

BOARD OF PUBLIC WORKS & SAFETY

July 19, 2019

10:30 A.M.

REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, July 19, 2019 at 10:30 A.M. in the Council Chambers at City Hall. Board member Jeff Grose presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens and Jeff Grose. Also present, Clerk-Treasurer Lynne Christiansen, attorney Vern Landis, City Planner Jeremy Skinner, City Engineer James Emans, Street Superintendent Jeff Beeler, Chief of Police Scott Whitaker, HR Director Jennifer Whitaker, others as noted on the attached attendance sheet, Times-Union reporter David Slone, and InkFree News reporter Dan Spaulding.

ABSENT: Mayor Thallemer

The meeting was called to order by Jeff Grose followed by the Pledge of Allegiance.

MINUTES-

The minutes from the July 5, 2019 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

NEW BUSINESS-

BID AWARD/WEST CENTER STREET PAVING-

Bids were recently opened for paving on West Center Street. After review, Street Superintendent Jeff Beeler is recommending the bid be awarded to Phend & Brown at a cost of \$205,404.00. Motion made by Mr. Clemens to approve the recommendation, seconded by Mr. Grose, carried by unanimous vote.

TRAFFIC SIGNAL MODERNIZATION CONTRACT-

The bid for the Traffic Signal Modernization project was awarded to Michiana Contracting, Inc. during the June 7, 2019 meeting. Mr. Beeler is asking the Board to approve and sign the contract. Motion made by Mr. Clemens to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

HOUSING OPPORTUNITIES OF WARSAW/RELEASE OF MORTGAGES/HOME OF YOUR OWN-

Pam Kennedy from Housing Opportunities of Warsaw requested a Release of Mortgage for the following property:

1. Hyde, recorded document #2017070745.

Motion made by Mr. Clemens to approve the release, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #4/AIRPORT INDUSTRIAL PARK SEWER PROJECT-

City Planner Jeremy Skinner presented Pay Application #4 on behalf of the Redevelopment Authority for the Airport Industrial Park Sewer Project. The Pay Application is in the amount of \$318,173.22 to HRP Construction from bond proceeds held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2018. Motion made by Mr. Clemens to approve the payment, seconded by Mr. Grose, carried by unanimous vote.

MARKET STREET PHASE II PROJECT CHANGE ORDERS #5 THRU #9-

Mr. Skinner presented the following Change Orders for the Market Street Phase II project;

#5-Electric Panel changes, increase of \$1,500.00.

#6-Specification change for HMA, no increase.

#7-Adjust existing curb inlet, increase of \$1,097.50

#8-Unknown cleanouts for sidewalk re-location, increase of \$2,086.00.

#9-Relining pipe, replacing of pipe, securing sections of pipe, increase of \$241,908. 85.

These change orders, along with other previously approved change orders, increase the total amount of the project by \$249,586.75. Motion made by Mr. Clemens to approve Change Orders #5 thru #9, seconded by Mr. Grose, carried by unanimous vote.

NORFOLK SOUTHERN LOCAL DISCRETION CHARITABLE CONTRIBUTIONS GRANT AWARD/POLICE-

Police Chief Scott Whitaker announced to the Board that the department had received notification from Norfolk Southern that they have awarded the department \$2,500.00 from their Local Discretion Charitable Contribution Grant. Chief Whitaker advised the Board the funds will be used for in-car

cameras. Mr. Clemens made a motion to accept the grant, seconded by Mr. Grose, carried by unanimous vote.

SCHOOL RESOURCE OFFICERS INTERLOCAL AGREEMENT/WCS/POLICE-

Chief Whitaker presented an Interlocal Agreement/Contractual Price Adjustment between Warsaw Community Schools and the City to provide Resource Officers. Motion made by Mr. Clemens to accept the adjustment, seconded by Mr. Grose, carried by unanimous vote.

COMMUNITY CROSSINGS/FINANCIAL COMMITMENT LETTER-

Mr. Beeler requested approval of a letter confirming that the City has funding from an approved source in order to provide the local match portion of \$366,513.00 for projects paid from the Community Crossings Grant. Motion made by Mr. Clemens to approve the letter, seconded by Mr. Grose, carried by unanimous vote.

CREATIVE BENEFIT SOLUTIONS, LLC/HR-

HR Director Jennifer Whitaker presented a proposal from Creative Benefit Solutions, LLC to provide the City's Employer Sponsored Life, AD&D, Long Term Disability, Short Term Disability and Dental Coverage through Standard Insurance. She is also requesting to move the third-party administration of our dental and short-term disability to Group Administrators, LTD. Motion made by Mr. Clemens to approve the change in services, seconded by Mr. Grose, carried by unanimous vote.

NEW HIRES/CHANGE IN PAYROLL REPORT-

A New Hire/Change in Payroll report was provided for approval: Police-one (1); Cemetery-three (3); and more specifically set forth on the list attached to minutes. Motion made by Mr. Clemens to approve the report, seconded by Mr. Grose, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth six (6) travel requests: Police- five (5); Street-one (1), was submitted for approval. Motion made by Mr. Clemens approving the travel requests, seconded by Mr. Grose, carried by unanimous vote.

CLAIM DOCKETS-

The following claim docket was presented for approval:

Regular Docket - \$3,814,180.67

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

OTHER MATTERS-

-The Country Concert will be held tonight at Central Park and various cooling areas will be provided for the crowd.

-Several cooling centers will be opened throughout the city for the next several days.

-Road rejuvenation will begin next week at various locations.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer