

BOARD OF PUBLIC WORKS & SAFETY
September 7, 2018
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, September 7, 2018 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, George Clemens, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Assistant City Planner Justin Taylor, Street Superintendent Jeff Beeler, Police Chief Scott Whitaker, WWTU Manager Brian Davison, WWTU Payment Office Supervisor Rebecca Jenkins, Fire Territory Chief Mike Wilson, Aaron Gaff, other local citizens as noted on the attached attendance sheet, InkFree News reporter Maggie Kenworthy, and Times-Union reporter Mark Howe.

ABSENT: None.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the August 17, 2018 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

REPORTS-

None noted.

NEW BUSINESS-

STREET CLOSURE/PARK RIDGE NEIGHBORHOOD EVENT-

Aaron Gaff, President of the Park Ridge Community Association requested that the southern portion of Laurelwood Drive in Park Ridge subdivision be closed on September 29, 2018 for a neighborhood event. A rain date of October 6, 2018 is being requested as well. Mr. Gaff asked that the road be closed from 3:00 p.m. to 9:00 p.m. Motion made by Mr. Clemens to approve the street closure, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #12/MOSAIC BUILDING SOLUTIONS/FIRE-

Pay Application #12 to Mosaic Building Solutions was presented for approval. The Pay Application is in the amount of \$76,972.00 for the construction of Fire Station #3. Motion made by Mr. Grose to approve Pay Application #12 to Mosaic Building Solutions, seconded by Mr. Clemens, carried by unanimous vote.

GRANT ACCEPTANCE/KCCRVC/ROTARY PARK-

Assistant City Planner Justin Taylor requested the acceptance of a \$20,000.00 grant from the Kosciusko County Convention, Recreation, and Visitor Commission (KCCRVC). The funds will be used for the development of Rotary Park. Motion made by Mr. Clemens to accept the grant, seconded by Mr. Grose, carried by unanimous vote.

EAST MARKET STREET NOTICE TO PROCEED/B&P-

City Planner Jeremy Skinner presented a Notice to Proceed on the East Market Street Phase 2 project (Bronson Street to Hickory Street). The Notice is the LPA Consulting Contract between the City and VS Engineering for construction inspection services. Motion made by Mr. Grose to approve the notice, seconded by Mr. Clemens carried by unanimous vote.

CHANGE ORDER #1/PHASE #2 MARKET STREET PROJECT-

Mr. Skinner presented change order #1 for Phase #2 of the Market Street Project. Phend & Brown has deducted \$6,419.70 from the original projected cost of \$1,981,308.14 due to patching. Motion made by Mr. Clemens to approve the change order, seconded by Mr. Grose, carried by unanimous vote.

MICRO SURFACING AND CRACK SEALANT/STREET-

Bids were previously opened in 2016 for Micro Surfacing and Crack Sealant for various projects. Pavement Solutions, Inc. was the sole bidder. Bids were: \$3.80 per square yard for type II modified asphalt emulsion micro surfacing, multiple course; \$2.80 per square yard for type II modified asphalt emulsion micro surfacing, single course; and \$1.25 per pound for applied fiberized crack sealant. Per

State Code, the bids can be extended if mutual agreement exists. Motion was made by Mr. Grose to approve the extended prices from Pavement Solutions, Inc., seconded by Mr. Clemens, carried by unanimous vote.

BILLING ADJUSTMENT REQUEST/WWTU PAYMENT OFFICE-

Wastewater Utility Payment Office Supervisor Rebecca Jenkins presented the following information and asked for direction from the Board. Paul Refior, representing Refior Law Office, has requested a reduction on their June-July payment (due September 10, 2018) due to the construction on North Buffalo Street. He believes construction crews damaged the lawn irrigation system. Motion made by Mr. Clemens to reduce the billing to \$43.21 which is the average billing for that location, and monitor the billing as needed, seconded by Mr. Grose, carried by unanimous vote.

WESSLER ENGINEERING/PAY REQUEST 10L/SEWER REHAB SERVICES-

Payment request #10L in the amount of \$24,134.00 to Wessler Engineering was presented for approval. The claim will be forwarded to the Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for payment from proceeds held at Bank of New York (BNY) Mellon per the Sewage Works Revenue Bonds 2017. Motion made by Mr. Clemens to approve the payment request, seconded by Mr. Grose, carried by unanimous vote.

WESSLER ENGINEERING/AMENDMENT #4 TO WWTU PLANT EXPANSION PROJECT AGREEMENT/WWTU-

WWTU Manager Brian Davison presented amendment #4 to an agreement with Wessler Engineering, dated December 20, 2013, for the Plant Evaluation/Plant Expansion Project. The amendment adds \$90,000.00 for the bid phase of the plant expansion. Motion made by Mr. Clemens to approve the amendment, seconded by Mr. Grose, carried by unanimous vote.

MEMORANDUM OF UNDERSTANDING (MOU)/LILLY CENTER FOR LAKES AND STREAMS AT GRACE COLLEGE/STORMWATER-

A MOU was presented between the City (Stormwater Utility) and Lilly Center for Lakes & Streams at Grace College ("Center") to raise awareness and provide education opportunities in grades K-12 on stormwater management as well as outreach during the Northern Indiana Lakes Festival. The education opportunities are an MS4 requirement. Total cost of all the programs as listed in the MOU is \$12,600.00. Motion was made by Mr. Clemens to accept the MOU, seconded by Mr. Grose, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth eight (8) travel requests was submitted for approval. Motion made by Mr. Grose to approve the requests, seconded by Mr. Clemens, carried by unanimous vote.

SPECIAL CLAIMS-

Clerk's office submitted a special claim for approval totaling \$9,371.94. Motion made by Mr. Clemens approving the claim for payment, seconded by Mr. Grose, carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$1,928,261.19

EOM Docket - \$278,295.06

Pension Docket - \$48,436.89

Motion made by Mr. Grose to approve all claims for payment, seconded by Mr. Clemens, motion carried by unanimous vote.

OTHER-

ASSIGNMENT OF CONTRACT-

City Attorney Mike Valentine presented an assignment of contract. Turner Valentine, LLP is assigning its contract with the City to Michael L. Valentine for the remainder of 2018 and effective October 1, 2018. Motion made by Mr. Clemens to approve the assignment, seconded by Mr. Grose, carried by unanimous vote. This item was a walk-in and not listed on the agenda.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer