

BOARD OF PUBLIC WORKS & SAFETY
APRIL 20, 2018
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday April 20, 2018 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board Members George Clemens and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, WWTU Manager Brian Davison, Street Superintendent Jeff Beeler, City Planner Jeremy Skinner, Assistant City Planner Justin Taylor, Deputy Police Chief Bryan Sherwin, Fire Territory Chief Mike Wilson, City Engineer James Emans, HR Director Jennifer Whitaker, Mayor's Assistant Staci Young, others as noted on the attached attendance sheet, InkFree News reporter Maggie Kenworthy, and Times-Union reporter Dan Spaulding.

ABSENT: Board member Jeff Grose.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the April 9, 2018 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mayor Thallemer, motion carried by unanimous vote.

NEW BUSINESS-
SPECIAL CLAIMS-

Clerk's office submitted a listing of claims for approval of payment. The claims total was \$5,120.76. Motion was made by Mr. Clemens to approve the claims for payment, seconded by Mayor Thallemer. Motion carried by unanimous vote.

RADIO EQUIPMENT LEASE/OLD NATIONAL BANK-

A lease to purchase radio equipment through Old National Bank was presented for approval. The new equipment will be used by most departments. The lease is for three (3) years with one payment made annually. Motion made by Mr. Clemens to approve the lease purchase, seconded by Mayor Thallemer, carried by unanimous vote.

H.J. UмбаUGH AMENDED AGREEMENT/COMPREHENSIVE FINANCIAL PLAN-

An amended agreement with H.J. Umbaugh was presented for approval. The agreement is for further cost in the development of a five-year financial model. Cost is not to exceed \$9,370.76. Motion made by Mr. Clemens to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

GAME E-MAIL ENCRYPTION-

Google services will no longer provide/sell encryption services but have partnered with Zix to provide the service. Google will transfer the remaining portion of our 2018 payment to Zix to continue the service for the City for the remainder of the agreement period. Motion made by Mr. Clemens to approve the terms and conditions, seconded by Mayor Thallemer, carried by unanimous vote.

DESIGN COLLABORATIVE/CENTRAL PARK MASTER PLAN-

Assistant City Planner Justin Taylor presented an agreement between the City and Design Collaborative. The agreement will be used to gather community input and produce a conceptual design for the production of a master plan for Central Park. Cost of the service will be \$42,000.00. K-21 will grant the City \$14,000.00 and the remaining amount will be paid from City funds. Motion made by Mr. Clemens, to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

PAY APPLICATION/LPA VOUCHER (CE) #14/HUSKY TRAIL PROJECT/B&P-

City Planner Jeremy Skinner presented a Pay Application to A&Z Engineering, LLC in the amount of \$2,066.72. Also included was LPA Voucher (CE) #14 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State from the 80/20 grant for Construction Engineering (CE). Motion made by Mr. Clemens to approve the Pay Application and LPA Voucher (CE) #14, seconded by Mayor Thallemer and carried by unanimous vote.

PAY APPLICATION #1/SELGE CONSTRUCTION, INC/WWTU-

Wastewater Utility Manager Brian Davison presented Pay Application #1 to Selge Construction for \$41,815.28, in regards to the sewer replacement project. Also included was Payment Request #6 to Indiana Finance Authority/State Revolving Fund for funds held at the Bank of New York Mellon from the Revenue Bonds of 2017 for Phase 1 of the sewer project. Motion made by Mr. Clemens to approve the payment to Selge Construction, seconded by Mayor Thallemer, carried by unanimous vote.

NEW HIRES/CHANGE IN PAYROLL REPORT-

A list of one (1) payroll change was presented for approval: Clerk-Treasurer's office-one (1). Motion made by Mr. Clemens to approve the payroll change, seconded by Mayor Thallemer, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth five (5) travel requests was presented for approval: Police-two (2); WWTU-three (3). Motion made by Mr. Clemens to approve all travel requests, seconded by Mayor Thallemer, carried by unanimous vote.

CLAIMS-

The following claims docket was presented for approval:

Regular Docket - \$1,965,734.08

Motion was made by Mr. Clemens to approve all claims for payment, seconded by Mayor Thallemer, carried by unanimous vote.

OTHER MATTERS-

-Mayor Thallemer received information from Norfolk-Southern Railroad on upgrades to the north-south tracks that will soon start. The first phase is scheduled to begin next week and closures will be announced when the City receives word from Norfolk-Southern. The second phase is scheduled to begin sometime in July and further information will be released as that time draws nearer.

-Street Superintendent Jeff Beeler advised that next week is Earth Week and the City will offer expanded services which includes leaf pick-up, shredding, and extra trash drop-off at Waste Management.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer