

BOARD OF PUBLIC WORKS & SAFETY  
June 21, 2019  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday June 21, 2019 at 10:30 A.M. in the Council Chambers at City Hall. Board Member Jeff Grose presided and the following persons were noted as present or absent:

**PRESENT:** Board members George Clemens and Jeff Grose. Also present Clerk-Treasurer Lynne Christiansen, Attorney Vern Landis, Street Superintendent Jeff Beeler, City Planner Jeremy Skinner, City Engineer James Emans, Wastewater Utility Supervisor Brian Davison, Park Superintendent Larry Plummer, Police Chief Scott Whitaker, Mayor's Assistant Staci Young, HR Director Jennifer Whitaker, others as noted on the attached attendance sheet, reporter Dan Spaulding from InkFree News and reporter David Slone from the Times-Union.

**ABSENT:** Mayor Joseph M. Thallemer.

The meeting was called to order by Mr. Grose followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the June 7, 2019 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

**UNFINISHED BUSINESS-**

**NEW BUSINESS-**

**BID AWARD BUFFALO STREET PLAZA PROJECT-**

Bids were advertised to be opened on Monday June 17<sup>th</sup> for the Buffalo Street Plaza Project. Only one bid was received from R. Yoder Construction, Inc. for \$1,996,692.00 which was around \$500,000.00 over the engineering estimate. City Planner Jeremy Skinner is requesting that the lone bid be rejected due to lack of budgeted funds and to allow time for the City and the engineering firm, Structurepoint, to meet and review the project to stay within the planned budget for the project. Rebidding will take place later this year. Motion made by Mr. Clemens to reject the lone bid due to being over budget and lack of funding, seconded by Mr. Grose, carried by unanimous vote.

**OPENING OF SEALED QUOTES FOR FOUR POLICE VEHICLES-**

During a previous meeting, permission had been granted to the Police Department to seek quotes for four (4) new Ford police utility vehicles. Quotes were opened and received from:

1. Community Lincoln Ford Bloomington - \$140,633.00
2. Kerlin Ford - \$140,757.72
3. Rice Ford - \$142,560.00

Mr. Clemens made a motion to take the bids under advisement, seconded by Mr. Grose, carried by unanimous vote.

**BID OPENING/LUCERNE PARK AMPHITHEATER PROJECT-**

Bids were advertised to be opened today for the Lucerne Park Amphitheater Project. Bids had been advertised to be opened at an earlier date, but no bids were received. Today bids were received from:

1. Roche Constructive Inc. - \$208,700.00

Motion made by Mr. Clemens to take the bid under advisement, seconded by Mr. Grose, carried by unanimous vote.

**BID OPENING/WEST CENTER STREET PAVING PROJECT-**

Bids were advertised to be opened today for the West Center Street Paving Project. Bids were received from:

1. Phend & Brown - \$205,404.00
2. E&B Paving Inc. - \$238,000.00

Motion made by Mr. Clemens to take the bids under advisement, seconded by Mr. Grose, carried by unanimous vote.

**ACCEPTANCE OF GRANT/MAYOR-**

Mayor's Assistant Staci Young advised the board that the City has been awarded \$5,000.00 from Accelerate Indiana Municipalities (AIM) Drug and Opioid Abuse Program. The funds will be used for

hosting several “call to action” events and she is asking the board to accept the grant. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote.

**CIVICPLUS/CIVIC READY MASS NOTIFICATION SYSTEM/MAYOR-**

Staci Young presented an agreement between the City and Civic Plus for the implementation of new software. The software, called Civic Ready Mass Notification System, also includes FEMA’s Integrated and Public Alert System (IPAWS). The software will send out mass notifications through various means as needed. Cost of the software is \$7,526.00 which includes an annual fee. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous voted.

**CHANGE ORDER #3/BUFFALO STREET PROJECT-**

Building and Planning Director Jeremy Skinner presented Change Order #3 for the Buffalo Street Project. Selge Construction is asking for an increase of \$103,330.31 due to several additional services. With previous deletions, this Change Order brings the original contract price from \$2,594,189.94 to \$2,347,947.17. Motion made by Mr. Clemens to approve the Change Order, seconded by Mr. Grose, carried by unanimous vote.

**PAYMENT REQUEST #35/BUFFALO STREET REDEVELOP. PROJECT/REDEVELOP. AUTHORITY/ B&P-**

Mr. Skinner presented a Payment Request to Huntington National Bank in the amount of \$110,669.68 for Selge Construction Co. Inc. in regards to various services concerning the Buffalo Street Redevelopment Project. This is the thirty-fifth (35<sup>th</sup>) payment request presented to the Board from bond funds received and held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2015. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote.

**LAWSON-FISHER REVISED PROPOSAL/TRAFFIC SIGNAL MODERNIZATION-**

Lawson-Fisher Associates P.C. had previously submitted a Proposal for Engineering Services for the Center & Buffalo Street Traffic Signal Modernization Project that was approved at an earlier Board of Works meeting. Several design elements were not anticipated at that time and need to be added before the project can begin. Cost of the additional services will be \$9,900.00. Motion made by Mr. Clemens to approve the additions, seconded by Mr. Grose, carried by unanimous vote.

**IFA-SRF #21/PLANT EXPANSION PROJECT/WWTU-**

A Pay Application for \$1,170.00 to NV Grant Services, LLC in regards to the Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to NV Grant Services, LLC, seconded by Mr. Grose, carried by unanimous vote.

**TRAVEL REQUESTS-**

A list setting forth two (2) travel requests: Police-1; and WWTU-1, was presented for approval. Motion was made by Mr. Clemens to approve the travel requests, seconded by Mr. Grose, carried by unanimous vote.

**SPECIAL CLAIMS-**

Clerk’s Office submitted a listing of special claims totaling \$6,300.00. Motion made by Mr. Clemens to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

**CLAIM DOCKETS-**

The following claim dockets were presented for approval.

Regular Docket - \$3,519,589.04

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Lynne Christiansen, Clerk-Treasurer**

