

BOARD OF PUBLIC WORKS & SAFETY
FEBRUARY 15, 2019
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, February 15, 2019 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joe Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, George Clemens and Mayor Thallemer. Also, present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, Fire Territory Chief Mike Wilson, Assistant City Planner Justin Taylor, Park Superintendent Larry Plummer, WWTU Manager Brian Davison, Police Chief Scott Whitaker, Police Captain Joel Beam, City Engineer James Emans, HR Director Jennifer Whitaker, Pam Kennedy from Warsaw Housing Authority, Dugan Julian from Lilly Center for Lakes & Streams, InkFree News reporter Dan Spaulding and reporter Mark Howe from the Times-Union.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the February 1, 2019 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

NEW BUSINESS-

BID AWARD/CR 300 N PHASE II-

Bids were recently opened for the CR 300 N Phase II road project. After review, it is being recommended that the bid be awarded to Phend & Brown who was the lowest responsive bidder at a cost of \$1,880,359.30. Motion made by Mr. Grose to approve the bid from Phend & Brown, seconded by Mr. Clemens, carried by unanimous vote.

LAKES FESTIVAL/STREET CLOSURE-

Lilly Center for Lakes & Streams requested that several streets be closed during the Lakes Festival between Friday, May 24th and Sunday, May 26th for various activities during the 2019 Lakes Festival. Dugan Julian from the Center for Lakes and Streams explained the closures, and after discussion Mr. Clemens made a motion to approve the road closure requests for the 2019 Lakes Festival, seconded by Mr. Grose, carried by unanimous vote.

HOUSING OPPORTUNITIES OF WARSAW/RELEASE OF MORTGAGES/HOME OF YOUR OWN-

Pam Kennedy from Housing Opportunities of Warsaw requested a Release of Mortgage and a Release of IHEDA Lien for the following properties:

1. Lisenbee, recorded document #20161100459.
2. Patterson, recorded documents #200400004379 and #200400002616.

Motion made by Mr. Grose to approve the releases, seconded by Mr. Clemens, carried by unanimous vote.

WILDMAN CONTRACT FOR UNIFORM AND RUG RENTAL-

An extension with Wildman Uniform for rental uniforms, mats, shop towels, and other direct sale products for all City departments except the street department, and more specifically noted on the agreement, was presented for approval. The original agreement was approved in 2017 and the extension expires 3-17-2020. Motion made by Mr. Clemens to approve the extension of the agreement, seconded by Mr. Grose, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth twenty (20) travel requests: Police-4; WWTU-6; Fire-5; Street-3; Clerk-Treasurer-2, and more specifically set forth on the list, was presented for approval. Motion made by Mr. Grose to approve the travel requests, seconded by Mr. Clemens, carried by unanimous vote.

NARCAN RESCUE KIT GRANT REQUEST/WWFT-

Fire Territory Chief Mike Wilson requested permission to apply for a grant through Indiana State Health Department, Kosciusko County Health Department, and the Kosciusko County Sheriff's Office. He is asking for 350 Narcan Rescue Kits and no monetary funds will be awarded. Motion made by Mr. Clemens to approve the application, seconded by Mr. Grose, carried by unanimous vote.

SQUAD REPLACEMENT/WWFT-

Chief Wilson is requesting permission to replace Squad #13-4. A committee has completed a design of the replacement and Chief Wilson would like to purchase the new squad using Sourcewell, which is an authorized State of Indiana purchasing agency. Cost of the apparatus will not exceed \$750,000.00. Motion made by Mr. Grose to approve the replacement, seconded by Mr. Clemens, carried by unanimous vote.

PARK CONTRACTS-

Park Superintendent Larry Plummer requested approval of the following contracts:

1. Cari Ray and the Shaky Legs - \$900.00
2. Hurricane Reggae Band - \$1,000.00
3. Kari Lynch Band - \$1,000.00
4. Smooth Edge 2 - \$800.00
5. The Bulldogs - \$1,600.00
6. The Matchsellers - \$800.00

Motion made by Mr. Clemens to approve the above contracts, seconded by Mr. Grose, and carried by unanimous vote.

GRANT APPLICATION REQUEST/CENTRAL PARK CONCERT SERIES/PARKS-

Mr. Plummer requested approval to apply for an Indiana Arts Commission Grant for \$5,000.00. This would be for the 2019/2020 fiscal cycle in support of the Central Park Concert Series. Motion made by Mr. Grose to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

PURCHASE OF PROPERTY/443 N. DETROIT ST-

Assistant City Planner Justin Taylor asked for approval of a purchase contract for property located at 443 N. Detroit Street. The Redevelopment Commission has already approved the purchase of the former JPJ Food Mart for \$152,500.00. Motion made by Mr. Grose to approve the purchase, seconded by Mr. Clemens, carried by unanimous vote.

