #5 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State from the 80/20 grant for Construction Engineering (CE). Motion made by Mr. Clemens to approve the payment and LPA Voucher (CE) #5, seconded by Mayor Thallemer and carried by unanimous vote.

**UNITED STATES DEPARTMENT OF THE INTERIOR/US GEOLOGICAL SURVEY (USGS)/PIKE LAKE LEVEL GAGE/STORMWATER UTILITY-**

Wastewater Utility Manager Brian Davison presented a Joint-Funding Agreement between the City and the US Department of Interior/U.S. Geological Survey, to monitor water levels at Pike Lake. The cost of the annual agreement is \$4,000.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

**IFA-SRF #24/PLANT EXPANSION PROJECT/WWTU-**

Disbursement Request #24 for \$1,170.00 to NV Grant Services, LLC in regards to the Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to NV Grant Services, LLC seconded by Mayor Thallemer, carried by unanimous vote.

**IFA-SRF #25/PLANT EXPANSION PROJECT/KOKOSING INDUSTRIAL, INC./PAY APPLICATION #5/WWTU-**

Pay Application #5 for \$1,082,303.00 to Kokosing Industrial, Inc. in regards to the Plant Expansion Project was presented for approval. Also included was Disbursement Request #25 that will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Kokosing Industrial, Inc., seconded by Mayor Thallemer, carried by unanimous vote.

**IFA-SRF #26/PLANT EXPANSION PROJECT/WWTU-**

Disbursement Request #26 for \$63,911.00 to Wessler Engineering in regards to the Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Wessler Engineering seconded by Mayor Thallemer, carried by unanimous vote.

**KEYSTONE ANNUAL SOFTWARE AGREEMENT/CLERK-TREASURER-**

An annual Software Maintenance Agreement with A.E. Boyce Company, Inc., /Keystone Software Systems for fund, assets, and payroll software for the Clerk-Treasurer's Office was presented for approval. The contract amount for 2019-2020 is \$7,070.00. Motion to approve the agreement was made by Mr. Clemens, seconded by Mayor Thallemer, carried by unanimous vote.

**CLAIM DOCKETS-**

The following claim dockets were presented for approval.

Regular Docket - \$1,264,258.65

End of the Month Docket – \$45,274.15

Fire & Police Pension Docket - \$39,188.66

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Lynne Christiansen, Clerk-Treasurer**

