

BOARD OF PUBLIC WORKS & SAFETY

July 2, 2010

10:30 A.M.

REGULAR SESSION

The Board of Public Works & Safety of the City of Warsaw met in Regular Session on Friday, July 2, 2010 at 10:30 A.M. in the Council Chambers at City Hall. Mayor Ernest B. Wiggins presided and the following persons were noted as present or absent:

PRESENT: Board members Joe Thallemer, Charles Smith and Mayor Ernest B. Wiggins. Also present Clerk-Treasurer Lynne Christiansen, Parks Director Larry Plummer Jr., Park Activity Director Staci Young, City Planner Jeremy Skinner, WWTU Manager Brian Davison, WWTU Payment Office Manager Mary Lou Plummer, Fire Chief Michael Rice, Police Chief Scott Whitaker, Police Captain Bryan Sherwin, Thomas and Sue Heuer, WCDC Director Cindy Dobbins, WCDC members Stephanie Salyer and Alan Alderfer, and Warsaw Times Union reporter Jennifer Peryam.

ABSENT: City Attorney Michael Valentine

The meeting was called to order by Mayor Wiggins followed by the Pledge of Allegiance.

MINUTES –

The minutes from the June 18, 2010 Regular Session were presented for approval. Board member Smith made a motion to accept the minutes as presented, seconded by Mayor Wiggins, motion carried by unanimous vote.

NEW BUSINESS

DOWNTOWN DAYS/STREET CLOSURE/WCDC-

WCDC Director Cindy Dobbins approached the board with a schedule for Downtown Days Activities to be held on Friday August 6th and Saturday August 7th. Ms. Dobbins requested that Columbia St., Market St., High St. and Center St. be closed on Friday evening for the Shriner's Parade route and also Buffalo St. between Center and Market for vendors and rides which will remain closed through the entire Downtown Days events--W. Center St. (VFW parking lot), Indiana St., Fort Wayne St., Lake St., N. West St. and Union St. for the 5K Run on Saturday morning-- and the 100 blocks of E. and W. Center St., 100 block of N. Indiana St., 100 blocks of E. and W. Main St. and the 100 block of N. Lake St. be closed from noon on Saturday until 8:00 p.m for the bicycle Criterium. After discussion, Mr. Thallemer made a motion to accept the temporary street closures, seconded Mr. Smith, carried by unanimous vote.

HUER /BILLING FOR AMORTIZED SEWER TAP FEE/ WWTU -

WWTU Payment Office Manger Mary Lou Plummer presented the board with information that an amortized fee was never placed on service to Tom and Sue Heuers residence at 1326 E. Islandview Dr. even though they have been receiving the monthly bill for their wastewater and had previously agreed to pay off the \$1500 tap on fee, with interest, over ten years. After discussion it was decided that the Heuer's could either pay the original lump sum price of \$1,500 or start the ten (10) year amortization schedule totaling \$2,378. Motion made by Mayor Wiggins to accept this agreement, seconded by Mr. Thallemer, carried by unanimous vote.

KEYSTONE SOFTWARE LICENSE AND ANNUAL MAINTENANCE AGREEMENT/WWTU

WWTU Payment Officer Manager Mary Lou Plummer presented a contract for \$19,175.00 with Keystone Software Systems to replace the current Komputrol Software at the WWTU payment office. After discussion a motion was made by Mayor Wiggins to accept the contract, seconded by Mr. Smith, carried by unanimous vote.

2010 580 SUPER M LOADER/BACKHOE/PARK-

Larry Plummer Jr., Parks Director, requested permission to trade in a 1987 Case Loader/Backhoe for a 2010 580 Super M Loader/Backhoe and attachments. He presented bids from MacDonald Machinery for \$78,650.00, McCann for \$87,949.00, and Diamond Equipment, Inc. for \$82,142.83. After discussion, motion made by Mr. Smith for the trade in and purchase with MacDonald Machinery, seconded by Mr. Thallemer, carried by unanimous vote. (Documentation attached to minutes)

PARK EVENT CONTRACTS-

Park Activity Director Staci Young presented the following 2010 event contracts for approval.

1. Joni Cripe - \$350 – Family Carnival (Pony Rides with one (1) pony)
2. Pamela Dickson - \$250 – Family Carnival.
3. Randy Martin - \$180 – Family Carnival.
4. Darlene McCartney - \$180 – Family Carnival.
5. Ken Ernsberger - \$175 – Family Carnival
6. Fort Wayne Zoo - \$240.80 – Family Carnival.
7. Joni Cripe- \$375- Celebracion Latina (Pony rides with two (2) ponies)
8. Joni Cripe -\$250- Fall Family Fun (Petting Zoo)
9. ASCAP - \$305- Annual Government Program/Event Music License

Motion made by Mr. Smith to approve the Park contracts, seconded by Mayor Wiggins, carried by unanimous vote. (Documentation attached to minutes).

ICJI 2010 EDWARD BRYNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) 10k & UNDER PROGRAM/POLICE -

Police Chief Scott Whitaker presented an award letter from the Indiana Criminal Justice Institute for \$8,343 with a required 10% match from the city of \$927 for a total of \$9,270. The grant is to procure equipment to satisfy the new Supreme Court Evidence Rule 617 requiring law enforcement to electronically record evidence of a statement made by a person during a custodial interrogation of a felony crime. The award period is from July 1, 2010 to December 31, 2010. After discussion, a motion was made by Mr. Thallemer to accept for the grant, seconded by Mr. Smith, carried by unanimous vote. (Documentation attached to minutes).

CONTRACT APPRAISALS FOR 738 W. MARKET ST TO PURCHASE RIGHT-OF-WAY/GRIFFIN REAL ESTATE SERVICES/VERNE V. MITCHELL & ASSOCIATES/BUILDING AND PLAN-

City Planner Jeremy Smith presented contracts from Griffin Real Estate Services for \$2,250.00 and Verne V. Mitchell & Associates for \$2,500.00 for two appraisals for purchase of property located at 783 W. Market for right-of-way purposes. The board asked Mr. Skinner to contact Verne V. Mitchell & Associates and see if they would agree to do their appraisal for \$2,250.00. Motion made by Mr. Smith to accept both appraisals for \$2,250.00, seconded by Mr. Thallemer, carried by unanimous vote. (Documentation attached to minutes).

YMCA RENEWAL AGREEMENT -

Mayor Wiggins submitted a corporate membership agreement from the YMCA for \$300.00 that provides a 10% annual discount for city employees and their families. Motion made by Mr. Thallemer to approve the contract, seconded by Mayor Wiggins, carried by unanimous vote. (Copy attached to minutes).

NEW HIRES/REHIRES/CHANGES -

(2) new hires were presented for approval– Ethan Koshnick, Park, and Sean Boylan, board member for the BZA, more specifically set forth on the list attached to minutes. Motion made by Mr. Thallemer to approve as presented, seconded by Mr. Smith, carried by unanimous vote. (List attached to minutes).

SPECIAL CLAIMS -

Clerk's office submitted a listing of special claims for approval of payment totaling \$6,405.63. Motion was made by Mr. Smith to approve the claims for payment, seconded by Mayor Wiggins, motion carried by unanimous vote. (List attached to minutes).

CLAIM DOCKETS-

The following claim dockets were presented for approval.

Regular Docket - \$741,575.23

Pension Docket - \$50,721.49

EOM Docket - \$7,152,182.09

Motion made by Mr. Thallemer to approve all claims for payment, seconded by Mayor Wiggins, motion carried by unanimous vote.

VEHICLE TRADE-IN'S AND PURCHASE/POLICE-

Police Chief Scott Whitaker requested permission to purchase three (3) 2011 Ford Crown Victoria Interceptors, and trade-in four (4) Ford Crown Victoria's (1-1998, 1-1999, 2-2000). Quotes came in at \$22,076.65 per car plus the trade-ins from Bloomington Ford, \$21,080.97

from Kerlin Motor Company, and \$21,070.97 from Rice Ford Lincoln Mercury, Inc. After discussion motion made by Mr. Smith to accept the Rice Ford Lincoln Mercury, Inc. total bid of \$58,332.02, seconded by Mr. Thallemer, carried by unanimous vote. (Documentation attached to minutes)

ADJOURN –

There being no further business to come before the Board by a motion duly made and seconded, the meeting was adjourned.

ATTEST:

**Lynne Christiansen
Clerk-Treasurer**