

BOARD OF PUBLIC WORKS & SAFETY
JANUARY 18, 2019
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, January 18, 2019 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, George Clemens, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Scott Reust, WWTU Manager Brian Davison, City Engineer James Emans, City Planner Jeremy Skinner, Assistant City Planner Justin Taylor, Park Superintendent Larry Plummer, Park Recreation Director Sheila Wieringa, Street Superintendent Jeff Beeler, Fire Territory Chief Mike Wilson, Police Chief Scott Whitaker, WWTU Payment Office Supervisor Rebecca Jenkins, Gary Ruston from Wessler Engineering, Dugan Julian from Center for Lakes and Streams, others as noted on attached attendance sheet, InkFree News reporter Maggie Kenworthy, and Times-Union reporter Dan Spaulding.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the January 4, 2019 Regular Session were presented for approval. Motion made by Mr. Clemens to approve the minutes as presented, seconded by Mr. Grose, carried by unanimous vote.

OATHS OF OFFICE-

Mayor Thallemer administered Oaths of Office to Mike Klondaris who serves on the Fire Territory Board and Dave Baumgartner who serves on the Plan Commission.

NEW BUSINESS-

FUEL BIDS-

Bids were solicited and opened for future fuel prices for City vehicles. The only bid was received from:
-Lassus Brothers: \$2.071 for 87 Octane unleaded fuel.

After review a motion was made by Mr. Grose to approve the bid from Lassus, seconded by Mr. Clemens, carried by unanimous vote.

BREAKFAST OPTIMIST CLUB STREET CLOSURE FOR CAR SHOW-

Warsaw Breakfast Optimist representatives requested the City approve the closure of Center Street from Lake Street to High Street; 100 block of West Main Street; Buffalo Street from Market Street to Main Street; Indiana Street from Market Street to Main Street; and the City Hall Parking Lot (Plaza) during the City of Lakes Cruise-In sponsored by the Warsaw Breakfast Optimist Club. The event is scheduled for Sunday, May 19, 2019 and they requested the streets be closed from 7:00 a.m. until 8:00 p.m. Motion made by Mr. Grose approving the street closures for the Optimist Car Show, seconded by Mr. Clemens, carried by unanimous vote.

PERMISSION TO RECEIVE CARDIAC MONITORS/DEFIBRILLATORS-

Fire Chief Mike Wilson requested permission to receive four (4) Zoll Cardiac Monitors/Defibrillators from Turkey Creek Fire Territory in conjunction with an award from K21 Foundation. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote.

NEW HIRES/CHANGES IN PAYROLL REPORT-

A list of fourteen (14) payroll changes was presented for approval: Street - three (3); Park - one (1); WWTU – four (4); HR-one (1); Fire-five (5). Motion made by Mr. Grose to approve the report, seconded by Mr. Clemens, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth eight (8) travel requests was presented: Police – eight (8). Motion made by Mr. Clemens to approve the travel requests, seconded by Mr. Grose, carried by unanimous vote.

PERMISSION TO APPLY FOR GRANTS-

Park Director Larry Plummer requested permission to apply for grants from the K21 Foundation and the Dr. Dane and Mary Louise Miller Foundation. These grants would be for the reconstruction of the Kelly

Park tennis courts. Motion made by Mr. Grose to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

JANITORIAL AGREEMENT/PARK-

An agreement with Be Relieved, LLC Cleaning Service was presented for approval. Be Relieved will perform janitorial services at the Pete Thorn Center at \$70.00 per night/five nights a week. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

PARK CONTRACTS-

Park Recreation Director Sheila Wieringa requested approval of the following park contracts:

- a. The Sensational Soul Brothers - \$3,000.00
- b. The Talleys - \$2,500.00

Motion made by Mr. Clemens to approve the above contracts, seconded by Mr. Grose, carried by unanimous vote.

- c. Monster Message - \$3,000.00

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

- d. Brian Fraval-Pro Audio Service-Country Concert - \$3,900.00
- e. Brian Fraval-Pro Audio Service-Blues & BBQ - \$720.00
- f. Brian Fraval-Pro Audio Service Classic Rock Concert - \$3,900.00

Motion made by Mr. Grose to approve the above contracts, seconded by Mr. Clemens, carried by unanimous vote.

- g. Ice Creations – Fall Family Fun - \$425.00
- h. Incredible Bats-\$390.00
- i. Monster Message - \$1,000.00

Motion made by Mr. Grose to approve the above contracts, seconded by Mr. Clemens, carried by unanimous vote.

- j. Mary Dickison -\$675.00

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

- k. Ken Ernsberger-\$225.00
- l. Everyone’s Tiffany (Joe Harmon) \$150.00
- m. Main on Main (Todd Lucas)-\$150.00
- n. Randy Martin - \$255.00
- o. Darlene McCartney - \$195.00
- p. Mellow Productions \$225.00

Motion made by Mr. Clemens to approve the above contracts, seconded by Mr. Grose, carried by unanimous vote.

- q. Harold Keiser - \$300.00
- r. Kruger Doodles - \$275.00
- s. Mellow Productions - \$825.00

Motion made by Mr. Grose to approve the above contracts, seconded by Mr. Clemens, carried by unanimous vote.

- t. Carrie Heflick-\$240.00
- u. Paul Lafferty-\$360.00
- v. Brett Leach-\$240.00
- w. Brian Neher-\$360.00
- x. Tim Smith-\$360.00
- y. Tad Heflick-\$240.00

Motion made by Mr. Clemens to approve the above contracts, seconded by Mr. Grose, carried by unanimous vote.

REGIONAL CITY GRANT-

City Planner Jeremy Skinner advised the Board the City has received \$1,615,000.00 from the Northeast Indiana Regional Development Authority in conjunction with the Northeast Indiana Regional Partnership grant funding. He is asking the Board to accept the funds that will be used for the Plaza at the North Buffalo Street Development. Motion made by Mr. Clemens to accept the grant funding, seconded by Mr. Grose, carried by unanimous vote.

INDOT AGREEMENT/ANCHORAGE ROAD PROJECT-

Mr. Skinner advised the Board that the Indiana Department of Transportation (INDOT) has approved the Local Public Agency (LPA) preliminary engineering cost for the Anchorage Road Project. The agreement will allow the State to pay 80% of the preliminary engineering cost for the project. After

discussion a motion was made by Mr. Grose to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

GREENMARK DEVELOPMENT AGREEMENT-

A development agreement between the City and Greenmark Equipment, Inc. was presented for approval. Greenmark will be developing land located in the Warsaw Technology Park. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

JOHN KIMPEL & ASSOCIATES/BUILDING & PLAN-

Mr. Skinner submitted a 2019 Rate Schedule for survey work to be performed by John Kimpel & Associates for the Building & Plan Department and other departments as needed. Motion made by Mr. Clemens to approve the new rate schedule, seconded by Mr. Grose, carried by unanimous vote.

INDOT AGREEMENT/LINCOLN NEIGHBORHOOD SIDEWALK PROJECT-

Mr. Skinner advised the Board that the Indiana Department of Transportation (INDOT) has approved the Local Public Agency (LPA) preliminary engineering cost for the Lincoln Neighborhood Sidewalk Project. The agreement will allow the State to pay 80% of the preliminary engineering cost for the project. After discussion a motion was made by Mr. Grose to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

CHANGE ORDER #3/PHASE #2/MARKET STREET PROJECT-

Mr. Skinner presented Change Order #3 for Phase #2 of the Market Street Project. INDOT has increased the cost by \$3,044.14 due to an omission of a road closure sign. A credit of \$49.70 from the first change order will be applied to this change order bringing the total amount to \$2,994.40. With previous change orders, the contract price has increased from \$1,981,308.24 to \$1,984,302.54. Motion made by Mr. Clemens to approve the change order, seconded by Mr. Grose, carried by unanimous vote.

CHRISTOPHER B. BURKE ENGINEERING/TECHNICAL ASSISTANCE/STORMWATER-

Wastewater Utility Manager Brian Davison requested permission to enter into an agreement with Christopher B. Burke Engineering for Stormwater on-call support. Cost of the service is not to exceed \$20,000.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

HEARTLAND RESTORATION SERVICES, INC./SHORELINE STABILIZATION PHASE II AND IIIa-

Several proposals were presented for approval between the City and Heartland Restoration Services, Inc. Phase II and IIIa of the Pike Lake shoreline stabilization cost is \$47,125.00; cost of Phase IIIb North of the project is \$18,250.00, and cost of Phase IIIb South is \$40,600.00. Motion made by Mr. Grose to approve the proposals, seconded by Mr. Clemens, carried by unanimous vote.

PAY APPLICATION #2/FINAL PAY APPLICATION/CENTER LAKE STORMWATER OUTFALL PROJECT-

Pay Application #2 for the Center Lake Stormwater Outfall Project was presented for approval. G&G Hauling is requesting \$13,177.21 for work that has been completed. Also included was a final pay application for retainage in the amount of \$4,067.72. Motion made by Mr. Grose to approve both pay applications, seconded by Mr. Clemens, carried by unanimous vote.

WESSLER ENGINEERING/OSBORN STORMWATER PUMP STATION/CENTER LAKE-

A proposal between the City and Wessler Engineering was presented for approval. Wessler will provide professional services with permitting, inspection, and repair of the Center Lake intake structure. Cost of the proposal will be \$10,100.00. Motion made by Mr. Clemens to approve the proposal, seconded by Mr. Grose, carried by unanimous vote.

WWTU PAYMENT OFFICE BILL ADJUSTMENT REQUEST-

A customer of wastewater services has requested that their account be adjusted to allow for Summer credit due to excess water usage of their sprinkling system from 9/6/18 thru 10/4/18. Motion made by Mr. Grose to adjust the bill as requested, seconded by Mr. Clemens, carried by unanimous vote.

OX BLUE CONSTRUCTION CAMERA-

A quote with Ox Blue Construction was presented for approval. Ox Blue will provide a time-lapse camera during the construction of the WWTU Plant Expansion Project. Cost of the service will be \$16,061.00. Motion made by Mr. Clemens to approve the quote, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #6 IFA-SRF PLANT EXPANSION PROJECT/WWTU-

Pay Application #6 to Wessler Engineering for \$76,494.00 in regards to the Plant Expansion Project was presented for approval. The application will be sent to Indiana Finance Authority (IFA)/State Revolving

Fund (SRF) for funds held at the Bank of New York (BNY) Mellon from the Revenue Bonds of 2018. Motion made by Mr. Clemens to approve the payment to Wessler Engineering, seconded by Mr. Grose, carried by unanimous vote.

WESSLER ENGINEERING/DESIGN AND BID PHASE/WWTU PLANT EXPANSION-

A proposal between the City and Wessler Engineering was presented for approval. Wessler will provide design services and bid assistance for the WWTU Plant Expansion Project. Cost of the proposal will be \$2,050,000.00. Motion made by Mr. Grose to approve the proposal, seconded by Mr. Clemens, carried by unanimous vote.

WASTEWATER SOLUTIONS, INC./ANNUAL WASTEWATER TRAINING 2019/WWTU-

An agreement with Wastewater Solutions, Inc. for wastewater training was presented for approval. The agreement will provide four (4) half-day professional development training sessions for the staff of the WWTU, at a cost of \$14,960.00. Motion made by Mr. Clemens approving the training, seconded by Mr. Grose, carried by unanimous vote.

KOKOSING INDUSTRIAL CONTRACT/WWTU-

A contract with Kokosing Industrial was presented for approval. Kokosing was awarded the recent bid for the Wastewater Treatment Plant Expansion. Cost of the contract is \$25,710,750. Motion made by Mr. Clemens to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

KOKOSING NOTICE TO PROCEED-

The Notice to Proceed to Kokosing Industrial for the Plant Expansion was presented for approval. The start date listed on the notice is February 25, 2019 with a completion date of October 16, 2020. Motion made by Mr. Grose to approve the Notice to Proceed, seconded by Mr. Clemens, carried by unanimous vote.

SPECIAL CLAIMS-

Clerk's office submitted a list of special claims for approval of payment. The claims total \$17,244.93. Motion was made by Mr. Clemens to approve the claims for payment, seconded by Mr. Grose. Motion carried by unanimous vote.

CLAIM DOCKETS-

The following claim docket was presented for approval.

Regular Docket-\$6,106,773.76

Motion made by Mr. Grose to approve the claims for payment, seconded by Mr. Clemens, motion carried by unanimous vote.

OTHER MATTERS-

-Mayor Thallemer advised the Board that WCDC recently donated \$10,000.00 to the City to go toward the purchase of snow sweeper tractor and brine applicator for the downtown area sidewalks. The tractor has been purchased and the Park Department has been clearing the sidewalks.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer