

BOARD OF PUBLIC WORKS & SAFETY
JANUARY 05, 2018
10:30 A.M.
REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, January 5, 2018 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Joseph M. Thallemer presided and the following persons were noted as present or absent:

PRESENT: Board members Jeff Grose, George Clemens, and Mayor Thallemer. Also present Clerk-Treasurer Lynne Christiansen, City Attorney Mike Valentine, City Planner Jeremy Skinner, Assistant City Planner Justin Taylor, Park Superintendent Larry Plummer, Jr., Park Recreation Director Sheila Wieringa, Street Superintendent Jeff Beeler, Police Chief Scott Whitaker, Wastewater Superintendent Brian Davison, City Engineer James Emans, InkFree News reporter Lauren Prater, and Times-Union reporter Dan Spaulding.

ABSENT: None noted.

The meeting was called to order by Mayor Thallemer, followed by the Pledge of Allegiance.

MINUTES-

The minutes from the December 18, 2017 Regular Session were presented for approval. Board Member Clemens made a motion to accept the minutes as presented, seconded by Board Member Grose carried by unanimous vote.

NEW BUSINESS-

ANDERSON PROPERTY MANAGEMENT/PARK-

Park Superintendent Larry Plummer requested approval of a contract with Anderson Property Management in the amount of \$1,888.88 per month for nine months for a total annual amount of \$16,999.92 for the 2018 Maintenance Agreement. Anderson will plant and maintain eighteen (18) satellite beds and twenty-one (21) urns at Central Park. Mr. Clemens made a motion to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

CENTER, PIKE & WINONA LAKES CONSERVATION ASSOCIATION AGREEMENTS/PARKS-

Mr. Plummer presented agreements from Center Lake, Pike Lake, and Winona Lake Conservation Associations. The agreements state that the Parks Department will pay \$2,500.00 per year to each Association to help with nature preservation, conservation and maintenance and more specifically stated in the agreements. Mr. Grose made a motion to approve the agreements, seconded by Mr. Clemens, carried by unanimous vote.

PARK CONTRACTS-

Park Recreation Director Sheila Wieringa requested approval of the following park contracts:

- a. Crossover Touring (Tinsley Ellis) - Blues & BBQ- June 16, 2018 - \$5,000

Motion made by Mr. Grose to approve of the above contract, seconded by Mr. Clemens, carried by unanimous vote.

- b. Kara Schafer-Canvas painting instructor for Coffee & Canvas - Various Dates - \$500.00 total

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

- c. Our Father's House - Catering for Daddy's Little Sweetheart Dance - \$6.00 per person, 300 maximum - \$1,800.00 maximum.

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

- d. Derek Tenney, DJ - Daddy's Little Sweetheart Dance - February 9, & 10, 2018 - \$250.00.

Motion made by Mr. Grose to approve the above contract, seconded by Mr. Clemens, carried by unanimous vote.

- e. Ice Creations- Pumpkin Carving Demo-Fall Family Fun- October 12, 2018 - \$325.00.

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

- f. Incredible Bats, Inc. – Fall Family Fun - \$390.00.

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

- g. Charles Ray Jr. – Fly Fishing Workshop Instructor- May 19, 2018 and August 18, 2018 - \$210.00 total.

Motion made by Mr. Grose to approve the above contract, seconded by Mr. Clemens, carried by unanimous vote.

- h. Kruger Doodles -Face Painting- Light up the Night- December 7, 2018 - \$275.00 total.

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

- i. Mello Productions -Balloon Artists- Light up the Night -\$825.00

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

- j. Monster Message -Movie Screen for Family Movie Nights- \$3,000.00 total.

Motion made by Mr. Grose to approve the above contract, seconded by Mr. Clemens, carried by unanimous vote.

- k. Party Lane - Princess Tea Party -May 5, 2018 - \$200.00

Motion made by Mr. Grose to approve the above contract, seconded by Mr. Clemens, carried by unanimous vote.

- l. Party Lane -Superhero Training Camp-July 23, 2018 - \$200.00

Motion made by Mr. Grose to approve the above contract, seconded by Mr. Clemens, carried by unanimous vote.

- m. Mary Dickson - Face Painting -Family Carnival -August 3, 2018- \$510.00

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

- n. Ken Ernsbeger - Balloon Artist- Family Carnival - \$225.00

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

- o. Randy Martin - Caricature Artist - Family Carnival - \$240.00

Motion made by Mr. Grose to approve the above contract, seconded by Mr. Clemens, carried by unanimous vote.

- p. Darlene McCartney - Caricature Artist -Family Carnival - \$195.00

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

- q. Cheryl Shagena -Comedy Hypnosis - Family Carnival - \$650.00

Motion made by Mr. Clemens to approve the above contract, seconded by Mr. Grose, carried by unanimous vote.

CHRISTOPHER B. BURKE ENGINEERING/TECHNICAL ASSISTANCE/STORMWATER-

Wastewater Utility Manager Brian Davison requested permission to enter into an agreement with Christopher B. Burke Engineering for Stormwater on-call support. Cost of the service is not to exceed \$30,000.00. Motion made by Mr. Grose to approve the agreement, seconded by Mr. Clemens, carried by unanimous vote.

MOU/BRITTANY TAULBEE/STORMWATER-

Mr. Davison provided a Memorandum of Understanding (MOU) with Brittany Taulbee to provide several original designs enhancing the Storm Water logo. Cost of the service will be \$300.00. Motion made by Mr. Grose to approve the MOU, seconded by Mr. Clemens, carried by unanimous vote.

CONTRACT/LAYNE INLINER, LLC/LARGE DIAMETER PROJECT/WWTU-

Mr. Davison presented a contract between the City and Layne Inliner, LLC for services related to the Large Diameter Project that was recently awarded. Cost of the service is \$2,391,343.50. Motion made by Mr. Grose to approve the contract, seconded by Mr. Clemens, carried by unanimous vote.

CHANGE ORDER #1/LAYNE INLINER, LLC/LARGE DIAMETER PROJECT/WWTU-

Change Order #1 between the City and Layne Inliner, LLC was presented for approval. The Change Order relates to the scope of work on the Large Diameter Project and adds \$478,268.70 to the total charge for a new contract amount of \$2,869,612.20. Motion made by Mr. Clemens to approve Change Order #1 for the Large Diameter Project, seconded by Mr. Grose, carried by unanimous vote.

CONTRACT/LAYNE INLINER, LLC/SMALL DIAMETER PROJECT/WWTU-

Mr. Davison presented another contract between the City and Layne Inliner, LLC for services related to the Small Diameter project that was recently awarded. Cost of the service is \$3,313,874.50. Motion made by Mr. Grose to approve the contract, seconded by Mr. Clemens, carried by unanimous vote.

CHANGE ORDER #1/LAYNE INLINER, LLC/SMALL DIAMETER PROJECT/WWTU-

Change Order #1 between the City and Layne Inliner, LLC was presented for approval. The change order relates to the scope of work on the Small Diameter Project and adds \$662,774.90 to the total charge for a new contract amount of \$3,976,649.40. Motion made by Mr. Clemens to approve Change Order #1 for the Small Diameter Project, seconded by Mr. Grose, carried by unanimous vote.

CONTRACT/SELGE CONSTR. CO., INC./SEWER REHAB-SEWER REPLACEMENT PROJECT/WWTU-

Mr. Davison presented a contract between the City and Selge Construction Co., Inc. for services related to the Sewer Rehab-Sewer Replacement Project that was recently awarded. Cost of the service is \$1,004,807.29. Motion made by Mr. Grose to approve the contract, seconded by Mr. Clemens, carried by unanimous vote.

CHANGE ORDER #1/SELGE CONSTR. CO., INC./SEWER REHAB-SEWER REPLACEMENT PROJECT/WWTU-

Change Order #1 between the City and Selge Construction Co. Inc. was presented for approval. The Change Order relates to the scope of work on the Sewer Rehab-Sewer Replacement Project and adds \$200,961.46 to the total charge for a new contract amount of \$1,205,768.75. Motion made by Mr. Clemens to approve Change Order #1 for the Sewer Rehab-Replacement Project, seconded by Mr. Grose, carried by unanimous vote.

CONTRACT/INSITUFORM TECHNOLOGIES USA, LLC/SMALL DIAMETER PROJECT #2/WWTU-

Mr. Davison presented a contract between the City and Insituform Technologies USA, LLC for services related to the Small Diameter Project #2 that was recently awarded. Cost of the service is \$525,355.00. Motion made by Mr. Clemens to approve the contract, seconded by Mr. Grose, carried by unanimous vote.

CHANGE ORDER #1/INSITUFORM TECHNOLOGIES USA, LLC/SMALL DIAMETER PROJECT #2/WWTU-

Change Order #1 between the City and Insituform Technologies USA, LLC was presented for approval. The change order relates to the scope of work on the Small Diameter Project #2 and adds \$105,071.00 to the total charge for a new contract amount of \$630,426.00. Motion made by Mr. Grose to approve Change Order #1 for the Small Diameter Project #2, seconded by Mr. Clemens, carried by unanimous vote.

WESSLER ENGINEERING/PAY REQUEST/SEWER REHAB SERVICES-

A payment request to Wessler Engineering was presented for approval. The request of \$32,221.64 will be made to the Indiana Finance Authority(IFA)/State Revolving Fund (SRF) from proceeds held at Bank of New York Mellon (BNY) per the recent Sewage Works Revenue Bonds 2017. \$406,644.00 was sent to BNY per closing instructions, which was the remaining amount of funds from a \$628,200.00 contract approved earlier in 2017 with Wessler. This request for payment from SRF will be listed as 1L. Motion made by Mr. Grose to approve the payment request, seconded by Mr. Clemens, carried by unanimous vote.

JOHN KIMPEL & ASSOCIATES/BUILDING & PLAN-

City Planner Jeremy Skinner submitted a 2018 Rate Schedule for survey work to be performed by John Kimpel & Associates for the Building & Plan Department and other departments as needed. Motion made by Mr. Grose to approve the new rate schedule, seconded by Mr. Clemens, carried by unanimous vote.

PAY APPLICATION #10/LPA VOUCHER (CE) #10/HUSKY TRAIL PROJECT/B&P-

Mr. Skinner presented Pay Application #10 to A&Z Engineering, LLC in the amount of \$19,046.24 for work on Husky Trail. Also included was LPA Voucher (CE) #10 to the Indiana Department of Transportation (INDOT) requesting reimbursement from the State from the 80/20 grant for Construction Engineering (CE). Motion made by Mr. Clemens to approve the Pay Application and LPA Voucher (CE) #10, seconded by Mr. Grose and carried by unanimous vote.

RIGHT- OF- WAY ACQUISITION/MARKET STREET IMPROVEMENTS/B&P-

Mr. Skinner presented a land purchase and donation for temporary right-of-way purposes along Market Street as listed:

1. 915 E. Market Street - \$500
2. 805 E. Market Street - \$0 (Donated to the City from the Warsaw Redevelopment Commission)

Motion made by Mr. Clemens to approve the purchase and donation, seconded by Mr. Grose, carried by unanimous vote.

AMENDMENT TO INTERLOCAL AGREEMENT WITH WCS FOR SRO/POLICE-

Police Chief Scott Whitaker requested approval to amend an Interlocal Agreement with Warsaw Community Schools (WCS) as it relates to the City providing several School Resource Officers (SRO). The original agreement asked for the City to provide four (4) SRO and currently the Police Department is only providing three (3). The Amendment adjusts the cost from the schools to \$17,738.50 quarterly for the next year with the first installment beginning with the November 1, 2017 billing. Motion made by Mr. Grose to approve the amended agreement, seconded by Mr. Clemens, carried by unanimous vote.

TRAVEL REQUESTS-

A list setting forth two (2) travel requests: WWTU-two (2) was presented for approval.

Motion made by Mr. Grose to approve the travel requests, seconded by Mr. Clemens, carried by unanimous vote. (Info. attached to minutes).

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$1,782,202.82

EOM Docket - \$89,391.24

Pension Dockets - \$40,964.87

Motion made by Mr. Clemens to approve the claims for payment, seconded by Mr. Grose, carried by unanimous vote.

ADJOURN-

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

Lynne Christiansen, Clerk-Treasurer