

BOARD OF PUBLIC WORKS & SAFETY  
July 5, 2019  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday July 5, 2019 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members George Clemens, and Mayor Joseph M. Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, WWTU Manager Brian Davison, City Planner Jeremy Skinner, Assistant City Planner Justin Taylor, Park Superintendent Larry Plummer, Police Chief Scott Whitaker, Fire Territory Chief Mike Wilson, HR Director Jennifer Whitaker, InkFree News reporter Dan Spaulding, and Warsaw Times-Union reporter David Slone.

**ABSENT:** Board member Jeff Grose

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the June 21, 2019 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

**NEW BUSINESS-**

**BID AWARD/POLICE VEHICLES-**

Bids for four (4) new Ford Police Utility Vehicles were opened during the June 21, 2019 session. After review, Police Chief Scott Whitaker requested the bid be awarded to Kerlin Motor Co. for \$140,737.72 which includes local preference claim. Motion made by Mr. Clemens to approve the award to Kerlin Motor Co., seconded by Mayor Thallemer, carried by unanimous vote.

**CUSTOM RESCUE-ENGINE/WWFT-**

Fire Territory Chief Mike Wilson requested final approval to purchase a Smeal/Spartan "CORE" Custom Rescue-Engine through Sourcewell. Cost of the Rescue-Engine is \$672,774.00. Motion made by Mr. Clemens to approve the purchase, seconded by Mayor Thallemer, carried by unanimous vote.

**LUCERNE PARK AMPHITHEATER BID AWARD/PARK-**

Bids were opened for the Lucerne Park Amphitheater during the June 21, 2019 session. The lone bid was received from Roche Construction Inc. for \$208,700.00. Motion made by Mr. Clemens to approve the bid from Roche Construction, Inc., seconded by Mayor Thallemer, carried by unanimous vote.

**ROCHE CONSTRUCTION, INC./CONTRACT-**

A contract with Roche Construction, Inc. was presented for approval. Roche will complete a new amphitheater at Lucerne Park. Cost of the service will be \$208,700.00. Motion made by Mr. Clemens to approve the contract, seconded by Mayor Thallemer, carried by unanimous vote.

**LUCERNE PARK AMPHITHEATER PROJECT/CHANGE ORDER #1-**

A Change Order was requested for the Lucerne Park Amphitheater Project. The original design showed six rows of seating. The two upper rows will be eliminated from the work for a \$41,949.00 difference in price with an updated amount of \$166,751.00. Motion made by Mr. Clemens to approve the Change Order, seconded by Mayor Thallemer, carried by unanimous vote.

**INDIANA ARTS COMMISSION GRANT AWARD/PARKS-**

Park Superintendent Larry Plummer advised the board that the Park had received notification from the Indiana Arts Commission that the City was awarded \$4,323.50 for the 2019-2020 grant cycle. The funds will be used to support the Central Park Concert Series. This is a matching grant and appropriate funds have been budgeted to meet the requirements. Mr. Clemens made a motion to accept the grant, seconded by Mayor Thallemer carried by unanimous vote.

**PARK CONTRACTS-**

The following park contract was presented for approval:

1. Potawatomi Zoo – July 22, 2019 – Zoo Bash - \$140.00.

Motion made by Mr. Clemens to approve the above contract, seconded by Mayor Thallemer, carried by unanimous vote.

**PROJECT ASSISTANCE AGREEMENT/B&P-**

A Project Assistance Agreement between the City and Indiana Housing and Community Development Authority (IHCD) was presented for approval. IHCD is granting the City \$5,000.00 to go towards materials and installation of a mural to be painted in the downtown area. Motion made by Mr. Clemens to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

**ARTIST CONTRACT/DOWNTOWN MURAL/MAYOR'S YOUTH COUNCIL-**

The Mayor's Youth Council finalized plans for a mural to be painted on the side of a downtown building. They have commissioned artist Robert Hudson to complete the mural at a cost of \$7,500.00. Funds have been raised through the IHCD and donations. Motion made by Mr. Clemens to approve the artist contract, seconded by Mayor Thallemer, carried by unanimous vote.

**PAY APPLICATION #2/LPA VOUCHER (PE) #2/LINCOLN SCHOOL NEIGHBORHOOD SIDEWALK PROJECT/B&P-**

Assistant City Planner Justin Taylor presented Pay Application #2 to Troyer Group in the amount of \$1,235.00 for the Lincoln School Neighborhood Sidewalk Project. Also included was LPA Voucher (PE) #2 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State for the 80/20 grant for Preliminary Engineering (PE). Motion made by Mr. Clemens to approve Pay Application #2 and LPA Voucher (PE) #2, seconded by Mayor Thallemer and carried by unanimous vote.

**PAY APPLICATION #3/AIRPORT INDUSTRIAL PARK SEWER PROJECT-**

City Planner Jeremy Skinner presented Pay Application #3 on behalf of the Redevelopment Authority for the Airport Industrial Park Sewer Project. The Pay Application is in the amount of \$293,544.61 to HRP Construction from bond proceeds held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2018. Motion made by Mr. Clemens to approve the payment, seconded by Mayor Thallemer, carried by unanimous vote.

**KOSCIUSKO COUNTY COMMUNITY FAIR, INC./WWTU-**

Wastewater Utility Manager Brian Davison presented an agreement with Kosciusko County Community Fair, Inc. to rent a booth for public awareness and outreach for Stormwater activities during fair week. The rental price of the booth is \$240.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

**KELLY PARK STORMWATER DIVERSION-**

Mr. Davison presented a proposal from Christopher B. Burke Engineering, LLC to provide Professional Engineering Services to divert Stormwater fallout from Kelly Park Pond and neighboring properties. Cost of the proposal is \$56,000.00. Motion made by Mr. Clemens to approve the proposal, seconded by Mayor Thallemer, carried by unanimous vote.

**MCKINLEY STORM SEWER RELOCATION-**

Another proposal from Christopher B. Burke Engineering, LLC was presented for approval. They will provide a feasibility study for the re-routing of the McKinley storm sewer outfall into Winona Lake. Cost of the service will be \$9,500.00. Motion made by Mr. Clemens to approve the proposal, seconded by Mayor Thallemer, carried by unanimous vote.

**CHANGE ORDER #3/INSITUFORM TECHNOLOGIES USA, LLC/SEWER REHAB PROJECT (SMALL DIAMETER NO. 2)/WWTU-**

Change Order #3 between the City and Insituform Technologies USA, LLC in regards to the Sewer Rehabilitation Project (Small Diameter No. 2) was presented for approval. The change adds additional spot repairs at a cost of \$22,102.50. Mr. Clemens made a motion to approve the Change Order, seconded by Mayor Thallemer, carried by unanimous vote.

**IFA-SRF #22/PLANT EXPANSION PROJECT/WESSLER ENGINEERING/WWTU-**

A Pay Application for \$61,559.00 to Wessler Engineering in regards to the Plant Expansion Project was presented for approval. Also included was Payment Request #22 that will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for payment from funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Wessler Engineering, seconded by Mayor Thallemer, carried by unanimous vote.

**IFA-SRF #23/PLANT EXPANSION PROJECT/KOKOSING INDUSTRIAL, INC./PAY APPLICATION #4/WWTU-**

Pay Application #4 for \$1,197,459.00 to Kokosing Industrial, Inc. in regards to the Plant Expansion Project was presented for approval. Also included was Disbursement Request #23 that will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Kokosing Industrial, Inc., seconded by Mr. Grose, carried by unanimous vote.

**PAY APPLICATION #2 & IFA-SRF #37/SEWER REHAB PROJECT (SMALL DIAMETER NO.2)/INSITUFORM TECHNOLOGIES USA, LLC/WWTU-**

Pay Application #2 to Insituform Technologies USA, LLC, for \$117,216.00 in regards to the Sewer Rehabilitation Project (Small Diameter No. 2) was presented for approval. Also included was Payment Request #37 to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY)Mellon from the Revenue Bonds of 2017 for Phase # 1 of the Sewer Rehabilitation Project. Motion made by Mr. Clemens to approve the payment to Insituform Technologies USA, LLC, seconded by Mayor Thallemer, carried by unanimous vote.

**PAY APPLICATION #7 & IFA-SRF #36/SEWER REHAB PROJECT (LARGE DIAMETER)/LAYNE INLINER/WWTU-**

Pay Application #7 to Layne Inliner for \$37,692.00 in regards to the Sewer Rehabilitation Project (Large Diameter) was presented for approval. Also included was Payment Request #36 to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY)Mellon from the Revenue Bonds of 2017 for Phase # 1 of the Sewer Rehabilitation Project. Motion made by Mr. Clemens to approve the payment to Layne Inliner, LLC, seconded by Mayor Thallemer, carried by unanimous vote.

**PAY APPLICATION #11 & IFA-SRF #34/SEWER REHAB PROJECT (SMALL DIAMETER)/LAYNE INLINER/WWTU-**

Pay Application #11 to Layne Inliner for \$141,155.00 in regards to the Sewer Rehabilitation Project (Small Diameter) was presented for approval. Also included was Payment Request #34 to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY)Mellon from the Revenue Bonds of 2017 for Phase # 1 of the Sewer Rehabilitation Project. Motion made by Mr. Clemens to approve the payment to Layne Inliner, LLC, seconded by Mayor Thallemer carried by unanimous vote.

**PAY APPLICATION #12 & IFA-SRF #35/SEWER REHAB PROJECT (SMALL DIAMETER)/LAYNE INLINER/WWTU-**

Pay Application #12 to Layne Inliner for \$84,941.00 in regards to the Sewer Rehabilitation Project (Small Diameter) was presented for approval. Also included was Payment Request #35 to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY)Mellon from the Revenue Bonds of 2017 for Phase # 1 of the Sewer Rehabilitation Project. Motion made by Mr. Clemens to approve the payment to Layne Inliner, LLC, seconded by Mayor Thallemer carried by unanimous vote.

**NEW HIRES/CHANGES IN PAYROLL-**

A New Hire/Change in Payroll report was provided for approval listing six (6) new hires/changes in payroll: Fire-one (1); Police-one (1); Park-one (1); and Street-three (3). Motion made by Mr. Clemens to approve the new hires/changes in payroll, seconded by Mayor Thallemer, carried by unanimous vote.

**TRAVEL REQUESTS-**

A list setting forth six (6) travel requests, Mayor-1; Clerk-1; Police-2; and Stormwater-2, were presented for approval. Motion made by Mr. Clemens to approve the travel requests, seconded by Mayor Thallemer, carried by unanimous vote.

**CLAIM DOCKETS-**

The following claim dockets were presented for approval:

Regular Docket - \$1,402,010.49

End of the Month-\$1,520,094.81

Pension - \$38,918.38

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Lynne Christiansen**  
**Clerk-Treasurer**