

BOARD OF PUBLIC WORKS & SAFETY
May 18, 2018
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday May 18, 2018 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, George Clemens and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, Police Chief Scott Whitaker, Fire Territory Chief Mike Wilson, City Planner Jeremy Skinner, Assistant City Planner Justin Taylor, City Engineer James Emans, WWTU Manager Brian Davison, Street Department Superintendent Jeff Beeler, Park Superintendent Larry Plummer, Park Recreation Director Sheila Wieringa, HR Administrative Assistant Karen Smith, Rick Kerlin, Jerry Frush, Jack Brunetto, InkFree News reporter Maggie Kenworthy, and Times-Union reporter Dan Spaulding.

ABSENT: City Attorney Michael Valentine.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the May 7, 2018 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, motion carried by unanimous vote.

REPORTS/ORAL & WRITTEN COMMUNICATIONS-

-Warsaw Parks and Recreation Guides for 2018.

NEW BUSINESS-

BID AWARD/POLICE VEHICLES-

Bids for three (3) new Ford police utility vehicles were opened during the May 7, 2018 session. After review, Police Chief Scott Whitaker requested the bid be awarded to Kerlin Motor Co. for \$70,109.93. Motion made by Mr. Grose to approve the award to Kerlin Motor Co. , seconded by Mr. Clemens, carried by unanimous vote.

REVISED COMCAST BUSINESS SERVICE AGREEMENT/WWFT-

Fire Territory Chief Mike Wilson presented a revised business service agreement between the City and Comcast for various services for the new Fire Station #3. The new agreement is due to a time delay from the original agreement approved during the May 7, 2018 session, and also saves \$19.90 per month. Motion made by Mr. Clemens to accept the agreement, seconded by Mr. Grose , carried by unanimous vote.

PARK CONTRACTS-

Park Recreation Director Sheila Wieringa requested approval of the following contract:

1. Brian Favel d/b/a Pro Audio Service, additional sound/light support for Classic Rock Concert- \$3,600.00.

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

URBAN RETREND/REVISED ENCROACHMENT AGREEMENT/B&P-

A revised encroachment agreement between the City and Urban Retrend was presented for approval. The encroachment involves the east-west alleyway between the building located at 114 S. Buffalo Street and City Hall, 102 S. Buffalo Street. The new agreement revises the hours of operation until 11:00 p.m. on Fridays and Saturdays. After discussion Mr. Grose made a motion to approve the revised agreement, seconded by Mr. Clemens, carried by unanimous vote.

PAYMENT REQUEST #25/BUFFALO STREET REDEVELOP. PROJECT/REDEVELOP. AUTHORITY/ B&P-

City Planner Jeremy Skinner presented a payment request to Huntington National Bank in the amount of \$97,155.00 for Selge Construction Co. Inc. in regards to various services concerning the Buffalo Street Redevelopment Project. This is the twenty-fifth (25th) payment request presented to the Board from bond funds received and held at Huntington Bank for the Redevelopment Authority Lease Rental Revenue Bonds 2015. Motion made by Mr. Grose to approve the request, seconded by Mr. Clemens, carried by unanimous vote.

HEARTLAND RESTORATION SERVICES/PHASE #1 SHORELINE RESTORATION/STORMWATER-

A proposal between the City and Heartland Restoration Services was presented for approval. Heartland Restoration will improve 1,348 linear feet of eroded shoreline around Pike Lake. The project will be divided into four phases, with phase #1 costing \$66,385.00 Motion made by Mr. Clemens to approve the proposal and phase #1 services, seconded by Mr. Grose, carried by unanimous vote.

WESSLER ENGINEERING/PAY REQUEST 6L/SEWER REHAB SERVICES-

Payment request 6L in the amount of \$38,450.00 to Wessler Engineering was presented for approval. The claim will be forwarded to the Indiana Finance Authority(IFA)/State Revolving Fund (SRF) for payment from proceeds held at Bank of New York (BNY) Mellon per the Sewage Works Revenue Bonds 2017. Motion made by Mr. Clemens to approve the payment request, seconded by Mr. Grose, carried by unanimous.

PAY APPLICATION #2/SELGE CONSTRUCTION, INC/WWTU-

Wastewater Utility Manager Brian Davison presented Pay Application #2 to Selge Construction for \$183,845.00, in regards to the sewer rehabilitation project. Also included was Payment Request #7 to Indiana Finance Authority (IFA)/State Revolving Fund (SRF)for funds held at the Bank of New York (BNY)Mellon from the Revenue Bonds of 2017 for Phase # 1 of the sewer project. Motion made by Mr. Grose to approve the payment to Selge Construction, seconded by Mr. Clemens, carried by unanimous vote.

XYLEM/PREVENTATIVE MAINTENANCE AGREEMENTS/WWTU-

Mr. Davison presented preventative maintenance agreements between the City and Xylem. The three year agreements are for certain services to the Anchorage lift station at a cost of \$3,996.48 annually and to the KCH lift station at an annual cost of \$3,202.21. Motion made by Mr. Grose to approve the agreements, seconded by Mr. Clemens, carried by unanimous vote.

NEW HIRES/CHANGES IN PAYROLL REPORT-

A list of eight (8) payroll changes was presented for approval: WWTU- two (2); Police - one (1); Fire - five (5). Motion made by Mr. Clemens to approve the new hires/change in payroll report seconded by Mr. Grose, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth four (4) travel requests for the Street Department was presented for approval. Motion made by Mr. Grose to approve the travel request, seconded by Mr. Clemens, carried by unanimous vote. (Info. attached to minutes).

SPECIAL CLAIMS-

Clerk's Office submitted a listing of special claims totaling \$224.43. Motion made by Mr. Clemens to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

CLAIM DOCKETS-

The following claim docket was presented for approval:

Regular Docket - \$2,124,887.41

Motion made by Mr. Clemens to approve all claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

OTHER MATTERS-

None noted.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen
Clerk-Treasurer

