

BOARD OF PUBLIC WORKS & SAFETY
July 20, 2018
2:00 P.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, July 20, 2018 at 2:00 P.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose and Mayor Joe Thallemer. Also present, Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Park Recreation Director Sheila Wieringa, Fire Territory Chief Mike Wilson, City Engineer James Emans, Street Superintendent Jeff Beeler, Wastewater Treatment Utility Manager Brian Davison, HR Director Jennifer Whitaker, others as noted on the attached attendance sheet, and InkFree News reporter Maggie Kenworthy.

ABSENT: Board Member George Clemens.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the July 6, 2018 Regular Session were presented for approval. Mr. Grose made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

NEW BUSINESS-

EISENHOWER BASIN PHASE II BID AWARD AND CONTRACT-

Bids were opened during the June 18th meeting for the Eisenhower Basin Phase II project. City Engineer James Emans is recommending that the bid be awarded to G&G Hauling and Excavating for \$192,988.00. He is also asking the Board to approve the contract. Motion made by Mr. Grose to approve the award and contract, seconded by Mayor Thallemer, carried by unanimous vote.

STREET CLOSURE/NEIGHBORHOOD BLOCK PARTY-

A request was made for the north half of the 200 block of N. Maple Avenue to be closed from 5:00 p.m. to 11:00 p.m. on Friday, October 12, 2018 for a neighborhood block party. Motion made by Mr. Grose to approve the closure, seconded by Mayor Thallemer, carried by unanimous vote.

INDIANA ARTS COMMISSION GRANT AWARD/PARKS-

Park Recreation Director Sheila Wieringa announced to the Board that the Park had received notification from the Indiana Arts Commission that the City was awarded \$4,090.00 for the 2018-2019 grant cycle. The funds will be used to support the Central Park Concert Series. This is a matching grant and appropriate funds have been budgeted to meet the requirements. Mr. Grose made a motion to accept the grant, seconded by Mayor Thallemer, carried by unanimous vote.

KOSCIUSKO COUNTY CONVENTION & VISITORS BUREAU/AD FOR VISITORS GUIDE-

Mayor Thallemer provided the Board with a contract for a 1/6-page vertical "City of Warsaw" advertisement to be placed in the 2019 Kosciusko County Convention and Visitors Bureau Annual Visitors Guide. A 1/12-page advertisement will also be included for the campground. Total price for both advertisements will be \$896.00. Motion made by Mr. Grose approving the contract, seconded by Mayor Thallemer, carried by unanimous vote.

METRONET/CHANGE IN SERVICE-

A change in service agreement with MetroNet was presented for approval. The agreement removes a conference line and replaces it with a user line in City Hall resulting in a \$12.00 monthly difference. Motion made by Mr. Grose to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) EDUCATION SCHOLARSHIP-

Fire Territory Chief Mike Wilson requested permission to apply for an NFPA Education Scholarship. If awarded, the scholarship will be used to send the department's Public Educator/Public Information officer to wildfire training. Motion made by Mr. Grose to approve proceeding with the application, seconded by Mayor Thallemer, carried by unanimous vote.

PAY APPLICATION #10/MOSAIC BUILDING SOLUTIONS/FIRE-

Pay Application #10 to Mosaic Building Solutions was presented for approval. The Pay Application is in the amount of \$279,338.00 for the construction of Fire Station #3. Motion made by Mr. Grose to approve Pay Application #10 to Mosaic Building Solutions, seconded by Mayor Thallemer, carried by unanimous vote.

CUMMINS CROSSPOINT, LLC/FIRE-

Chief Wilson submitted a contract with Cummins Crosspoint, LLC for semi-annual maintenance of generators at each station at an annual cost of \$1,076.15 and at the Police Department for an annual cost of \$572.21. Motion made by Mr. Grose to approve the maintenance agreement, seconded by Mayor Thallemer, carried by unanimous vote.

PAY APPLICATION #4/IFA-SRF #10/SELGE CONSTRUCTION, INC/WWTU-

Wastewater Treatment Utility Manager Brian Davison presented Pay Application #4 to Selge Construction for \$155,298.00, in regards to the Sewer Rehabilitation Project. Also included was Payment Request #10 to Indiana Finance Authority/State Revolving Fund for funds held at the Bank of New York Mellon from the Revenue Bonds of 2017 for Phase # 1 of the sewer project. Motion made by Mr. Grose to approve the payment to Selge Construction, seconded by Mayor Thallemer, carried by unanimous vote.

PAY APPLICATION #2/IFA-SRF #11/SEWER REHABILITATION PROJECT (SMALL DIAMETER)/LAYNE INLINER/WWTU-

Mr. Davison presented Pay Application #2 to Layne Inliner for \$59,413.00, in regards to the Sewer Rehabilitation Project (small diameter). Also included was Payment Request #11 to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY)Mellon from the Revenue Bonds of 2017 for Phase # 1 of the sewer project. Motion made by Mr. Grose to approve the payment to Layne Inliner, seconded by Mayor Thallemer, carried by unanimous vote.

PAY APPLICATION #1/IFA-SRF #12/SEWER REHABILITATION PROJECT (LARGE DIAMETER)/LAYNE INLINER/WWTU-

Mr. Davison presented Pay Application #1 to Layne Inliner for \$31,354.00, in regards to the Sewer Rehabilitation Project (large diameter). Also included was Payment Request #12 to Indiana Finance Authority (IFA)/State Revolving Fund (SRF) for funds held at the Bank of New York (BNY)Mellon from the Revenue Bonds of 2017 for Phase # 1 of the sewer project. Motion made by Mr. Grose to approve the payment to Layne Inliner, seconded by Mayor Thallemer, carried by unanimous vote.

PAY APPLICATION #1/CLARK- COLFAX IMPROVMENTS/NIBLOCK EXCAVATING-

Pay application #1 to Niblock Excavating was presented for approval. The requested amount is \$206,097.00 for work done on the Clark-Colfax street improvements. Motion made by Mr. Grose to approve Pay Application #1 to Niblock Excavating, seconded by Mayor Thallemer, carried by unanimous vote.

SINGLE AXLE PLOW TRUCKS WITH DUMP BODIES PURCHASE-

Street Superintendent Jeff Beeler requested permission to purchase two single axle plow trucks with dump bodies from Trans Chicago Truck Group. Including trade-in allowances the cost of the purchase will be \$344,999.00 as offered through the National Joint Purchasing Alliance (NJPA), now known as Sourcewell. Motion made by Mr. Grose to approve the purchase, seconded by Mayor Thallemer, carried by unanimous vote.

NEW HIRES/CHANGE IN PAYROLL REPORT-

A new hire/change in payroll report was provided for approval: Airport-1, and more specifically set forth on the list attached to minutes. Motion made by Mr. Grose to approve the report, seconded by Mayor Thallemer, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth eight (8) travel requests: Clerk-Treasurer- 2; Fire-1; Mayor-1; HR-1; Wastewater-3, was submitted for approval. Motion made by Mr. Grose approving the travel requests, seconded by Mayor Thallemer, carried by unanimous vote.

CLAIM DOCKETS-

The following claim docket was presented for approval:

Regular Docket - \$3,256,649.93

Motion made by Mr. Grose to approve all claims for payment, seconded by Mayor Thallemer, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:



Lynne Christiansen, Clerk-Treasurer