

BOARD OF PUBLIC WORKS & SAFETY
AUGUST 17, 2018
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, August 17, 2018 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Mayor Thallemer, Jeff Grose and George Clemens. Also present, Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, City Engineer James Emans, Park Superintendent Larry Plummer, Jr., Park Recreation Director Sheila Wieringa, Fire Territory Chief Mike Wilson, Police Chief Scott Whitaker, Assistant Wastewater Treatment Utility Manager Larry Hyden, WWTU Payment Clerk Rebecca Jenkins, HR Director Jennifer Whitaker, Pam Kennedy from Warsaw Housing Authority, Firefighters Tony Shilling, Lucas Ellsworth, Zachary Rumsyre, and their co-workers, family and friends, InkFree News reporter Phil Smith, and Times-Union reporter Dan Spaulding.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the August 3, 2018 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mr. Clemens, motion carried by unanimous vote.

VISITORS-

Fire Territory Chief Mike Wilson introduced firefighters Tony Shilling, Lucas Ellsworth and Zachary Rumsyre. Mayor Thallemer administered the Oaths of Office as Firefighters for the City.

NEW BUSINESS-

HOUSING OPPORTUNITIES OF WARSAW/HOYO DRAW REQUEST #1-

Housing Opportunities of Warsaw (HOW) presented a request for approval for a Home of Your Own (HOYO) draw. Work was recently completed on a home located on Cook Street and she is requesting \$7,783.65 for the expenses. Motion made by Mr. Clemens to approve the draw, seconded by Mr. Grose, carried by unanimous vote.

HOUSING OPPORTUNITIES OF WARSAW/RELEASE OF MORTGAGE-

Pam Kennedy from Housing Opportunities of Warsaw requested a release of mortgage for the following property:

1. Marcia C. Ashcom, 615 W. Winona Ave. recorded document #2015030877.

Motion made by Mr. Grose to approve the release, seconded by Mr. Clemens, carried by unanimous vote.

STREET CLOSURE REQUESTS/FAMILY SAFETY DAY/WWFT-

The following street closure request and locations were made;

1. Family Safety Day, portion of Canal Street, September 8th, 11a-3p.

Motion made by Mr. Clemens to approve the closing, seconded by Mr. Grose, carried by unanimous vote.

2. Patriot Day Remembrance Ceremony, portion of Canal Street, September 11th, 5:30p-8:00p.

Motion made by Mr. Clemens to approve the closing, seconded by Mr. Grose, carried by unanimous vote.

3. Unreined A Community Celebration, 100 Block of North Buffalo Street and east-west alley between OneTen Craft Meatery and Mad Anthony's, August 25, 1p-11p.

Motion made by Mr. Clemens to approve the closing, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #11/MOSAIC BUILDING SOLUTIONS/FIRE-

Pay Application #11 to Mosaic Building Solutions was presented for approval. The Pay Application is in the amount of \$160,171.00 for the construction of Fire Station #3. Motion made by Mr. Grose to

approve Pay Application #11 to Mosaic Building Solutions, seconded by Mr. Clemens, carried by unanimous vote.

NEW HIRES/CHANGE IN PAYROLL REPORT-

Human Resources Director Jennifer Whitaker provided for approval four (4) changes of payroll/new hires report listing: Fire-1; Street-2; and Clerk-1. Motion made by Mr. Clemens to approve the requests as presented, seconded by Mr. Grose, carried by unanimous vote.

THE BOWLING ALLEY/CITY EMPLOYEE CHRISTMAS GATHERING-

An Agreement was presented between the City and The Bowling Alley for a City employee gathering on Tuesday, December 4th from 5:00pm-8:00pm. The Agreement includes bowling as well as a buffet with the cost based on the number of children and adult attendees. Motion made by Mr. Clemens approving the agreement, seconded by Mr. Grose, carried by unanimous vote.

PARKS DEPARTMENT CONTRACT-

The following park contract was presented for consideration:

- (1) Monster Message, screen apparatus for Fall Family Fun Event, \$1,000.00.

Motion made by Mr. Clemens to approve the contract seconded by Mr. Grose, carried by unanimous vote.

PAYMENT REQUEST #27/BUFFALO STREET REDEVELOP. PROJECT/REDEVELOP. AUTHORITY/ B&P-

City Planner Jeremy Skinner presented a payment request to Huntington National Bank in the amount of \$342,039.72 for Selge Construction Co. Inc. in regards to various services concerning the Buffalo Street Redevelopment Project. This is the twenty-seventh (27th) payment request presented to the Board from bond funds received and held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2015. Motion made by Mr. Grose to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

WESSLER ENGINEERING/PAY REQUEST 9L/SEWER REHAB SERVICES-

Payment request #9L in the amount of \$28,051.00 to Wessler Engineering was presented for approval. The claim will be forwarded to the Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for payment from proceeds held at Bank of New York (BNY) Mellon per the Sewage Works Revenue Bonds 2017. Motion made by Mr. Grose to approve the payment request, seconded by Mr. Clemens, carried by unanimous vote.

PAY APPLICATION #3/IFA-SRF #13/SEWER REHABILITATION PROJECT (SMALL DIAMETER)/LAYNE INLINER/WWTU-

Pay Application #3 to Layne Inliner for \$206,135.00, in regards to the Sewer Rehabilitation Project (small diameter). Also included was Payment Request #13 to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY)Mellon from the Revenue Bonds of 2017 for Phase # 1 of the sewer project. Motion made by Mr. Clemens to approve the payment to Layne Inliner, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION #5/IFA-SRF #14/SELGE CONSTRUCTION, INC./WWTU-

Assistant Wastewater Treatment Utility Manager Larry Hyden presented Pay Application #5 to Selge Construction for \$188,540.00, in regards to the Sewer Rehabilitation Project. Also included was Payment Request #14 to Indiana Finance Authority/State Revolving Fund for funds held at the Bank of New York Mellon from the Revenue Bonds of 2017 for Phase #1 of the sewer project. Motion made by Mr. Grose to approve the payment to Selge Construction, seconded by Mr. Clemens, carried by unanimous vote.

UNDERBILLINGS/WWTU PAYMENT OFFICE-

The Wastewater Utility Payment Office recently discovered that several property owners were not being billed stormwater charges as listed:

- Ralph F. & Margaret Rhoads-\$141.60
- Patricia K. Buskirk-\$141.60
- Cyndi Cox-\$141.60

Motion made by Mr. Grose to forgive the underbilled amounts and to start billing for the charges at the next billing cycle, seconded by Mr. Clemens, carried by unanimous vote.

RECOMMENDATION OF ADVERTISEMENT BIDS/PLANT EXPANSION/WWTU-

City Engineer James Emans requested permission to advertise for the solicitation of bids for the Treatment Plant expansion project. Motion made by Mr. Grose to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth four (4) travel requests: B&P-2; and Police-2, were submitted for approval. Motion made by Mr. Clemens approving the travel requests, seconded by Mr. Grose, carried by unanimous vote.

SPECIAL CLAIMS-

Clerk's Office submitted a listing of special claims totaling \$214,923.26. Motion made by Mr. Clemens to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

CLAIM DOCKETS-

The following claim docket was presented for approval.

Regular Docket - \$2,475,612.38

Motion made by Mr. Grose to approve all claims for payment, seconded by Mr. Clemens, carried by unanimous vote.

OTHER MATTERS-

-Police Chief Scott Whitaker announced that Officer Brian Hupp will be retiring from the Department at the end of this month.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:



Lynne Christiansen, Clerk-Treasurer