PAYMENT REQUEST #33/BUFFALO STREET REDEVELOP. PROJECT/REDEVELOP. AUTHORITY/ B&P-

Mr. Taylor presented a payment request to Huntington National Bank in the amount of \$2,195.99 for Selge Construction Co. Inc. in regards to various services concerning the Buffalo Street Redevelopment Project. This is the thirty-third (33rd) payment request presented to the Board from bond funds received and held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2015. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION /LPA VOUCHER (CE) #1/MARKET STREET PHASE II PROJECT/B&P-

Mr. Taylor presented a pay application to VS Engineering, Inc. in the amount of \$4,656.85 for Phase II of the Market Street Project. Also included was LPA Voucher (CE) #1 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State from the 80/20 grant for Construction Engineering (CE). Motion made by Mr. Grose to approve the Pay Application and LPA Voucher (CE) #1, seconded by Mr. Clemens and carried by unanimous vote.

TACTICAL URBANISM GRANT/B&P-

A request was made to apply for a grant through the Indiana State Department of Health. The requested amount is \$10,000.00 that will go toward active transportation and a buffered bike lane along Fort Wayne Street. Motion made by Mr. Grose to approve the application, seconded by Mr. Clemens, carried by unanimous vote.

GRANT ACCEPTANCE/POLICE-

Police Captain Joel Beam reported the following grants had been awarded to the Police Department through the National Highway Traffic Safety Administration in conjunction with the Winona Lake Police Department, and Kosciusko County Traffic Safety Partnership,

1. DUI Taskforce - approximately \$7,000.00.

Motion made by Mr. Clemens to accept the grant, seconded by Mr. Grose, carried by unanimous vote.

2. Operation Pull Over (OPO) - approximately \$8,000.00.

Motion made by Mr. Grose to accept the grants, seconded by Mr. Clemens, carried by unanimous vote.

SUBSTANTIAL COMPLETION REQUEST/LAYNE INLINER-

It was requested that no action be taken on this matter at this time. Motion made by Mr. Grose that no action be taken, seconded by Mr. Clemens, carried by unanimous vote.

BID RECOMMENDATION/CANAL STREET SEWER PROJECT-

Bids were opened during the February 1, 2019 meeting for the Canal Street Sewer Project. The lowest bid was received from G&G Hauling for \$184,395.00. City Engineer James Emans opinion of the cost was \$145,529.92. The quote from G&G is more than 20% over the opinion. Mr. Emans is recommending that all bids be rejected and the City will look into alternate conveyance methods. Motion made by Mr. Clemens to approve the recommendation, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #7, #8, & #9 IFA-SRF PLANT EXPANSION PROJECT/WWTU-

Pay Application #7 for \$97,255.00, Pay Application #8 for \$1,232.00, and Pay Application #9 for \$26,687.00 all to Wessler Engineering in regards to the Plant Expansion Project were presented for approval. The applications will be sent to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payments to Wessler Engineering, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #6 & IFA-SRF #28 SEWER REHAB PROJECT (LARGE DIAMETER)-LAYNE INLINER/WWTU-

Pay Application #6 to Layne Inliner for \$893,304.00 in regards to the Sewer Rehabilitation Project (Large Diameter) was presented for approval. Also included was Payment Request #28 to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY)Mellon from the Revenue Bonds of 2017 for Phase # 1 of the sewer project. Motion made by Mr. Grose to approve the payment to Layne Inliner, seconded by Mr. Clemens, carried by unanimous vote.

PAY APPLICATION #8 & IFA-SRF #29 SEWER REHAB PROJECT (SMALL DIAMETER)-LAYNE INLINER/WWTU-

Pay Application #8 to Layne Inliner for \$405,402.00 in regards to the Sewer Rehabilitation Project (Small Diameter) was presented for approval. Also included was Payment Request #29 to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY)Mellon from the Revenue Bonds of 2017 for Phase # 1 of the sewer project. Motion made by Mr. Grose to approve the payment to Layne Inliner, seconded by Mr. Clemens, carried by unanimous vote.

SPECIAL CLAIMS-

Clerk's office submitted a special claim for approval of payment. The claim totaled \$515.00 for the purchase of an easement. Motion was made by Mr. Grose to approve the claim for payment, seconded by Mr. Clemens. Motion carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$2,116,428.59

Motion made by Mr. Clemens to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer