

BOARD OF PUBLIC WORKS & SAFETY
OCTOBER 5, 2018
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday October 5, 2018 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, George Clemens, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, Fire Territory Chief Mike Wilson, Police Chief Scott Whitaker, City Planner Jeremy Skinner, Assistant City Planner Justin Taylor, Superintendent of Public Works Jeff Beeler, WWTU Manager Brian Davison, H/R Director Jennifer Whitaker, Assistant to the Mayor Staci Young, InkFree News reporter Maggie Kenworthy, and Times-Union reporter Dan Spaulding.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the September 21, 2018 Regular Session were presented for approval. Board member Grose made a motion to accept the minutes as presented, seconded by Mayor Thallemer motion carried by unanimous vote.

NEW BUSINESS-

BID AWARD/PROVIDENT DRIVE PAVING QUOTE-

Bids for repaving of Provident Drive and Provident Court were recently solicited and opened on October 4, 2018 at a public meeting at the Street Department Office. Bids were received from:

E&B Paving-\$110,092.00

Niblock-\$78,649.50

Phend & Brown-\$97,230.00

Niblock submitted the lowest quote but after reviewing all the bids it was discovered that Niblock did not account for enough asphalt as requested, which would have increased their bid to \$96,589.50. They also could not guarantee that the work would be done in 2018. After further review it is recommended that the bid be awarded to Phend & Brown for \$97,230.00. Motion made by Mr. Clemens to approve the bid recommendation to Phend & Brown, seconded by Mr. Grose, carried by unanimous vote.

2018 ROADWAY IMPROVEMENTS CHANGE ORDER-

Street Superintendent Jeff Beeler presented a Change Order to the Phend & Brown contract for 2018 Roadway Improvements. The change order adds \$12,087.46 to the contract for a new total amount of \$188,624.46. The change order is due to additional quantities of concrete and asphalt.

Motion made by Mr. Grose to approve the change order, seconded by Mr. Clemens, carried by unanimous vote.

PAY APPLICATION #1 (FINAL)/2018 ROADWAY IMPROVEMENTS-

Mr. Beeler presented the first and final pay application for the 2018 Roadway Improvements. City Engineer James Emans has reviewed the application and approved the payment of \$188,624.46 to Phend & Brown. Motion made by Mr. Clemens to approve the request, seconded by Mr. Grose, carried by unanimous vote.

AMBULANCE LEASE AGREEMENT-

Fire Territory Chief Mike Wilson presented a lease agreement between the City and Kosciusko Ambulance Service LLC (Lutheran EMS). The purpose of the three (3) year lease is for the placement of an ambulance in Station #3. Kosciusko Ambulance Service LLC will pay \$750.00 monthly. Motion made by Mr. Grose to approve the lease agreement, seconded by Mr. Clemens, carried by unanimous vote.

AMERICAN ELEVATOR, INC./ANNUAL MAINTENANCE AGREEMENT-

An annual maintenance agreement with American Elevator, Inc. for maintenance to the elevator located in City Hall was presented for approval. Cost of the agreement will be \$2,896.00. Motion made by Mr. Grose approving the agreement, seconded by Mr. Clemens, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth three (3) travel requests: Police-3, was submitted for approval. Motion made by Mr. Clemens to approve the travel requests, seconded by Mr. Grose, carried by unanimous vote.

SELGE CONSTRUCTION/PAY APPLICATION #5/NORTH BUFFALO STREET PROJECT-

City Planner Jeremy Skinner presented Pay Application #5 to Selge Construction for work completed on the North Buffalo Street Redevelopment Project. Amount on the pay application was \$157,115.75. Motion made by Mr. Grose to approve the pay application, seconded by Mr. Clemens, carried by unanimous vote.

PAYMENT REQUEST #28/BUFFALO STREET REDEVELOP. PROJECT/REDEVELOP. AUTHORITY/ B&P-

Mr. Skinner presented a payment request to Huntington National Bank in the amount of \$157,115.75 for Selge Construction Co. Inc. in regards to various services concerning the Buffalo Street Redevelopment Project. This is the twenty-eighth (28th) payment request presented to the Board from bond funds received and held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2015. Motion made by Mr. Grose to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

K21 HEALTH FOUNDATION GRANT ACCEPTANCE-

Assistant City Planner Justin Taylor requested the Board to accept a \$20,000.00 grant from K21 Health Foundation, no local match required. The funds will be used for development of Rotary Park. Motion made by Mr. Clemens to accept the award, seconded by Mr. Grose, motion carried by unanimous vote.

KOSCIUSKO COUNTY COMMUNITY FOUNDATION GRANT ACCEPTANCE-

Mr. Taylor requested the Board to accept a \$5,000.00 grant from the Kosciusko County Community Foundation. No local match is required and the funds will be used toward the development of Rotary Park. Motion made by Mr. Clemens to accept the grant, seconded by Mr. Grose, carried by unanimous vote.

WESSLER ENGINEERING/PAY REQUEST 11L/SEWER REHAB SERVICES-

Payment request #11L in the amount of \$25,929.00 to Wessler Engineering was presented for approval. The claim will be forwarded to the Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for payment from proceeds held at Bank of New York (BNY) Mellon per the Sewage Works Revenue Bonds 2017. Motion made by Mr. Clemens to approve the payment request, seconded by Mr. Grose, carried by unanimous vote.

SELGE CONSTRUCTION CHANGE ORDER #3/SEWER REHABILITATION-

Change Order #3 from Selge Construction for the sewer rehabilitation was presented for approval. The change order adds additional days until completion due to private utility relocation delays. Motion made by Mr. Grose to approve the change order, seconded by Mr. Clemens, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$1,326,968.24

EOM Docket - \$113,698.57

Fire & Police Pension Docket - \$38,236.89

Motion made by Mr. Grose to approve all claims for payment, seconded by Mr. Clemens, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer

