

BOARD OF PUBLIC WORKS & SAFETY
APRIL 22, 2019
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Monday, April 22, 2019 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board Members Jeff Grose, George Clemens and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, WWTU Manager Brian Davison, City Planner Jeremy Skinner, Assistant City Planner Justin Taylor, Fire Territory Chief Mike Wilson, Police Chief Scott Whitaker, Street Superintendent Jeff Beeler, HR Director Jennifer Whitaker, others as noted on the attached attendance sheet, InkFree News reporter Dan Spaulding, and Times-Union reporter David Slone.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the April 8, 2019 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

NEW BUSINESS-

TRAVEL REQUESTS-

A list setting forth three (3) travel requests was presented for approval: Clerk-Treasurer-two (2); Building and Plan-one (1). Motion made by Mr. Clemens to approve all travel requests, seconded by Mr. Grose, carried by unanimous vote.

GRANT/2019 MY COMMUNITY, MY VISION PROJECT-

The Mayor's Youth Advisory Council asked the Board to approve a \$5,000.00 grant from the Indiana Housing and Community Development Authority (IHCDA) in conjunction with the 2019 My Community, My Vision Project. Funds received will be used towards a mural in the downtown area. Motion made by Mr. Grose to accept the grant, seconded by Mr. Clemens, carried by unanimous vote.

OUTDOOR SEATING CERTIFICATE OF APPROVAL APPLICATIONS-

Assistant City Planner Justin Taylor requested the following areas for outdoor seating be approved:

1. RUA, 108 E. Market Street

Motion made by Mr. Grose to approve the seating, seconded by Mr. Clemens, carried by unanimous vote.

2. 110 Craft Meatery, 110 N. Buffalo Street

Motion made by Mr. Clemens to approve the seating, seconded by Mr. Grose, carried by unanimous vote.

NOTICE TO PROCEED/LINCOLN SCHOOL NEIGHBORHOOD SIDEWALK PROJECT-

A Notice to Proceed for the Lincoln School Neighborhood Sidewalk Project was presented for approval. The notice is for Preliminary Engineering for the project in which the City will receive 80% (eighty percent) reimbursement from the State. Motion made by Mr. Grose to approve the notice, seconded by Mr. Clemens, carried by unanimous vote.

ARBITRAGE SERVICES/REDEVELOPMENT AUTHORITY LEASE RENTAL REVENUE BONDS 2018-

An agreement for financial services with Baker Tilly was presented for approval. The services are for arbitrage compliance in reference to the Redevelopment Authority Lease Rental Revenue Bonds of 2018 for the Airport Industrial Park Sewer Project. Motion to approve the agreement was made by Mr. Clemens, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION /LPA VOUCHER (CE) #3/MARKET STREET PHASE II PROJECT/B&P-

City Planner Skinner presented Pay Application #3 to VS Engineering, Inc. in the amount of \$5,057.00 for Phase II of the Market Street Project. Also included was LPA Voucher (CE) #3 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State from the 80/20 grant for Construction Engineering (CE). Motion made by Mr. Clemens to approve the Pay Application and LPA Voucher (CE) #3, seconded by Mr. Grose and carried by unanimous vote.

PAY APPLICATION #1/AIRPORT INDUSTRIAL PARK SEWER PROJECT-

Mr. Skinner presented Pay Application #1, on behalf of the Redevelopment Authority, for the Airport Industrial Park Sewer Project. The pay application is in the amount of \$478,787.76 to HRP Construction from bond proceeds held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2018. Motion made by Mr. Grose to approve the payment, seconded by Mr. Clemens, carried by unanimous vote.

PAYMENT REQUEST #34/BUFFALO STREET REDEVELOP. PROJECT/REDEVELOP. AUTHORITY/ B&P-

Mr. Skinner presented a payment request to Huntington National Bank in the amount of \$79,681.50 for Selge Construction Co. Inc. in regards to various services concerning the Buffalo Street Redevelopment Project. This is the thirty-fourth (34th) payment request presented to the Board from bond funds received and held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2015. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote.

SPECIAL CLAIMS-

None presented.

LEASE AGREEMENT/GRACE COLLEGE-

A Lease Agreement between the City and Grace College was presented for approval. The agreement is for the D.A.R.E. graduation to be held in the Manahan Orthopedic Capital Center on May 14, 2019. There will be no charge to the City. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

NORTHERN INDIANA LAKES FESTIVAL OUTREACH-

An application between the City and Lilly Center for Lakes & Streams was presented for approval. Stormwater Utility is asking for booth space during the Northern Indiana Lakes Festival for education, outreach, and public involvement. Cost of the booth will be \$30.00. Motion made by Mr. Grose to approve the application, seconded by Mr. Clemens, carried by unanimous vote.

PAY APPLICATION #13 IFA-SRF/PLANT EXPANSION PROJECT/WWTU-

Pay Application #13 for \$3,240.00 to Wessler Engineering in regards to the Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Wessler Engineering seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #14 IFA-SRF/PLANT EXPANSION PROJECT/WWTU-

Pay Application #14 for \$44,089.00 to Wessler Engineering in regards to the Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Wessler Engineering seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #15 IFA-SRF/PLANT EXPANSION PROJECT/WWTU-

Pay Application #15 for \$1,170.00 to NV Grant Services, LLC in regards to the Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to NV Grant Services, LLC seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #10 & IFA-SRF #31/SEWER REHAB PROJECT (SMALL DIAMETER)-LAYNE INLINER/WWTU-

Pay Application #10 to Layne Inliner for \$16,674.00 in regards to the Sewer Rehabilitation Project (Small Diameter) was presented for approval. Also included was Payment Request #31 to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2017 for Phase # 1 of the sewer project. Motion made by Mr. Grose to approve the payment to Layne Inliner, seconded by Mr. Clemens carried by unanimous vote.

CHANGE ORDER #2/KOKOSING INDUSTRIAL, INC. /PLANT EXPANSION PROJECT-

Change Order #2 for the Treatment Plant Expansion Project was brought before the Board for consideration. Kokosing Industrial, Inc. is requesting the changes due to site clearing, site regrading,

swale modification, and gas line reroute. Cost of the Change Order is \$85,132.00. Motion made by Mr. Clemens to approve the Change Order, seconded by Mr. Grose, carried by unanimous vote.

CLAIMS-

The following claims docket was presented for approval:

Regular Docket - \$1,187,556.25

Motion was made by Mr. Grose to approve all claims for payment, seconded by Mr. Clemens, carried by unanimous vote.

OTHER MATTERS-

LOCAL ROADS AND BRIDGES-COMMUNITY CROSSINGS GRANT AGREEMENT-

-Street Superintendent Jeff Beeler presented a grant agreement between the City and the Indiana Department of Transportation (INDOT) for the Local Roads and Bridges Matching Grant. The grant will pay up to fifty percent (50%) of eligible project costs, with the allocated amount from the State of up to \$251,416.25. Motion made by Mr. Clemens, to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

-Fire Territory Chief Mike Wilson pointed out to the Board on cooperation between several City Departments for a situation that occurred in the former Arnold Building on Durbin Street.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer