

BOARD OF PUBLIC WORKS & SAFETY
FEBRUARY 2, 2018
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, February 2, 2017 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, and Mayor Thallemer. Also present, Clerk-Treasurer Lynne Christiansen, WWTU Manager Brian Davison, City Planner Jeremy Skinner, Park Superintendent Larry Plummer Jr., Park Recreation Director Sheila Wieringa, Fire Chief Michael Wilson, Street Superintendent Jeff Beeler, Cemetery Sexton Hal Heagy, City Engineer James Emans, H/R Director Jennifer Whitaker, others as listed on the attached attendance sheet, InkFree News reporter Maggie Kenworthy, and Times-Union reporter Dan Spaulding.

ABSENT: Board member George Clemens and City Attorney Mike Valentine.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

MINUTES-

The minutes from the January 19, 2018 Regular Session were presented for approval. Motion made by Mayor Thallemer to approve the minutes, seconded by Mr. Grose, carried by unanimous vote.

NEW BUSINESS-

BID OPENING/CLARK AND COLFAX STREETS RECONSTRUCTION-

Bids were advertised for the reconstruction of parts of Clark and Colfax streets. Bids were received from:

-Niblock- \$720,809.00

-Phend & Brown- \$744,441

-Reith-Riley- \$842,470.64

Motion made by Mr. Grose to take the bids under advisement, seconded by Mayor Thallemer, carried by unanimous vote.

FIRST FRIDAY/OTHER EVENTS/2018 STREET CLOSURES-

A request was made for the following streets to be closed for all First Friday events in 2018: Center Street between Lake and Indiana Streets, and Buffalo Street between Main and Market Streets. Additional closures for First Fridays include the 100 blocks of North and South Indiana Streets and the 200 block of South Buffalo Street on May 31st-June 2nd, July 6th, and August 3rd. October's Spooktacular event will see the additional closure of the 100 blocks of East and West Market Streets as well. Motion made by Mr. Grose to approve the closures for First Friday and other events, seconded by Mayor Thallemer, carried by unanimous vote.

BREAKFAST OPTIMIST CLUB STREET CLOSURE FOR CAR SHOW-

Warsaw Breakfast Optimist representatives Jennifer and Alan Lucht requested the City approve the closure of Center Street from Lake Street to High Street; 100 block of West Main Street, Buffalo Street from Market Street to Main Street; the 100 block of North Indiana Street; 100 block of South Indiana Street plus the City Hall Parking Lot (Plaza) during the City of Lakes Cruise-In sponsored by the Warsaw Breakfast Optimist Club. The event is scheduled for Sunday, May 20, 2018 and they requested the streets be closed from 7:00 a.m. until 7:00 p.m. Motion made by Mr. Grose approving the street closures for the Optimist Car Show, seconded by Mayor Thallemer, carried by unanimous vote.

LOCAL ROADS AND BRIDGES-COMMUNITY CROSSINGS GRANT AGREEMENT-

Street Superintendent Jeff Beeler presented a grant agreement between the City and the Indiana Department of Transportation (INDOT) for the Local Roads and Bridges Matching Grant. The grant will pay up to fifty percent (50%) of eligible project costs, with the allocated amount from the State of up to \$251,034.16. Motion made by Mr. Grose, to approve the agreement, seconded by Mayor Thallemer, carried by unanimous vote.

GIS INTEGRATED ASSET MANAGEMENT SYSTEM-

Agreements with Novotx, LLC and ESRI, Inc. for GIS management were presented for approval. The agreement with Novotx, LLC is for \$60,000.00 while the agreement for ESRI, Inc. will be \$18,000. Both amounts will be split between the Street and Wastewater Utility Departments. Motion made by Mr. Grose to approve the agreements, seconded by Mayor Thallemer, carried by unanimous vote.

WESSLER ENGINEERING/PAY REQUEST 2L/SEWER REHAB SERVICES-

Payment request 2L to Wessler Engineering was presented for approval. The request of \$19,857.00 will be made to the Indiana Finance Authority(IFA)/State Revolving Fund (SRF) from proceeds held at Bank of New York Mellon (BNY) per the Sewage Works Revenue Bonds 2017. Motion made by Mr. Grose to approve the payment request, seconded by Mayor Thallemer, carried by unanimous.

GRANT APPLICATION REQUEST/CENTRAL PARK CONCERT SERIES/PARKS-

Park Recreation Director Sheila Wieringa requested approval to apply for an Indiana Arts Commission Grant for \$5,000.00. This would be for the 2017/2018 fiscal cycle in support of the Central Park Concert Series. Motion made by Mr. Grose approve the request, seconded by Mayor Thallemer, carried by unanimous vote.

PARK CONTRACTS-

Park Recreation Director Sheila Wieringa requested approval of the following contracts:

1. Blues Deville – July 6, 2018 – Blues & BBQ opening act - \$600.00.
2. Cari Ray –June 22, 2018 –Central Park Concert Series (CPCS) - \$900.00.
3. Cornfield Mafia – May 25, 2018 – CPCS - \$1,600.00.
4. Jared Knox – August 17, 2018 – CPCS - \$1,000.00
5. Kevin Purcell & The Nightburners – June 1, 2018 – CPCS - \$1,200.00.
6. The Jet Beats – June 22, 2018- CPCS - \$1,000
7. The Lemon Brothers -July 27, 2017-CPCS-\$800.00.
8. Top Secret Band -August 10, 2018-CPCS-\$800.00.
9. Warsaw Community Schools-Auditorium rental for Lakeview Middle School for rain location for concerts -\$400.00, first concert free.
10. Whistle Pigs -July 13, 2018, \$800.00 – CPCS.

Motion made by Mr. Grose to approve the above contract, seconded by Mayor Thallemer, carried by unanimous vote.

PAY APPLICATION/LPA VOUCHER (CE) #11/HUSKY TRAIL PROJECT/B&P-

City Planner Jeremy Skinner presented a pay application to A&Z Engineering, LLC in the amount of \$11,620.82 for work on Husky Trail. Also included was LPA Voucher (CE) #11 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State from the 80/20 grant for Construction Engineering (CE). Motion made by Mr. Grose to approve the pay application and LPA Voucher (CE) #11, seconded by Mayor Thallemer and carried by unanimous vote.

MARKET STREET PROJECT PHASE #2/AMENDMENT TO CONTRACT WITH INDOT-

Mr. Skinner requested an amendment to the original INDOT contract for Phase #2 of the Market Street project. The amendment moves the letting date from March 2018 to after June 2018 due to a right-of-way issue for a parcel. Motion made by Mr. Grose to approve the amendment, seconded by Mayor Thallemer.

TRAVEL REQUESTS-

A list setting forth a total of one (1) travel request was presented. Motion made by Mr. Grose approving the travel request, seconded by Mayor Thallemer, and carried by unanimous vote.

SPECIAL CLAIMS-

Clerk's office submitted a special claim for approval of payment. The claim totals \$10.25 Motion was made by Mr. Grose to approve the claim for payment, seconded by Mayor Thallemer. Motion carried by unanimous vote.

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$1,349,909.16

EOM Docket - \$568,762.42

Pension Docket- \$41,634.99

Motion made by Mayor Thallemer to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote. (Copies attached to minutes).

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer