

MINUTES

**City of Warsaw
Parks and Recreation Board
Regular Meeting (Parks)
Tuesday, June 12, 2018, 5:15 pm - 6:15 pm
Pete Thorn Youth Center**

In Attendance

Diane Quance; Heather Frazier; Larry Ladd; Larry Plummer; Michelle Boxell; Shaun Gardner; Sheila Wieringa; Steve Haines

Not In Attendance

Bill Baldwin; Jill Beehler; Joe Thallemer

I. CALL TO ORDER

Park Board President Steve Haines called the meeting to order.

II. APPROVAL OF PREVIOUS MEETING'S MINUTES

The May 2018, minutes were approved on a motion by Board Member Ladd, seconded by Board Member Boxell.

Move: Larry Ladd Second: Michelle Boxell Status: Passed

III. UNFINISHED BUSINESS

IV. NEW BUSINESS

1. *2019 Budgets*

Superintendent Plummer reviewed the proposed 2019 Park Budget. During this time he reviewed upcoming projects, items integrated from the mayor's office, and also the goal to have a full time administrative assistant for the recreation department. Plummer advised that although there is a slight increase to the budget from 2018, it is due to the integrated items from the mayor's office and some necessary projects that need to be completed. He also noted that the Parks Department has held the same budget since 2012, with the exception being wages and personal services.

The 204 park budget was approved on a motion by Board Member Boxell, seconded by Board Member Ladd.

The non-reverting 211 budget was approved on a motion by Board Member Ladd, seconded by Board Member Boxell.

The non-reverting 403 budget was approved on a motion by Board Member Boxell, seconded by Board Member Ladd.

Move: Larry Ladd Second: Michelle Boxell Status: Passed

2. Recreation Report

Recreation Director Weiringa advised that summer programs are in full swing now. There has been a great turn out and many individuals are using the on-line feature to register for a lot of the programs and events. We are still looking for lifeguards and due to that, the tentative schedule again for the beaches are (this can be changed due to staffing levels at any given point):

Monday & Tuesdays: No guards on either Pike Lake nor Center Lake

Wednesday-Friday: Both beaches guarded

Saturday & Sundays: Center Lake only

3. Maintenance Report

Maintenance Director Shaun Gardner advised that the main focus has been keeping Central Park up to par with all the events which have been held their from the Lakes Festival, the Wall, Relay for Life and now concerts. The Barber Surf Rake is used daily at both Pike Lake Beach and Center Lake Beach. Anchors for the basketball courts have been set at Richardson-Dubois Park. In July, K&M will strip and place the final touches on the court.

The old block building located near the Firemen's Building has been removed and cleaned up. The concrete cornhole boards at the campground has also been placed. Rotary Park shelter is completed. Towards the end of fall grade work and concrete work will hopefully be finished as the main concern now is maintaining park properties such as mowing, flower beds, and general maintenance. Also, wood fiber has been installed and a new "flyer" merry go round has been installed at Beyer Park.

Gardner informed that DNR had approached the parks department and asked if we'd be willing to paint the lines and/or parking areas at the new

boat launch off Detroit Street to help clear up and alleviate some of the confusion surrounding where to park. Rodger from the Street Department will be placing signage at the location to indicate handicapped parking.

V. OTHER MATTERS TO COME BEFORE THE BOARD

Superintendent Plummer informed the Park Board that we have recently been notified that we were granted \$19,992.00 from the Kosciusko County Community Foundation, Kosciusko Civil Services Fund for iStrike, a lightening detective and warning system. With this device, park patrons will be notified (both visually and audibly) by an alarm and a flashing light if lightening was detected within a specific radius of their location. Typical radius is 8-10 miles. A device will be placed at Center Lake Beach, Pike Lake Beach, near the Glover Pavilion, and the Pike Lake Campground. When lightening is no longer detected the device will sound an all clear signal and also will flash all clear.

Additionally, 103 geese were rounded up yesterday at both Center Lake and Pike Lake. This is in an effort to help maintain clean beach areas for all park patrons.

The Buffalo Street is still in full swing and due to some arising issues or small details, the parks department had to move both some irrigation lines and move some of the park lights to different circuits. With this change it has eliminated 5 lights within the Municipal Park area for the time being.

VI. MEETING REVIEW

VII. ADJOURNMENT

There being no further matters to come before the Board, the meeting was adjourned.

Move: Larry Ladd Second: Michelle Boxell Status: Passed