

BOARD OF PUBLIC WORKS & SAFETY  
JANUARY 19, 2018  
10:30 A.M.  
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, January 19, 2018 at 10:30 a.m. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

**PRESENT:** Board members Jeff Grose, George Clemens, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, WWTU Manager Brian Davison, City Engineer James Emans, City Planner Jeremy Skinner, Park Superintendent Larry Plummer, Park Recreation Director Sheila Wieringa, Street Superintendent Jeff Beeler, Fire Territory Chief Mike Wilson, Police Chief Scott Whitaker, HR Administrative Assistant Karen Smith, others as noted on attached attendance sheet, InkFree News reporter Maggie Kenworthy, and Times-Union reporter Dan Spaulding.

**ABSENT:** None noted.

The meeting was called to order by Mayor Thallemer followed by the Pledge of Allegiance.

**MINUTES-**

The minutes from the January 5, 2018 Regular Session were presented for approval. Motion made by Mr. Grose to approve the minutes as presented, seconded by Mr. Clemens, carried by unanimous vote.

**VISITORS-**

Mayor Thallemer welcomed those in attendance. Chaplain Jim Bontrager from the Elkhart City Police Department presented trophies to the Police Department for awards won during the Annual Law Enforcement Officer Appreciation Day Competition.

**NEW BUSINESS-**

**2018 ROADWAY IMPROVEMENT PROJECT/BID AWARD-**

Bids were received and opened on Wednesday January 17 at 10:30 a.m. per advertisement for the 2018 Roadway Improvement Project. Bids were received from:

1. E & B Paving - \$280,903.89
2. Niblock - \$195,569.25
3. Phend & Brown - \$176,537.00
4. Reith-Riley - \$213,287.24

After review, City Engineer James Emans advised that Phend & Brown was the lowest responsive bidder. Motion made by Mr. Grose to approve the bid from Phend & Brown for the project, seconded by Mr. Clemens, carried by unanimous vote.

**HOUSING OPPORTUNITIES OF WARSAW/RELEASE OF MORTGAGE-**

Housing Opportunities of Warsaw requested a release of mortgage for the following property:

1. C. Doug Kehler and Bart Holle, Alward Street, recorded document #2012051329.

Motion made by Mr. Clemens to approve the release, seconded by Mr. Grose, carried by unanimous vote.

**WAYNE TOWNSHIP/PARKS CONTRACT-**

Park Superintendent Larry Plummer presented the 2018 Contract with Wayne Township for approval. Wayne Township agrees to pay the City \$75,000.00 in 2018 in support of the City Parks, and more specifically set forth within the agreement. Motion made by Mr. Clemens to accept the contract, seconded by Mr. Grose, carried by unanimous vote.

**KOSCIUSKO COUNTY COMMUNITY FOUNDATION/GRANT AWARD/PARKS-**

Parks Activity Director Sheila Wieringa announced to the Board that the Parks Department received notification from the Kosciusko County Community Foundation that the City was awarded \$5,015.00 for support of the 2018 Summer Central Park Concert Series. Mr. Grose made a motion to accept the grant, seconded by Mr. Clemens, carried by unanimous vote.

**PAY APPLICATION #3/MOSAIC BUILDING SOLUTIONS/FIRE-**

Pay Application #3 to Mosaic Building Solutions was presented for approval. The Pay Application is for the construction of Fire Station #3 in the amount of \$236,119.50. Motion made by Mr. Clemens to

approve Pay Application #3 to Mosaic Building Solutions, seconded by Mr. Grose, carried by unanimous vote.

**MOU/PADDLERS FOR CONSERVATION INC. (P4C)/STORMWATER-**

A Memorandum of Understanding (MOU) was presented between the City and P4Cpaddleclub, Inc. who will provide several work elements for the Stormwater Utility in managing its best management practices as required by the Indiana Department of Environmental Management (IDEM) and the City's Municipal Separate Storm Sewer System (MS4) status. The paddleclub will perform the work elements at a cost of \$2,000.00. Motion made by Mr. Grose to approve the MOU, seconded by Mr. Clemens, carried by unanimous vote.

**MEDSTAT AGREEMENT FOR WORKER'S COMPENSATION INJURY CARE SERVICES-**

Human Resources Administrative Assistant Karen Smith presented a three year/thirty-six month agreement with MedStat Urgent Care and Occupational Health for various services as needed. A 2018 Fee Schedule was also included with the agreement. Motion made by Mr. Clemens to approve the agreement and fee schedule, seconded by Mr. Grose, carried by unanimous vote.

**NEW HIRES/CHANGE IN PAYROLL REPORT-**

A list of five (5) payroll changes was presented for approval: Street - four (4); Park - one (1). Motion made by Mr. Grose to approve the report, seconded by Mr. Clemens, carried by unanimous vote.

**TRAVEL REQUESTS-**

A list setting forth nine (9) travel requests was presented: Police - six (6); Street - three (3). Motion made by Mr. Clemens to approve the travel requests, seconded by Mr. Grose, carried by unanimous vote.

**CLAIM DOCKETS-**

The following claim docket was presented for approval.

Regular Docket-\$2,710,316.91

Motion made by Mr. Clemens to approve the claims for payment, seconded by Mr. Grose, motion carried by unanimous vote.

**ADJOURN-**

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

**ATTEST:**

**Lynne Christiansen, Clerk-Treasurer**