

BOARD OF PUBLIC WORKS & SAFETY
APRIL 9, 2018
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Monday, April 9, 2018 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members George Clemens, Jeff Grose, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Fire Territory Administrative Assistant Shirley Fetrow, Fire Territory Inspector Joe Fretz, Police Chief Scott Whitaker, Deputy Police Chief Bryan Sherwin, Police Corporal Phillip Hawks, Patrol Officer Samuel Weaver, Warsaw Street Department Superintendent Jeff Beeler, WWTU Manager Brian Davison, City Engineer James Emans, Human Resources Administrative Assistant Karen Smith, others as noted on the attached attendance sheet, reporter Maggie Kenworthy from InkFree News, and reporter Dan Spaulding of the Times-Union.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the March 19, 2018 Regular Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, carried by unanimous vote. The minutes from the March 29th Special Session were presented for approval. Mr. Clemens made a motion to accept the minutes as presented, seconded by Mr. Grose, carried by unanimous vote.

RECOGNITION OF VISITORS-

Police Officers Phillip Hawks and Samuel Weaver were recognized and received a Life Saving Award.

UNFINISHED BUSINESS-

None noted.

NEW BUSINESS-

REQUEST TO PURCHASE NEW VEHICLES/POLICE-

Police Chief Scott Whitaker requested to seek sealed quotes to purchase three (3) new police vehicles. He would like to purchase three (3) Ford Police Interceptor Utility Vehicles. Motion made by Mr. Clemens to accept the request, seconded by Mr. Grose, carried by unanimous vote.

TAXI PERMITS/FAST CAB, INC./ROCK'S YELLOW CAB-

Deputy Chief Bryan Sherwin presented an application for one (1) taxicab permit for Fast Cab, Inc. The taxi has passed inspection and he recommends approval of the permit. He also presented an application for one (1) taxicab permit for Rock's Yellow Cab for approval. The taxi passed inspection and Deputy Chief Sherwin is recommending approval of the permit. Motion was made by Mr. Grose to approve both permits, seconded by Mr. Clemens, carried by unanimous vote.

PAY APPLICATIONS #6 AND #7/MOSAIC BUILDING SOLUTIONS/FIRE-

Pay Application #6 to Mosaic Building Solutions was presented for approval. The Pay Application is in the amount of \$111,672.00. Pay Application #7, in the amount of \$407,511.90 to Mosaic was also presented for approval. Both Pay Applications are for the construction of Fire Station #3. Motion made by Mr. Grose to approve Pay Applications #6 and #7 to Mosaic Building Solutions, seconded by Mr. Clemens, carried by unanimous vote.

PAY APPLICATION/LPA VOUCHER (CE) #13/HUSKY TRAIL PROJECT/B&P-

City Planner Jeremy Skinner presented Pay Application #13 for A&Z Engineering, LLC in the amount of \$6,138.26 for work on Husky Trail. Also included was LPA Voucher (CE) #13 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State from the 80/20 grant for Construction Engineering (CE). Motion made by Mr. Clemens to approve the Pay Application and LPA Voucher (CE) #13, seconded by Mr. Grose, carried by unanimous vote.

PAY APPLICATION/LPA VOUCHER (RW) #1/MARKET STREET PROJECT/B&P-

Mr. Skinner presented Pay Application #1 to VS Engineering, Inc. in the amount of \$38,250.00 for work on Market Street. Also included was LPA Voucher (RW) #1 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State from the 80/20 grant for right-of-way services (RW).

Motion made by Mr. Clemens to approve the Pay Application and LPA Voucher (RW) #1, seconded by Mr. Grose, carried by unanimous vote.

RAILROAD RIGHT-OF-WAY (RW)/CSX/WWTU-

Wastewater Treatment Utility Manager Brian Davison presented an agreement with CSX Transportation, Inc. The agreement allows the Utility to enter the CSX RR right-of-way for sewer line repairs. Total cost of the encroachment fee is \$16,425.00. Motion made by Mr. Grose to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

FOX FARM ROAD DAM REMOVAL/CHANGE ORDER #2-

Mr. Davison presented for approval Change Order #2 for the Fox Farm Road Dam Removal Project with Flatland Resources, LLC. The Change Order adds \$4,420.00 to the original contract due to the removal of a tree. Motion made by Mr. Grose to approve the Change Order, seconded by Mr. Clemens, carried by unanimous vote.

RAILROAD RIGHT-OF-WAY (RW)/NORFOLK SOUTHERN RAILWAY/WWTU-

Mr. Davison presented an agreement with Norfolk Southern Railway Co (AECOM). The agreement allows the utility to enter the railroad-right-of way for sewer line repairs. Total cost to cover the encroachment fee is \$1,000.00. Motion made by Mr. Clemens to approve the agreement, seconded by Mr. Grose, carried by unanimous vote.

WESSLER ENGINEERING/PAY REQUEST 4L AND 5L/SEWER REHAB SERVICES-

Payment request 4L to Wessler Engineering was presented for approval. The request is \$39,318.00. Payment request 5L to Wessler Engineering in the amount of \$36,312.00 was presented as well. Both requests will be forwarded to the Indiana Finance Authority(IFA)/State Revolving Fund (SRF) for payment from proceeds held at Bank of New York (BNY) Mellon per the Sewage Works Revenue Bonds 2017. Motion made by Mr. Clemens to approve the payment requests, seconded by Mr. Grose, carried by unanimous.

SS SOFTWARE TECHNOLOGIES, INC./PEOPLETRAK/HR-

Human Resources Administrative Assistant Karen Smith presented an annual maintenance and support agreement with SS Software Technologies, LLC (PeopleTrak) for support and program maintenance for the software used by the Human Resources Department at a cost of \$1,200.19. Motion was made by Mr. Grose to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth twenty (20) travel requests was presented for approval: Police-six (6); Fire-four (4); Stormwater-two (2); Wastewater-three (3); Clerk-Treasurer-four (4); Building and Plan-one (1). Motion made by Mr. Clemens to approve all travel requests, seconded by Mr. Grose, carried by unanimous vote.

SPECIAL CLAIMS-

Clerk's office submitted a listing of claims for approval of payment. The claims total was \$41,425.00. Motion was made by Mr. Grose to approve the claims for payment, seconded by Mr. Clemens. Motion carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval:

Regular Docket - \$1,927,760.41

End of the Month Docket - \$66,608.98

Pension Docket - \$41,502.66

Motion made by Mr. Grose to approve all claims for payment, seconded by Mr. Clemens, motion carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer

