

BOARD OF PUBLIC WORKS & SAFETY
JUNE 1, 2018
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, June 1, 2018 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Mayor Joseph M. Thallemer, Jeff Grose, and George Clemens. Also present, Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Park Superintendent Larry Plummer, Wastewater Treatment Utility Director Brian Davison, H/R Director Jennifer Whitaker, City Engineer James Emans, Mayor's Assistant Staci Young, Cemetery Sexton Hal Heagy, Street Superintendent Jeff Beeler, Police Chief Scott Whitaker, Jerry Frush, Jack Burnetto, InkFree News reporter Maggie Kenworthy and Times-Union reporter Dan Spaulding.

ABSENT: None

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the May 18, 2018 Regular Session were presented for approval. Board member Clemens made a motion to accept the minutes as presented, seconded by Board member Grose, motion carried by unanimous vote.

REPORTS/ORAL AND WRITTEN COMMUNICATION-

Mayor Thallemer advised that Norfolk and Southern Railroad had recently communicated with the City that the rail replacement project was several weeks ahead of schedule. They plan to start laying the new rail in Claypool on June 11th and will advance north as work progresses.

UNFINISHED BUSINESS-

None noted.

NEW BUSINESS-

MOU/INFORMATIONAL BANNER-

A Memorandum of Understanding (MOU) was presented for approval. The MOU is between the City and the Town of Winona Lake and pertains to the hanging of informational banners on E. Center Street and will terminate in five (5) years. Motion made by Mr. Grose to approve the MOU, seconded by Mr. Clemens, carried by unanimous vote.

METRONET/ADVANCED SERVICES AGREEMENT-

An Advanced Services Agreement between the City and MetroNet was presented for approval. The agreement replaces previously approved service agreements with MetroNet. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

ANYTHING WEATHER/iSTRIKE LIGHTNING DETECTION-

An annual service agreement was presented for approval. The service agreement is for maintenance on four locations in the City for iStrike Lightning Detection at a cost of \$3,240.00 annually. Motion made by Mr. Clemens to approve the service agreement, seconded by Mr. Grose, carried by unanimous vote.

GRANT ACCEPTANCE/KOSCIUSKO COUNTY COMMUNITY FOUNDATION/ANYTHING WEATHER-ISTRIKE-

Park Superintendent Larry Plummer requested acceptance of a grant through Kosciusko County Community Foundation. The \$19,992.00 grant will be used for the purchase of iStrike Lighting Siren System from Anything Weather to be placed in four park locations. Motion made by Mr. Grose to accept the grant, seconded by Mr. Clemens, carried by unanimous vote.

302 E. MARKET STREET/BUILDING DISPOSITION-

Earlier this year the Council approved disposing of property owned by the City and located at 302 E. Market Street (former City Hall building) with parameters for the disposition of the building set by the Board of Works. One bid was received by the deadline from Warsaw Evangelical Presbyterian Church in the amount of \$140,000.00. Motion made by Mr. Grose to accept the bid, seconded by Mr. Clemens, carried by unanimous vote. A contract for the sale will be presented at a future Board of Works meeting.

RUCKMAN ENCROACHMENT AGREEMENT-

City Planner Jeremy Skinner requested that this item be removed from the agenda. Mr. Clemens made a motion to remove this item from the agenda, seconded by Mr. Grose, carried by unanimous vote

BID AWARD/BEYER FARM TRAIL LANDSCAPE PROJECT 2018-

Bids were recently solicited for the Beyer Farm Trail Landscape Project 2018. Wastewater Utility Manager Brian Davison advised the Board that bids were solicited from three (3) contractors and only one (1) contractor responded. The lone bid came from G&G Hauling and Excavating, Inc. in the amount of \$148,275.68, which was complete and responsive. Motion made by Mr. Clemens to approve the bid from G&G, seconded by Mr. Grose, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth five (5) travel requests: Park-one (1); Police-four (4), was presented for approval. Motion made by Mr. Grose to approve the travel requests, seconded by Mr. Clemens, carried by unanimous vote.

SPECIAL CLAIMS-

Clerk's Office submitted a listing of special claims totaling \$12,000.00. Motion made by Mr. Clemens to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$1,115,027.87

EOM Docket - \$166,478.02

Police & Fire Pension Docket - \$39,168.04

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

OTHER MATTERS

NEW HIRES/CHANGE IN PAYROLL REPORT-

Human Resource Director Jennifer Whitaker asked for the Board to approve two new hires for the Police Department. No paper work was presented. Motion made by Mr. Grose to approve the new hires, seconded by Mr. Clemens, carried by unanimous vote.

-The next Board of Works meeting will be held on Monday June 18th, at 2:30 P.M.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer